

October 19, 2010 - Antrim Township Board of Supervisors

MINUTES OF THE ANTRIM TOWNSHIP BOARD OF SUPERVISORS

WORKSESSION MEETING

October 19, 2010 7:00 p.m.

The Antrim Township Board of Supervisors held a budget worksession meeting on Tuesday, October 19, 2010 in the Antrim Township Municipal Building, 10655 Antrim Church Road, with the following present: Chairman Rick Baer, Supervisors Fred Young III, Sam Miller, and James Byers; Brad Graham; Township Administrator and Mary Klein; Secretary. Vice Chairman Curtis Myers was absent from the meeting.

Visitors: There were none.

Chairman Baer called the worksession meeting to order at 7:05 p.m.

Chairman Baer called for public comment. There was none.

Mary Klein, Township Secretary addressed the Supervisors regarding a request from Sylvia House, Zoning Officer to have the Supervisors grant a 90 day extension to the conditional approval for Cedar Grove Mennonite Church because they have not yet obtained bonding, as long as the extension is received in writing before 10/25/10.

A Byers/Miller motion passed 3-0 (Myers was absent & Young had not yet arrived) to approve granting a 90 day extension to the conditional approval for Cedar Grove Mennonite Church to allow them additional time to obtain bonding, as long as the extension is received in writing before 10/25/10.

Brad Graham, Township Administrator addressed the Supervisors regarding the Shared Use Trail and a meeting he had with Tom Mongold. Mr. Graham noted that he will give an update on this item when Supervisor Young arrives.

Brad Graham, Township Administrator addressed the Supervisors regarding items to put in the budget from recommendations we received from the Park Committee. The list of items the Park Committee requested are as follows:

1. Repair large pavilion roof leak
2. Ball field maintenance and equipment.

Supervisor Young arrived at this time – 7:07 p.m.

3. Trail signs and mileage markers.
4. Additional picnic tables.

5. Enoch Brown flag pole replaced and add a light. There was some discussion about this item and Chairman Rick Baer noted that the flag pole would be a 25' telescoping pole and it would be an LED solar light with a cost of approximately \$150 - \$200 for the pole and \$90.00 for the light.

6. Martin's Mill Bridge Culvert replacement.
7. Barn masonry work.
8. Barn storage area improvements.

9. Additional disc golf baskets.
10. Used old tractor for kids to play on.
11. Martin's Mill Bridge Park pavilion roof replacement & chimney removal.
12. Martin's Mill Bridge pest control services.

Supervisor Byers also mentioned that the trees at Martin's Mill Bridge are taking over the bridge and he would like to have a professional company come in to trim these back.

Administrator Graham also provided the Supervisors with a list of potential roads to pave next year. That list is as follows:

1. Finish Ridge Road
2. Coseytown Road
3. Maryland Line Road
4. Hollowell Church Road
5. Lehman Road

Supervisor Byers commented that he received calls from residents complimenting us for doing Marion Road but they wanted to know why we didn't do the whole thing. Chairman and Interim Roadmaster Rick Baer replied that it would only take about a mile to finish the rest of it and we could budget for that next year. Supervisor Byers also stated that he thinks we need to make Hykes Road a priority next year and get it finished before they close Milnor Road. Chairman Baer replied that there will be big heavy equipment on this road and we will also need to check with the ATMA to find out if the 8" main is going to be sufficient. Supervisor Miller commented that he would like to see the Hykes/Hoffman and Williamsport Pike intersection be fixed noting that someone is going to get killed here. Miller thinks we need the support of Senators Alloway and Rock to see if we can get Penn-Dot to contribute to this. A comment was made that permitting and studies for the stream and engineering fees would take all of the money. Miller commented that the State can give \$45M to Norfolk Southern but can't give us anything to fix this intersection. There was a discussion about when the permit for hauling runs out on Coseytown Road and it was noted that it will run out on 1/1/11. Chairman Baer noted that Hykes Road will also need tile work done along with the paving. It was noted that we should put pressure on Penn-Dot to get the stream crossing permitting. After a lengthy discussion, it was decided that the following roads would be paved next year:

1. Finish Marion Road
2. Coseytown Road
3. Hykes Road
4. Maryland Line Road
5. Finish Ridge Road

There was also a comment to contact Nitterhouse about them finishing the road and ask for the money for Hykes Road.

Administrator Graham gave the following list of items to consider for the office for next year:

1. Document Management software
2. Security system upgrades
3. Township Building renovations

Administrator Graham addressed items for the Supervisors to consider for the Sewer budget for next year. Mr. Graham stated that Bob Coladonato would like to see engineering costs budgeted for the Chapter 94 report. This report deals with lift stations and flows through the system so that we would be able to monitor it throughout the year instead of just at year end.

The next item Mr. Graham mentioned was updating the Sewer System map and adding developments and new lines that have been added. There was a comment to contact Guilford Township to see how they did their map. Mr. Graham also mentioned getting the Sewer

Infrastructure dedication process straightened out so that Sewer lines are dedicated properly. Mr. Graham mentioned that roads were dedicated in some instances but sewer lines were not.

Mr. Graham also asked that the Supervisors budget for I & I repairs that were not done this year at Willowdale – LS #15, Greenmount – LS #10 and Woodlawn – LS #3. Mr. Graham also noted to have cleaning and video work done at Colonial and Hill Top and a manhole that needs rehabilitation between LS #15 and 19 because the pavement is sinking around it. Mr. Graham also noted budgeting for Right of Way clearing on Commerce Avenue to the railroad tracks, at the new Sheetz to Glenwood Foods and at the Exxon Station. Some other items that Mr. Graham noted for budgeting for the Sewer fund for next year were purchasing a spare sewage grinder pump for the Antrim Township Community Park, replacing the emergency generator at the Waste Water Treatment Plant, hooking the Township building to Sewer and repairs to two roofs at the Treatment Plant that would cost approximately \$37K and \$26K.

There was a discussion at this time regarding the General Fund budget worksheet. Mr. Graham noted that Mary Klein, Township Secretary will be working on getting payroll numbers with increases. Fund code # 01-409-600 with the \$350K budgeted for building renovations will not be done this year and he would like to know if the Supervisors would like to see minimal or major renovations done to the building. Mr. Graham noted that he met with the engineer who worked on the concession stand for the ATCP and he has provided a price for just aesthetic or whole scale renovations to the building. Mr. Graham also mentioned the cost to connect the Township building to Sewer if we connect to the main line or to the line at the Quick Lube. Supervisor Miller noted that Paul Minnich, former Roadmaster said it would cost \$147K to connect the Township building to sewer. Mr. Graham also noted budgeting for the UC Tax surcharge and changes we will be making to lower the costs of our short-term disability and life insurance. Mr. Graham also noted creating a new fund code for the Hep C screenings under the Fire Contributions section. Other items that were mentioned were fund code #01-421-020 Community Prevention & Awareness for the Drug Task Force contribution, 01-432 to create a new category for Snow Plow equipment and 01-438-230 and 231 Diesel Fuel and Gas was noted that we were under budget on these items. Mr. Graham also mentioned 01-433 Traffic Signals – Street Signs and mentioned budgeting \$40K in Capital Outlay to replace the boxes at the traffic lights. The Supervisors decided that they would not budget for this because it is not necessary right now. Mr. Graham also noted the contribution for the library and bumping it up from \$5K to \$7K because they are working on a Capital Campaign and we will be getting a letter asking for a donation because they are trying to raise \$1.2M for their building project. Supervisor Miller commented that he would like to pare back on the budget numbers and only do what is necessary and put the building renovations on hold until we address other issues.

A Miller/Baer motion passed 3-1-0 (Myers was absent & Byers abstained) to approve as written the regular meeting minutes from September 28, 2010.

Mr. Graham addressed the Supervisors at this time regarding the Shared Use Trail. Mr. Graham mentioned that he met with the developer at Antrim Meadows and the potential of connecting the Shared Use Trail through the development for Melrose Meadows II. They spoke to the representatives

from Shanks Church about bringing the trail to their property and then connecting to the cul-de-sac. Mr. Graham mentioned that Tom Mongold said that the Right-of-Way through the developer's property to get across the Shanks Church property and they were ok with it and to extend the trail down their road. They would like to re-phase the undone part then they would do the connection to Shadow Creek and then budget money to move forward with this to get it into this development. The Supervisors directed Mr. Graham to get quotes and prices for this.

Supervisor Miller questioned Mr. Graham about a list of items from the current budget that we are not going to do this year. Mr. Graham handed out a list of 2010 budgeted projects that were not completed. A Young/Miller motion passed 4-0 (Myers was absent) to adjourn the budget worksession at 8:43 p.m.

Respectfully submitted,

Mary A. Klein

Secretary