

# **February 22, 2010 - Antrim Township Board of Supervisors**

## **MINUTES OF THE ANTRIM TOWNSHIP SUPERVISORS**

### **REGULAR MEETING**

**February 22, 2011 7:00 p.m.**

The Antrim Township Board of Supervisors held a regular meeting on Tuesday, February 22, 2011 in the Antrim Township Municipal Building, 10655 Antrim Church Road, with the following present: Chairman Sam Miller, Supervisors Rick Baer, Fred Young III and Curtis Myers. Others attending the meeting included Solicitor John Lisko, Brad Graham, Township Administrator and Sylvia House, Zoning Officer. Vice Chairman James Byers and Tom Davis, Public Works Director were absent from the meeting.

Chairman Miller called the meeting to order at 7:02 p.m. The meeting opened with a word of prayer followed by the Pledge of Allegiance.

Chairman Miller called for Public Comment. There was none.

A Baer/Myers motion passed 4-0 (Byers was absent) to approve as written the regular meeting minutes from February 8, 2011 and to approve the February 15, 2011 worksession meeting minutes with a correction on the first page to change Chairman Myers to Chairman Miller.

A Myers/Baer motion passed 4-0 (Byers was absent) to approve the bills on the Treasurer's reports dated February 22, 2011.

A final plan approval for Drive Carts was tabled because they did not pay their fees and no bonding has been submitted yet to the Township.

There was a discussion at this time regarding authorization for submitting a Penn-Dot Highway Occupancy Permit (HOP) application for the Rt. 11/Commerce Avenue improvements being made by ATAPCO. Solicitor Lisko commented that he thinks ATAPCO should apply for the HOP. Lisko also noted that the Township can apply for the permits for the traffic light and stormwater improvements but not the turning lane improvements being done by ATAPCO.

A Young/Baer motion passed 4-0 (Byers was absent) to give authorization to submit for a Penn-Dot HOP application for the Rt/ 11/Commerce Avenue improvements being made by ATAPCO, only in the event that Penn-Dot requires us to sign it after ATAPCO applies for it.

Sylvia House, Zoning Officer addressed the Supervisors regarding two farms, one located at 10095 Fort Stouffer Road owned by Jay E. Hawbaker and the other located at 13313 Hollowell Church Road owned by Franklin C. Barr Sr. and Connie Barr, that have proposed to be added to our Ag Security Area. The AT Planning Commission recommends adding both farms to the Ag Security Area. Acknowledgement of the properties is needed and then we can wait 180 days so the properties automatically default into Ag Security.

A Young/Miller motion passed 4-0 (Byers was absent) to acknowledge receipt of the two farms, one located at 10095 Fort Stouffer Road owned by Jay E. Hawbaker and the other located at 13313 Hollowell Church Road owned by Franklin C. Barr Sr. and Connie Barr, to be added to our Ag Security Area once we wait 180 days so the properties automatically default into Ag Security.

Sylvia House, Zoning Officer addressed the Supervisors regarding releasing a maintenance bond for Rolling Hills Phase II. We are currently holding a maintenance bond in the amount of \$700.83 to ensure work done to Oakley Drive was adequate. The final inspection was done and we can release the

maintenance bond back to the developer.

A Myers/Miller motion passed 4-0 (Byers was absent) to release the maintenance bond in the amount of \$700.83 for Rolling Hills Phase II.

Sylvia House, Zoning Officer addressed the Supervisors regarding renewing the certified check for WHGT Radio Tower that is coming up for renewal on March 7, 2011. The certified check must be renewed every six months and this will be the last renewal. One of the Supervisors questioned if the issues with interference with the radio tower have been addressed. Mrs. House replied that she has not heard anymore complaints about interference issues but she will follow up with the people that complained just to make sure since this will be the last renewal of the certified check.

A Baer/Young motion passed 4-0 (Byers was absent) to renew the certified check in the amount of \$5,000.00 for the WHGT Radio Tower as long as the new check is received no later than noon on Friday, March 4, 2011.

Mrs. House also addressed the Supervisors regarding renewing a Letter of Credit in the amount of \$467,523.05 for Kingsbrook Meadows. The developer has requested to renew the Letter of Credit for the same amount and not increase it by the 10% due to the economy and we must receive the new Letter of Credit no later than noon on Friday, March 18, 2011.

A Young/Myers motion passed 4-0 (Byers was absent) to renew a Letter of Credit for the same amount of \$467,523.05 for Kingsbrook Meadows as long as we receive the new Letter of Credit no later than noon on Friday, March 18, 2011.

Mrs. House also addressed the Supervisors regarding renewing a bond in the amount of \$23,632.00 for Paradise Estates. The developer has requested to renew the bond for the same amount due to the economy and we must receive the new bond no later than noon on Thursday, March 24, 2011.

A Myers/Young motion passed 4-0 (Byers was absent) to renew a bond for the same amount of \$23,632.00 for Paradise Estates as long as we receive the new bond no later than noon on Thursday, March 24, 2011.

Brad Graham, Township Administrator addressed the Supervisors regarding two quotes he received to replace the security system. He is recommending that we accept the quote from Pro-Tech in the amount of \$3,515.00 to replace the security system and he noted that he had some sensors and monitoring sites added in the garage area. Supervisor Young commented that he thinks we need some cameras. Chairman Miller and Supervisor Baer also expressed that we should have cameras at the Recycling Center. Mr. Graham stated we could add cameras at a later date. The Supervisors all agreed that Mr. Graham should move forward with the quote from Pro-Tech to replace the security system.

Mr. Graham addressed the Supervisors regarding the new ATMA Lease Agreement. Mr. Graham noted that the annual amount for administrative expenses for the Authority was increased from \$4,000.00 to \$11,000.00. The Supervisors initially directed staff to find out what the actual annual administrative expenses for the Authority are but later voted to increase them to \$12,000.00.

A Myers/Miller motion passed 4-0 (Byers was absent) to approve signing the new lease agreement with the ATMA with the annual administrative fee not to exceed \$12,000.00.

Mr. Graham addressed the Supervisors regarding the detour Penn-Dot has outlined for the Exit 3 Bridge resurfacing project. Penn-Dot would like confirmation from us that the detour is acceptable. The detour for vehicles traveling southbound on 11 would have to go to Exit 1 to get back on I-81 and vehicles traveling northbound on 11 would have to go to Exit 5 to get back on I-81. Mr. Graham noted that it should take approximately six to eight weeks to resurface the bridge. The Supervisors think that Penn-Dot should put a penalty on the contractor for not completing the project in the six to eight week

timeframe. The Supervisors also were curious about how it would affect the project if one lane was left open on the Exit 3 bridge. Mr. Graham responded that it would increase the term of the project and the cost of project. Craig Myers commented that if things are shut down then more traffic will come into the Borough and he doesn't want to see increased truck traffic coming through the Borough of Greencastle. Robert Wertime asked when the work is going to start. Mr. Graham responded that it would be late spring 2012. Mr. Wertime commented that it would happen around the same time as Milnor Road is closed for the Norfolk Southern project. The question was asked about how much longer it would take to complete the project if one lane was left open. Mr. Graham responded that it would take approximately four to five months to complete the project if the one lane was left open. The Supervisors agreed that the detour recommended by Penn-Dot to close the whole bridge during the resurfacing project would be the best option. Supervisor Young does think that we should strongly encourage Penn-Dot to add a penalty to the contractor if they do not complete the project in the six to eight week timeframe.

Mary Klein, Township Secretary addressed the Supervisors regarding two requests we received to prepare Proclamations for Eagle Scout award recipients, Grant Henry and Wade Rider.

A Baer/Young motion passed 4-0 (Byers was absent) to approve preparing Proclamations for two Eagle Scout award recipients, Grant Henry and Wade Rider.

Secretary Klein also addressed the Supervisors regarding appointing an alternate delegate to the Franklin County Area Tax Board. Ms. Klein noted that she was appointed as the delegate for the FCATB but they are asking that we appoint an alternate delegate in the event that she would not be able to attend a meeting. Ms. Klein stated that she asked Bill Needy if he would be willing to serve as alternate delegate on the FCATB and he said he would be and she recommends appointing him as the alternate.

A Young/Miller motion passed 4-0 (Byers was absent) to appoint Bill Needy as the alternate delegate to the Franklin County Area Tax Board.

Secretary Klein also addressed the Supervisors regarding a letter we received from the Greencastle Police department for the use of the Rescue Hose Fire Company #1 Fire Police for a list of events in 2011.

A Baer/Myers motion passed 4-0 (Byers was absent) to approve the use of the Rescue Hose Fire Company #1 Fire Police by the Greencastle Police department for the list of events requested in their letter for 2011.

Secretary Klein also presented the Supervisors with information on proposals we received from three different collection agencies for the collection of delinquent sewer bills. Ms. Klein is recommending that we accept the proposal from the PRWA (Public

Rural Water Association) because they have the lowest collection fee of 25% of the balance due but she is unsure if we can add this fee back to the balance that is due from the customer. Solicitor Lisko commented that he would have to check into this further. The Supervisors directed Ms. Klein and Solicitor Lisko to do some further research on this and then come back to them with more information.

Chairman Miller asked what the worksession topic would be for Tuesday. Mr. Graham responded that he wasn't sure what was going to be discussed and he was looking for ideas from the Supervisors. There was no decision made at this time.

Supervisor Young presented the Supervisors with a proposal for a sign to be placed at the Recycling Center by a company that recycles computer equipment that was discussed at the last meeting.

A Young/Miller motion passed 4-0 (Byers was absent) to approve the sign to be placed at the Recycling

Center by a company that recycles computer equipment.

A Baer/Young motion passed 4-0 (Byers was absent) to go into Executive Session at 7:49 p.m.

A Baer/Young motion passed 4-0 (Byers was absent) to adjourn the Executive Session and resume the regular meeting at 8:46 p.m.

Solicitor Lisko announced that during the Executive Session we discussed personnel and a possible claim by the John Hamilton Estate.

A Miller/Young motion passed 4-0 (Byers was absent) to appoint Brad Graham as Treasurer and Curtis Myers as Assistant Treasurer.

A Myers/Young motion passed 4-0 (Byers was absent) to appoint Craig Myers as Emergency Management Coordinator for Antrim Township.

Chairman Miller called for public comment.

Bob Smith addressed the Supervisors regarding the bridge on Exit 3 and stated he thinks they need to make it a four lane bridge. Administrator Graham responded that Penn-Dot does not have the funds to do this.

Craig Myers also addressed the Supervisors regarding the detour route for the Exit 3 Bridge resurfacing project and commented that if there is an accident on I-81 north of Exit 3 near Marion or the Borough of Chambersburg, they will have to get off on Exit 1 and then route to Mason Dixon Road and Route 11.

A Baer/Young motion passed 4-0 (Byers was absent) to adjourn the regular meeting at 8:56 p.m.

Respectfully Submitted,

Mary A. Klein

Secretary