

November 24, 2009 - Antrim Township Board of Supervisors

MINUTES OF THE ANTRIM TOWNSHIP SUPERVISORS

REGULAR MEETING

November 24, 2009 7:00 p.m.

The Antrim Township Board of Supervisors held a regular meeting on Tuesday, November 24, 2009 in the Antrim Township Municipal Building, 10655 Antrim Church Road, with the following present: Chairman Curtis Myers, Vice Chairman Rick Baer, Supervisors Fred Young III and James Byers. Others attending included John Lisko, Solicitor, Sylvia House, Zoning Officer and Brad Graham, Township Administrator. Supervisor Sam Miller was absent from the meeting.

Visitors: William Yaukey and see attached listing for a list of other visitors.

Chairman Myers called the meeting to order at 7:03 p.m. The meeting opened with a word of prayer followed by the Pledge of Allegiance.

Chairman Myers called for Public Comment – there were none.

Chairman Myers congratulated Supervisor Byers and Supervisor Young on their re-elections to the Board.

A Byers/Baer motion passed 3-1 (Young abstained & Miller was absent) to approve as written the October 27, 2009 regular meeting minutes.

A Myers/Baer motion failed 2-2 (Young and Byers abstained & Miller was absent) to approve the November 3, 2009 worksession meeting minutes. There was not a quorum present at the November 3rd meeting so the minutes can not be officially approved.

Approval of the regular meeting minutes from 11/10/09 were tabled because there was not a quorum present that attended this meeting to approve them.

A Baer/Byers motion passed 4-0 (Miller was absent) to approve the bills on the Treasurer's reports dated November 24, 2009.

William Yaukey addressed the Supervisors regarding a request he has for Patton Bridge Road. At the end of Patton Bridge Road, there is an existing gate and turnaround. Due to the current location of the gate, people are coming back and throwing trash in the Concocheague Creek. Mr. Yaukey is requesting to move the gate to a different location at his own expense so that people will not have access to the creek. Solicitor John Lisko advised the Supervisors that they can only close a new portion of the road by Ordinance and there has to be a hearing to do so. The Park Committee discussed this at their last meeting and they recommended that the Board of Supervisors not close the section of the road that Mr. Yaukey is proposing and in turn would like to try putting up signage that would prohibit littering, dumping and night time use of the area. Nate Bacon, Park Committee member stated that they are looking out for the long-term plans of the Township. Bob Smith, a resident of the Township suggested something like was done in the mountains in West Virginia where cameras were put up to catch people dumping illegal items. Robert Wertime also commented that the Forestry Department has a camera program that is being used in the Michaux State Forest. The Supervisors made no decisions on the issue at this time because they would like to obtain further information.

A Myers/Byers motion passed 4-0 (Miller was absent) to approve a final plan for Kingsbrook Meadows, a 14-lot subdivision on McClanahan Road. All fees, financial security and agreements are in place.

A Baer/Myers motion passed 4-0 (Miller was absent) to approve a Request from Planning Waiver – Non-Building Declaration to be sent to DEP for Nelson Diller, a lot addition on Milnor Road.

A Young/Baer motion passed 4-0 (Miller was absent) to approve a Request from Planning Waiver – Non-Building Declaration to be sent to DEP for Bruce Martin, a lot addition on Scar Hill Road.

A Baer/Myers motion passed 4-0 (Miller was absent) to approve a Request from Planning Waiver – Non-Building Declaration to be sent to DEP for LAJUGA, a lot addition on North Rabbit Road.

A Baer/Young motion passed 4-0 (Miller was absent) to approve and sign a Standard Stormwater Maintenance and Monitoring agreement for Kingsbrook Meadows.

A Baer/Young motion passed 4-0 (Miller was absent) to release a bond letter of credit in the amount of \$11,704.00 for the Greencastle Church of God, since the improvements have all been completed and inspected by Martin & Martin and they recommended releasing the letter of credit in full.

A Myers/Baer motion passed 4-0 (Miller was absent) to release a bond in the amount of \$122,672.00 for Red Oakes Estates since the property has been inspected by Martin & Martin and they recommended releasing the bond in full.

A Young/Byers motion passed 4-0 (Miller was absent) to release a certified check in the amount of \$10,769.00 for David and Russell Friedrich since the property has been inspected by Martin & Martin and they recommended releasing the certified check.

A Baer/Young motion passed 4-0 (Miller was absent) to release a letter of credit in the amount of \$25,000.00 for Jeff Todd since all improvements have been made and the property has been inspected by Sylvia House, Zoning Officer.

Brad Graham, Township Administrator addressed the Supervisors regarding an update on several items from Paul Minnich, Roadmaster. The Shared Use Trail and the two parking lots paving has been completed. All roads from the 2009 paving project are complete and Rick Levan from Penn-Dot has inspected the roads and they have all passed. Construction of Lift Station # 4 elimination will begin next week. Snow plow equipment is being installed this week. Hydrostatic testing of the Sewer line at the Antrim Township Community Park is scheduled for December 7, 2009. Lift Station # 16 replacement is complete and lift station # 15 replacement will begin in mid-January. CSX railroad crossing gates on Hollowell Church Road will begin next month. Sewer plant and lift station locks have been changed by Greencastle Lock & Hardware. Mr. Rehab is still finishing up some remediation work for the Sewer Lining project. Dave is back to work and is doing well.

Brad Graham, Township Administrator addressed the Supervisors regarding a representative from a company called Enernoc that has a rolling blackout electric program they would like the Township to participate in that would have no cost to the Township and could potentially generate revenue of approximately \$2,000.00 - \$3,000.00 per year just to participate in the program. In the event of a potential blackout situation, by participating in the program, we would take our Sewer Plant off line and the Plant would run off an emergency generator. In the last three years of the program, this has only happened one time. Mr. Graham wanted to know if the Supervisors were interested in participating in the program. The Supervisors responded that they would like to obtain additional information before making a decision.

The Supervisors discussed the Police Services survey that was brought up at a past meeting. The Supervisors decided that they would like to hold off on the survey for now and would like to see the results of the survey that was put out by a local newspaper, the Echo Pilot. Supervisor Young stated that he contacted Jean Byers at the County Commissioners Office to see if we could put a question about police services on the ballot for next year and he was told that asking any non-binding advisory

question is illegal to put on an election ballot. Robert Wertime mentioned that they could possibly have a survey area at the polls if it is 10 feet or more from the exit. Supervisor Young stated that he already mentioned this to Jean Byers and she was checking with the County Solicitor to see if this would be feasible.

Brad Graham, Township Administrator addressed the Supervisors regarding an update on the concession stand at the Antrim Township Community Park. Supervisors Baer and Miller and Lynda Beckwith, Assistant Zoning Officer met with the architect to go over the drawings for the building. Beckwith spoke with DCNR who stated that the second story of the building will not be covered by the grant since it is not handicap accessible and there is no fire access. Supervisor Byers stated he is in favor of keeping the building to one story.

A Byers/Baer motion passed 3-1 (Young opposed & Miller was absent) to approve keeping the concession stand at the Antrim Township Community Park a single floor building.

Brad Graham, Township Administrator addressed the Supervisors regarding the Park Committee agreeing at their meeting to extend the natural areas at the Antrim Township Community Park to accommodate the wildlife and to help with having fewer areas that will require mowing next year.

Administrator Graham addressed the Supervisors regarding payment that is being requested from David H. Martin for plantings for the rain gardens at the ATCP that could not be planted in the fall. The total cost for the plantings is \$21,451.04 and the plantings will be guaranteed for next year to plant in the spring.

A Myers/Baer motion passed 4-0 (Miller was absent) to approve the payment in the amount of \$21,451.04 to David H. Martin for the rain garden plantings at the ATCP.

Administrator Graham addressed the Supervisors to let them know that Ehrlich has completed the insect inspection at the Martin's Mill Bridge and things weren't as bad as we initially thought. Graham said that Ehrlich has recommended a \$3,800.00 one-time remedial treatment and six monthly treatments at a cost of \$540.00/month.

A Baer/Byers motion passed 4-0 (Miller was absent) to approve Ehrlich to do a one-time remedial treatment and six monthly treatments at a cost of \$540.00/month to the Martin's Mill Bridge.

Administrator Graham addressed the Supervisors to let them know that the Township was once again not selected for Penn-Vest funding for the Sludge Drier project at the Wastewater Treatment Plant. Steve Zeller from Brinjac Engineering addressed the Supervisors letting them know that there is an Energy Harvest Grant coming up next year from the State and another round of funding will be coming up next spring from Penn-Vest. He also mentioned that Brinjac was involved in obtaining a \$250,000.00 grant for Gettysburg Boro to do energy conservation for their office/administration building from DCED. He wanted the Supervisors to know that the State is looking for energy conservation projects. Mr. Zeller gave an update on the 537 Plan stating that a draft should be completed by December 2009 and will be available for review. He has also been in contact with DEP regarding Nutrient Credits, even though we won't have to do anything until 2013 and no significant upgrade is necessary at this time.

Brad Graham, Township Administrator addressed the Supervisors to let them know that the ATMA has accepted the bid for the Water Plant upgrade project from Trademark Contracting from Clear Spring, MD in the amount of \$1,096,000.00 and \$33,000.00 for an additional filter. They also accepted a bid in the amount \$264,400.00 from B & R Contractors for the electrical work. The total cost of the project should be \$1.4M and a grant in the amount of \$1.5M will be received for the project.

Nate Bacon addressed the Supervisors regarding an issue on the new Marsh Road. On the east side near

Greg Moats' property, there is a grate that either needs to be raised or have reflectors put on it. Brad Graham, Township Administrator responded that we would check into the matter.

Robert Wertime addressed Steve Zeller regarding the type of solar energy he was talking about earlier. Mr. Zeller responded that it would be a passive solar greenhouse.

The Supervisors discussed the 2010 budget at this time. In the General Fund, there is a surplus of \$49,123.00 of revenue over the expenses. There will be a Capital Reserve transfer to the General Fund for renovations to the Township building, a new roof on the garage and a vehicle lift for Dave, the Township mechanic. Expenses budgeted for the Antrim Township Community Park includes funds for a concession stand, pavilion and new dug-outs. In the Sewer Fund, \$140,000.00 is budgeted for upgrades for the bar screen mechanism and \$375,000.00 for line maintenance/repairs. Over the next 8-10 years, there will be funds budgeted to perform continuous filming of the lines and to scope the whole system for any problems. Steve Zeller from Brinjac commented that due to the recent Sewer Lining project that was done this year; there will be a 100,000 gallon per day decrease from the leaks that were fixed once the water table is up. Brad Graham, Township Administrator said we are looking for a preliminary budget approval tonight. They discussed the last meeting of the year to pay bills and approve the budget.

A Baer/Young motion passed 4-0 (Miller was absent) to approve the last meeting of the year to be on December 29, 2009 at 11:00 a.m.

Brad Graham, Township Administrator addressed the Supervisors regarding the Sewer Fund expenses and the fact that money was budgeted to replace more generators for next year and they will be splitting the costs with the Antrim Township Municipal Authority.

A Baer/Young motion passed 4-0 (Miller was absent) to approve the preliminary budget for the Township for 2010.

A Myers/Baer motion passed 4-0 (Miller was absent) to approve the meeting dates for 2010 except the November 2, 2010 meeting will be changed to November 4, 2010 due to election day and all meetings will be held at 7:00 p.m. (See attached)

A Baer/Myers motion passed 4-0 (Miller was absent) to approve the re-organizational meeting for January 4, 2010 at 7:00 p.m.

A Byers/Myers motion passed 4-0 (Miller was absent) to approve the holidays for Township employees for 2010. (See attached)

A Myers/Young motion passed 4-0 (Miller was absent) to approve a \$100 gift card to each full-time employee for the Christmas bonus that will be handed out at the Township Christmas Party.

Secretary/Treasurer, Mary Klein addressed the Supervisors regarding plan documents for the additional compensation that is given to employees who opt out of the Township health insurance coverage. Benecon, the Township's broker for health insurance is requiring us to have a plan document that details the benefit offered to those employees who opt out of the Township health insurance coverage. The plan documents state that \$550.00 per quarter will be paid to any full-time Township employee who opts out of the health insurance coverage, provided that they produce proof that they have health insurance coverage elsewhere.

Resolution # 219: A Myers/Baer motion passed 4-0 (Miller was absent) to approve the Premium-Only Plan Documents from Benecon for the additional compensation of \$550.00 per quarter that is offered to Township employees who opt out of the health insurance coverage.

Supervisor Byers addressed Administrator Brad Graham regarding the traffic counts that the Board

authorized Township staff to perform on Milnor and Hykes Roads. He wanted to know if they were done and what the counts were. Administrator Graham responded that he would have to check with Paul Minnich, Roadmaster to find out if the counts were done and to provide a report to the Board on what the counts were.

Robert Wertime addressed the Supervisors regarding a few other items he wanted to comment on. He was glad to hear that the gates at Hollowell were being installed by CSX. He also commented on the Police Services survey that was put out by the Echo Pilot. He was concerned that the survey might be skewed by residents of the Borough of Greencastle responding since they make up the majority of the readers of the Echo Pilot. He also commented on the fact that if the Township does decide to establish a police force, according to section 1301 of the Second Class Township Code, the Township Manager would typically be required to be the Mayor.

A Young/Baer motion passed 4-0 (Miller was absent) to adjourn the regular meeting at 8:48 p.m.

Respectfully Submitted,

Mary A. Klein

Secretary/Treasurer