

August 24, 2010 - Antrim Township Board of Supervisors

MINUTES OF THE ANTRIM TOWNSHIP SUPERVISORS

REGULAR MEETING

August 24, 2010 7:00 p.m.

The Antrim Township Board of Supervisors held a regular meeting on Tuesday, August 24, 2010 in the Antrim Township Municipal Building, 10655 Antrim Church Road, with the following present: Chairman Rick Baer, Supervisors Sam Miller, James Byers and Fred Young III. Others attending the meeting included John Lisko, Solicitor and Brad Graham, Township Administrator. Vice Chairman Curtis Myers and Sylvia House, Zoning Officer were absent from the meeting.

Visitors: See the attached list.

Chairman Baer called the meeting to order at 7:05 p.m. The meeting opened with a word of prayer followed by the Pledge of Allegiance.

Chairman Baer called for public comment – there was none.

Approval of the minutes from the July 27, 2010 meeting was tabled again because there was not a quorum present that attended the meeting to approve them.

A Miller/Byers motion passed 4-0 (Myers was absent) to approve as written the regular meeting minutes from August 10, 2010.

A Miller/Byers motion passed 4-0 (Myers was absent) to approve the bills on the Treasurer's reports dated August 24, 2010.

Brad Graham, Township Administrator addressed the Supervisors regarding a modification request for Anthony Colla to allow his driveway to be closer than the 12" setback required by our ordinance. Mr. Colla's driveway currently runs through part of his neighbor's property and has been that way for several years. The request for the modification came about because Mr. Colla paved the driveway. Mr. Colla's neighbor is willing to grant him an easement for his driveway to be on their property.

A Miller/Young motion passed 3-1-0 (Byers opposed & Myers was absent) to approve the modification request from §125-45N.1 for Anthony Colla to allow his driveway to be closer than the 12" setback with the condition that the easement agreement he enters into with his neighbor is recorded at the courthouse.

A modification request for Heritage Estates West was tabled.

Brad Graham, Township Administrator addressed the Supervisors regarding a review of the Sewer Service Area Map that was recently approved by the ATMA for inclusion in the Act 537 Plan. Each Supervisor was provided a copy of the map for review. Mr. Graham explained that the former Utility Director, Charlie Goetz had developed one map and then another one was developed later. The ATMA members took the current map and without adding anymore lift stations added some areas that are indicated in gray to the map and removed some areas that are indicated in white on the map. Since the ATMA approved this revised map for inclusion in the Act 537 Plan, the Supervisors approval of the Act 537 Plan will approve or disapprove of this map. Supervisor Miller questioned who revised the map. ATMA members, Bob Schemmerling and Bob Coladonato, who were present at tonight's meeting, replied that they were involved in revising the map. Supervisor Miller stated that he, Supervisors Myers and Byers had agreed to the previous map. Supervisor Miller questioned who asked them to review the map and Bob Coladonato responded that Mr. Graham asked them to review the map. Bob

Schemmerling stated that based on their point of view of being in the sewer business that we can service these areas. Supervisor Miller mentioned an area on the west side of Grant Shook Road that is changing from R1 to Agricultural based on Conservation by Design. Supervisor Miller is concerned that adding a Sewer Service Area for 2 acre lots will cause the rest of the sewer service customers to pay for the maintenance of the sewer system. Supervisor Byers commented on an area off of Hill Road where there is a new gravity line and mentioned the white area is not in the sewer service area because it is a flood plain. Supervisor Miller requested the names of the property owners that were added and deleted. Supervisor Miller also questioned an area on Conococheague Lane that was added to the Sewer Service Area Map and who owns that property. Bob Schemmerling replied that this includes the Swishers property and 200 feet of his property. Supervisor Miller questioned about whether this was a conflict of interest since Mr. Schemmerling is a member of the ATMA and part of his property was added to the map. Mr. Schemmerling responded that he has never done anything since his time as a member of the ATMA that would directly benefit him and he takes offense to the fact that Supervisor Miller thinks he has done anything inappropriate here. Supervisor Miller commented that he does not feel that any A or AR zones should be put in the Sewer Service area. Mr. Schemmerling replied that everything that was added or deleted on the map was based upon topography. Supervisor Miller believes we need to discuss this in a worksession. It was decided that this would be tabled until the Supervisors are able to look at the map further.

Item B under Supervisors to discuss the ATAPCO Assumption Agreement was tabled at this time until we address the other items on the agenda.

A Baer/Byers motion passed 4-0 (Myers was absent) to rescind the burn ban.

Secretary Mary Klein addressed the Supervisors regarding changes she would like them to make regarding the switchover of banking services to Susquehanna Bank. The first item is to consider consolidating the Street Lights Fund Checking, State Fund Checking, Capital Reserve Fund Checking and the Special Revenue Landfill Checking into only Money Market accounts due to the low volume of transactions that we have in these accounts.

A Young/Baer motion passed 4-0 (Myers was absent) to approve consolidating the Street Lights Fund Checking, State Fund Checking, Capital Reserve Fund Checking and the Special Revenue Landfill Checking into only Money Market accounts due to the low volume of transactions that we have in these accounts.

The second item is to approve Mary Klein, Secretary to fund the Payroll Fund Checking account by doing online banking transfers from the General, Sewer and Landfill fund accounts instead of writing checks each pay period.

A Young/Miller motion passed 4-0 (Myers was absent) to approve Mary Klein, Secretary to fund the Payroll Fund Checking account by doing online banking transfers from the General, Sewer and Landfill fund accounts instead of writing checks each pay period.

The third item is to approve closing the PLGIT General and Capital Reserve class accounts and transfer them to the Money Market accounts at Susquehanna Bank. The balance in the General class account is \$6,089.17 as of 7/31/10 and the balance in the Capital Reserve class account is \$6,867.80 as of 7/31/10.

A Young/Baer motion passed 4-0 (Myers was absent) to approve closing the PLGIT General and Capital Reserve class accounts and transfer them to the Money Market accounts at Susquehanna Bank. The balance in the General class account is \$6,089.17 as of 7/31/10 and the balance in the Capital Reserve class account is \$6,867.80 as of 7/31/10.

The fourth item is to approve signing the new signature cards for the new accounts with Susquehanna Bank.

A Young/Miller motion passed 4-0 (Myers was absent) to approve Brad Graham, Township Administrator, Joyce Nowell, Administrative Clerk/Treasurer and all five Supervisors to sign the new signature cards for the new accounts with Susquehanna Bank.

The last set of items is a request to give Brad Graham, Township Administrator and Mary Klein, Township Secretary the authority to determine the following:

- A. Who should receive credit cards and what dollar limit should be placed on each card.
- B. ACH filters on the accounts – which accounts should be blocked or limited access for ACH transactions.
- C. Accounts we will do remote deposits to and the deposit limit on each account.
- D. The starting check number for each account and the number of checks and deposit tickets to order for each account.

A Young/Miller motion passed 4-0 (Myers was absent) to give Brad Graham, Township Administrator and Mary Klein, Township Secretary the authority to determine the following:

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- B. ACH filters on the accounts – which accounts should be blocked or limited access for ACH transactions.
- C. Accounts we will do remote deposits to and the deposit limit on each account.
- D. The starting check number for each account and the number of checks and deposit tickets to order for each account.

Brad Graham, Township Administrator addressed the Supervisors at this time regarding the ATAPCO Assumption Agreement. Mr. Graham noted that the Reimbursement Agreement with Penn-Dot cannot be signed until the Assumption Agreement with ATAPCO is finalized and signed. Mr. Graham also mentioned the Escrow account that was discussed at the last meeting regarding the maintenance of the traffic light. There was mention of a Traffic Light agreement. Penn-Dot will not move forward until we sign the Reimbursement Agreement. We are at a point where decisions need to be made so we can sign the agreements and move forward. Pat Coggins from ATAPCO addressed the Supervisors and stated he is ready to agree and move forward. Mr. Coggins noted that the RPO approved the grant money a year ago and right now he cannot make any promises or give dates to potential buyers. Mr. Coggins questioned them on what are the open issues and can we agree on them. He was wondering if a few Supervisors could be designated to sit down with ATAPCO to discuss the issues. Solicitor John Lisko replied that there are three main issues remaining:

- 1. The culverts and inlets – the Township will not have to maintain these.
- 2. Connector Road – need alignment
- 3. Maintenance of the traffic lights

Pat Coggins replied that they have given the preliminary alignment of the Connector Road to Penn-Dot and Mr. Graham questioned what would happen if Penn-Dot does not agree to this new alignment. Mr. Coggins commented that he wants to get to the end of this. Chairman Baer commented on the Connector Road and the fact that if someone wants to develop this area it's going to change the whole intersection. Solicitor Lisko mentioned that on 7/27 ATAPCO made changes to the Assumption Agreement and the traffic lights on the Northbound Ramp on the condition of an Escrow account. Administrator Graham addressed Mr. Coggins and told him that the Township has come up with an amount of \$100,000.00 that would be placed in an Escrow Account for maintenance of the traffic light. Mr. Coggins replied that he would like to propose a counter offer for the reimbursement costs of the traffic light for 20 years or until someone else impacts the light by development. Solicitor Lisko replied that we cannot make a developer pay for maintenance of the traffic light. Mr. Coggins reluctantly agreed to the \$100,000.00 in an Escrow Account for the maintenance of the traffic light and noted that

he would happy to read the side agreement for the Connector Road issue. It was decided that there would be a meeting between ATAPCO, their attorney's, John Lisko, Township Solicitor and one or two of the Supervisors to see if we can settle on an agreement to address all these issues.

Chairman Baer called for Public Comment. Resident Bob Smith commented about why we are worrying about holding someone's feet to the fire regarding the traffic light. He also wondered what is wrong with the Township maintaining the lights if they are bringing companies in here and he thinks it's ridiculous.

Supervisor Miller announced that he would like an Executive Session to discuss Personnel Matters without Brad Graham, Township Administrator present at first.

A Miller/Young motion passed 4-0 (Myers was absent) to adjourn into Executive Session at 8:58 p.m.

A Miller/Young motion passed 4-0 (Myers was absent) to adjourn the Executive Session and resume the regular meeting at 9:45 p.m.

It was announced that personnel matters were discussed during the Executive Session.

A Byers/Miller motion passed 4-0 (Myers was absent) to adjourn the regular meeting at 9:46 p.m.

Respectfully Submitted,

Mary A. Klein

Secretary