

July 13, 2010 - Antrim Township Board of Supervisors

MINUTES OF THE ANTRIM TOWNSHIP SUPERVISORS

REGULAR MEETING

July 13, 2010 7:00 p.m.

The Antrim Township Board of Supervisors held a regular meeting on Tuesday, July 13, 2010 in the Antrim Township Municipal Building, 10655 Antrim Church Road, with the following present: Chairman Rick Baer, Vice Chairman Curtis Myers, Supervisors Sam Miller, James Byers and Fred Young III. Others attending the meeting included John Lisko, Solicitor; Brad Graham, Township Administrator and Sylvia House, Zoning Officer.

Visitors: See attached list.

Chairman Baer called the meeting to order at 7:01 p.m. The meeting opened with a word of prayer followed by the Pledge of Allegiance.

Chairman Baer called for Public Comment – there was none.

A Baer/Young motion passed 4-0 (Byers abstained) to approve as written the special meeting minutes from June 21, 2010.

A Byers/Miller motion passed with unanimous vote to approve as written the regular meeting minutes from June 22, 2010.

A Miller/Byers motion passed with unanimous vote to approve the bills on the Treasurer's reports dated July 13, 2010.

Township Administrator, Brad Graham addressed the Supervisors regarding the payment for the tractor that was awarded at the last meeting. Mr. Graham stated that the bid for the tractor was opened a week early but no other bids were received. He would like the Supervisors to approve the purchase of the tractor since the bid was opened a week early.

A Young/Miller motion passed with unanimous vote to approve the purchase of the new tractor.

A Miller/Byers motion passed with unanimous vote to approve a modification request from §126-9(B) (2) for Cedar Grove Mennonite Church to allow a 2:1 basin side slope instead of the required 3:1 basin side slope.

A Miller/Byers motion passed with unanimous vote to approve a modification request from §126-9(B) (8) for Cedar Grove Mennonite Church to eliminate the requirement for a 1% slope in the bottom of the basin.

A Myers/Miller motion passed with unanimous vote to approve a Standard Maintenance & Monitoring Agreement for Cedar Grove Mennonite Church.

A Miller/Myers motion passed with unanimous vote to authorize Chairman Rick Baer to sign the Sheetz Plan Amendment once we receive the signed copy from Sheetz that will amend the plan to reflect the changes made to the access off of Rt. 16 to satisfy Penn-Dot's comments relating to the Highway Occupancy Permit process.

Sylvia House, Zoning Officer addressed the Supervisors regarding the Sheetz Indemnification Agreement that needs to be signed since Sheetz will be changing the inlets along Rt. 16 and the Township has to apply for the Highway Occupancy Permit. Solicitor John Lisko stated that the agreement has been modified so that Sheetz shall be responsible for all maintenance costs forever and

he would like the Supervisors to authorize Chairman Rick Baer to sign the agreement once Sheetz signs it. The agreement is the most recent one dated 7-13-10 at 4:05 p.m. and Mr. Lisko would also like the Supervisors to authorize the Township Administrator to sign the Highway Occupancy Permit.

A Myers/Miller motion passed with unanimous vote to authorize Chairman Rick Baer to sign the most recent Sheetz Indemnification Agreement dated 07-13-10 at 4:05 p.m. once Sheetz signs the agreement and to authorize Township Administrator Brad Graham to sign the Highway Occupancy Permit.

A Miller/Myers motion passed with unanimous vote to approve the Antrim Township Community Park Plan Amendment to change the rollerblade rink that was proposed in the original plan to a basketball court.

A Young/Byers motion passed with unanimous vote to approve a Sewer Facilities Planning Module exemption request for Foremost Industries to be sent to DEP.

A Miller/Young motion passed with unanimous vote to renew bond #6657630 for the same amount of \$1,004,807.93 for Sheetz since no construction has been done yet, however the bond does not expire until August 27, 2011.

Solicitor Lisko announced that we will need an Executive Discussion for Norfolk Southern and personnel matters.

Brad Graham, Township Administrator addressed the Supervisors regarding rebidding of the Antrim Township Community Park concession stand. He stated that the project needs to be completed and December 2011 is the deadline for the grant money from DCNR to be used and any changes that we would make now to the design would need to go back to DCNR for review. Mr. Graham also mentioned that he and Chairman Baer have come up with some ideas to cut the costs of the project. Supervisor Young questioned whether or not DCNR could pull the funds before December 2011 if we don't use them. Administrator Graham stated he will check into this. Supervisor Miller stated that he would like to see the bid advertised in Uniontown and Altoona area papers because those areas are desperate for work. Supervisor Young questioned Supervisor Byers about why he voted "No" for the awarding of the bid for this at the last meeting. Supervisor Byers stated that he did not want to spend that much for a concession stand.

Supervisor Miller stated that he would like to see what the bids come in at and mentioned that all the Supervisors signed a pledge to the taxpayers regarding how money is spent. Supervisor Byers stated that he would like to hear how we could save money on the project. Administrator Graham gave the Supervisors the following options to reduce costs on the project:

1. Change electrical fixtures
2. Utilities could be surface mounted instead of being run inside the block.
3. Instead of using face block, we could use cinder block w/ facia or just paint it.
4. Cupola on top of the building could be eliminated.
5. Steel roof could be done as a shingle roof.

Administrator Graham wants to know if the Supervisors want to re-bid the project as is or make the suggested changes to the specifications. Mr. Graham mentioned that he received a proposal for re-bidding the project and additional costs to make changes to the specifications from Centura Associates.

A Myers/Byers motion passed 4-1 (Baer opposed) to drop the project and not do a concession stand at the Antrim Township Community Park.

Administrator Graham addressed the Supervisors regarding re-bidding of the paving and concrete work at the Antrim Township Community Park since no bids were received for the project. The cost for the pavilion that will be purchased through CoStars is \$14,900.00 and the paving and fencing for the play areas is needed.

A Myers/Miller motion failed because it did not go up for a full vote to take the concrete out for the concession stand and construction of pavilion (labor) is included.

Miller stated he would like to strike his previous motion.

A Myers/Miller motion passed with unanimous vote to re-bid the paving, remove the concrete for the concession stand, include the fencing and to re-bid the construction of the pavilion and the concrete slab for the pavilion separately for the Antrim Township Community Park project.

Township Administrator Brad Graham addressed the Supervisors regarding the purchase of Tot Lot equipment for the Antrim Township Community Park. He stated that at the last meeting he would come back to them with pricing for the equipment and the total cost for the equipment through CoStars is \$13,690.00 plus he would like to add two handicapped swing seats at a cost of \$246.00 each. This purchase would not be part of the grant.

A Myers/Young motion passed with unanimous vote to purchase all of the Tot Lot equipment through CoStars for a cost of \$13,690.00 plus add two handicap accessible swing seats at a cost of \$246.00 each.

Item D on the agenda under Township Administrator regarding the ATAPCO Assumption Agreement was tabled since representatives from ATAPCO could not be present at tonight's meeting.

Administrator Graham addressed the Supervisors about approving a burning ban in the Township due to a request from the fire company due to the extremely dry weather conditions. Mr. Graham stated that the burning ban would stay in effect until we rescind it.

A Myers/Young motion passed with unanimous vote to approve a burning ban in the Township for the next two weeks at which time it will be reviewed again.

Administrator Graham addressed the Supervisors regarding making a change to the operating hours at the Recycling Center. He stated that he would like to change the current operating hours from 10:00 a.m. – 2:00 p.m. to 9:00 a.m. – 1:00 p.m. The change in hours is requested because the Recycling Center attendant has noticed that no one comes between the hours of 1:00 p.m. and 2:00 p.m. and when he gets there at 10:00 a.m. there are people waiting.

A Miller/Young motion passed with unanimous vote to approve changing the operating hours at the Recycling Center from 10:00 a.m. – 2:00 p.m. to 9:00 a.m. – 1:00 p.m.

Administrator Graham addressed the Supervisors regarding getting approval to pay \$7,893.00 to Pro-Tech for the phone system and to authorize Chairman Baer to sign the check once it is prepared. Supervisor Young asked why we have to pay them up front and Sylvia House, Zoning Officer stated that this was in the initial proposal from Pro-Tech.

A Miller/Myers motion passed with unanimous vote to authorize payment in the amount of \$7,893.00 to Pro-Tech for the phone system and to authorize Chairman Baer to sign the check once it is prepared.

Secretary Mary Klein addressed the Supervisors regarding a notice we received from Cobalt Community Research to participate in a coalition to facilitate citizen input in budget & planning decisions. She asked the Supervisors to let her know if they would like to pursue this further.

Secretary Mary Klein also addressed the Supervisors regarding an increase in the renewal rates for Short-term Disability, Accidental Death & Dismemberment and Life Insurance benefits through Met-

Life that will take effect September 1, 2010. She asked the Supervisors if we should get pricing from other insurance carriers since the rates through Met-Life are going up slightly. The Supervisors directed Ms. Klein to get pricing from other insurance carriers prior to the new rates taking effect in September.

Secretary Mary Klein also addressed the Supervisors regarding a Youth Awards Contest that is being done by PSATS. The contest is designed for youth groups such as Girl and Boy Scout troops, civic service youth organizations and 4-H and school clubs who have completed a community service project that benefits one or more townships of the second class. Ms. Klein addressed the press and asked if they could do a press release to get the word out to the various organizations. The Supervisors also stated they would send this information to the Boy and Girl Scouts.

Secretary Mary Klein also addressed the Supervisors regarding a Health Care Reform Bulletin we received from Benecon regarding a change in coverage for dependents under the age of 26. The change will allow children over the age of 19 and under the age of 26 to be covered under their parent's health plan even if they are no longer a full-time student. The changes will only take effect January 1, 2011.

Secretary Mary Klein also addressed the Supervisors regarding a review of the Nonuniformed Pension Plan audit that was performed by the Auditor General's office. She noted that there was one finding regarding the number of employees who were certified in 2008 and due to this fact our state aid was underpaid. She noted that we should be receiving an additional state aid payment from the underpayment in the amount of \$2,028.00.

Brad Graham, Township Administrator addressed the Supervisors regarding several sewer waiver requests that were received and taken to the Antrim Township Municipal Authority for recommendations.

A Young/Baer motion passed with unanimous vote to deny the first sewer bill waiver request for PMC Enterprises, Inc. for four properties on Brookview Drive until the water meter is disconnected and then another waiver request can be re-submitted.

A Young/Miller motion passed with unanimous vote to approve the second sewer bill waiver request for PMC Enterprises, Inc. for three properties at 640, 666 and 704 East Baltimore Street, as the lines have been capped and inspected.

A Miller/Myers motion passed with unanimous vote to approve the third sewer bill waiver request for 1770 Buchanan Trail East for a period of six months. The billing will be activated after six months unless the property is still vacant and the owner submits another waiver request. In the meantime, a balance due on the property will be made in payments.

A Myers/Miller motion passed with unanimous vote to approve the fourth sewer bill waiver request for 15667 Clearview Avenue, State Line for a period of six months but to deny the request for a refund. The billing will be activated after six months unless the property is still vacant and the owner submits another waiver request.

A Myers/Miller motion passed with unanimous vote to approve the use of G.H. Harris to collect the delinquent Per Capita taxes in 2010 for the 2009 tax year.

Resolution #225: A Baer/Myers motion passed with unanimous vote to approve a resolution to oppose House Bill 2431 legislation that would establish counties as the basic level of government.

Mr. Wertime questioned whether this addresses Senate Bill 1357. Mr. Graham responded that this is included in the resolution above.

Secretary Mary Klein addressed the Supervisors regarding the collection of Earned Income Tax and Local Services Taxes by the Chambersburg Area Wage Tax Bureau. Since the G-A School District has

contracted with them to collect these taxes; we need to sign a new agreement with Chambersburg Area Wage Tax Bureau. Ms. Klein noted that the commission rates that will be charged by Chambersburg Area Wage Tax Bureau are less than we paid to the G-A Tax Bureau. The commission rate for the Earned Income Taxes will be 3% of what is collected and the rate for the Local Services Taxes will be 5% of what is collected, whether or not they are current or delinquent taxes.

A Myers/Young motion passed with unanimous vote to approve signing an agreement with Chambersburg Area Wage Tax Bureau for the collection of Earned Income and Local Services Taxes.

Resolution #226: A Young/Myers motion passed with unanimous vote to approve a resolution authorizing and empowering the Chambersburg Area Wage Tax Office to impose those costs and fees associated with the collection of delinquent taxes in accordance with Act 192 of 2004 and other provisions of Act 511 of 1965.

Secretary Mary Klein addressed the Supervisors regarding a "Thank You" letter that we received from the Marion Volunteer Fire Company thanking the Township for their 2010 contribution of \$10,000.00. The letter mentioned that the contribution went towards offsetting the cost of a new Brush unit. Ms. Klein also noted that they have responded to 47 fire responses and 36 EMS responses in the Township so far this year.

Chairman Baer called for public comment – there was none.

A Myers/Byers motion passed with unanimous vote to adjourn into Executive Session at 8:11 p.m.

A Myers/Young motion passed 4-0 (Miller was absent) to adjourn the Executive Session and resume the regular meeting at 8:44 p.m. Supervisor Miller left during the Executive Session.

Solicitor Lisko announced that personnel matters and filing a claim against Norfolk Southern were discussed during the Executive Session.

A Young/Myers motion passed 4-0 (Miller was absent) to approve signing the Mutual Release Agreement with Kara Fauver, a previous Township employee.

A Young/Myers motion passed 4-0 (Miller was absent) to adjourn the regular meeting at 8:46 p.m.

Respectfully Submitted,

Mary A. Klein

Secretary