

# **October 27, 2009 - Antrim Township Board of Supervisors**

## **MINUTES OF THE ANTRIM TOWNSHIP SUPERVISORS**

### **REGULAR MEETING**

**October 27, 2009 7:00 p.m.**

The Antrim Township Board of Supervisors held a regular meeting on Tuesday, October 27, 2009 in the Antrim Township Municipal Building, 10655 Antrim Church Road, with the following present: Chairman Curtis Myers, Vice Chairman Rick Baer, Supervisors James Byers and Sam Miller. Others attending included John Lisko, Solicitor and Brad Graham, Township Administrator. Supervisor James Byers arrived late to the meeting. Supervisors Fred Young III, Sylvia House, Zoning Officer, and Peter Oppliger, Student Representative to the Board of Supervisors were absent from the meeting.

Visitors: See attached listing.

Chairman Myers called the meeting to order at 6:59 p.m. The meeting opened with a word of prayer followed by the Pledge of Allegiance.

Chairman Myers called for Public Comment – there was none.

Approval of the regular meeting minutes from 10/13/09 were tabled because there was not a quorum present that attended this meeting to approve them.

A Miller/Baer motion passed 3-0 (Young & Byers were absent) to approve as written the October 16, 2009 worksession meeting minutes.

A Baer/Young motion passed 3-0 (Young & Byers were absent) to approve the bills on the Treasurer's reports dated October 27, 2009.

Solicitor John Lisko announced that he will need a brief executive session.

A Miller/Baer motion passed 3-0 (Young & Byers were absent) to approve a well modification for the Rolling Hills Development for lots # 121 – 128 located in Emily's Court. The modification will allow the wells on each lot to remain 5 feet from the side property line instead of the 10 feet that our Ordinance Chapter 110 Section 49 requires.

A Miller/Baer motion passed 3-0 (Young & Byers were absent) to approve a Request from Planning Waiver – Non-Building Declaration be sent to DEP for Antrim Business Park.

Resolution # 218: A Myers/Miller motion passed 3-0 (Young & Byers were absent) to approve a resolution for a Sewer Facilities Planning module plan revision to be sent to DEP for the elimination of Antrim Township Lift Station # 4.

A Miller/Baer motion passed 3-0 (Young & Byers were absent) to approve keeping a letter of credit that is up for review for Antrim Meadows in the amount of \$89,714.00.

A Miller/Baer motion passed 3-0 (Young & Byers were absent) to rescind a previous motion that was made to approve Parkson, the manufacturer to rebuild, install and provide the parts for the bar screen mechanism repairs for the Headworks at the WWTP for a total cost of \$52,797.00.

A Miller/Baer motion passed 3-0 (Young & Byers were absent) to approve putting the bar screen mechanism repairs to rebuild and install the parts for the Headworks at the WWTP out to bid.

Brad Graham, Township Administrator addressed the Supervisors about establishing a Finance Committee to assist with the budget, review bank statements and assist with investment decisions as an

additional control for staff who is already performing these tasks. Supervisor Sam Miller thinks that this will be a waste of time since the final decision is taken to the Board anyway. He feels that the Supervisors should just do the job they were elected to do. They decided to table this item until the reorganization meeting in January where they will re-evaluate some of the other committees they have to decide if they are necessary.

Supervisor James Byers arrived at this time – 7:11 p.m.

A Miller/Baer motion passed 4-0 (Young was absent) to approve an Eagle Scout project for Mike Williams to construct ten handicap-accessible picnic tables for distribution among the Township's parks.

Brad Graham, Township Administrator addressed the Supervisors regarding the 2010 budget recommendations from the Park Committee. He read a list of items that they would like to see included in the 2010 budget for the parks:

1. Painting of the barn at the Antrim Township Community Park
2. Installation of a galvanized steel swinging arm style gate at the new exit of the Antrim Township Community Park.
3. Repairs to the stone foundation at the ATCP barn.
4. Drainage repairs for the Martin's Mill Bridge Park road.

There were no objections by any of the Supervisors for any of these requests at this time; however no motions were made at this time.

A Miller/Baer motion passed 4-0 (Young was absent) to approve the recommendation of the Park Committee to allow Venture Crew to permanently install fire rings at the Martin's Mill Bridge Park.

A Miller/Baer motion passed 4-0 (Young was absent) to accept the resignation of Dirk Mowen from the Park Committee.

A Miller/Byers motion passed 4-0 (Young was absent) to appoint Mark Goldbach to the Park Committee.

Mr. Goldbach, newly appointed Park Committee member, addressed the Supervisors regarding his background. He stated that he has been a resident of the Township for 6 years and previously he worked for the Department of the Interior for 32 years and retired in January 2009. He has experience in local, state and national levels of recreation. He wants to give back to the community because he feels having a recreational area is important to the health and well-being of the community. The Supervisors welcomed him to the Park Committee and thanked him for his willingness to serve on the committee.

Supervisor Sam Miller gave an update on the concession stand at the Antrim Township Community Park. Supervisor Miller stated he was waiting to hear back from Supervisor Baer on the information he obtained at the Park Committee meeting. Supervisor Miller stated that he has contracted Centura Associates to draw the plans, attend meetings and submit any paperwork for the DCNR grant the Township has received for a total cost of \$3,850.00. There was a question about whether we could hire our own employees to do the work and purchase the materials ourselves. Solicitor John Lisko responded that our own employees can do the work; however if the materials for the project are over \$10,000.00 it has to be bid out. Supervisor Miller and Township Administrator, Brad Graham will get together on this after the drawings of the plans are made.

Administrator Graham addressed the Supervisors regarding making an appointment to one of the committees for the Greencastle Five Year Strategic Plan. He stated he received a letter from Michele Emmett from the Borough of Greencastle asking for us to appoint an official from the Township to serve on one of the committees. The Supervisors pondered whether they should appoint someone or just decide who will be available on the day of a meeting. They decided to table the item at this time to obtain some more information from the Borough. Administrator Graham mentioned that they will be meeting with representatives from the Borough on Thursday afternoon for the Comprehensive Plan and he will ask them more about it at that time.

Administrator Graham addressed the Supervisors to let them know that the Borough of Greencastle has requested to use the Township's speed sign on the First Fridays events and the Heritage Christmas celebrations on Friday nights in December to deter motorists from speeding during these times when the Borough streets will be busy with additional pedestrian traffic. He just wanted them to be aware that we will be letting them use the Township's speed sign on these dates.

A Miller/Baer motion passed 4-0 (Young was absent) to approve a quote from Ganoe Paving in the amount of \$1,000.00 to install a stone path for the Rotary Grove trail at the Antrim Township Community Park. The Greencastle Rotary Club donated \$2,000.00 to the Township in 2008 to cover the installation of a pathway, the planting of roses and other plantings and a recognition sign.

A Baer/Miller motion passed 4-0 (Young was absent) to approve the use of the Rescue Hose Co. No. 1 fire police for an H1N1 mass vaccination site that will be set up in Antrim Township to administer vaccines to residents between the dates of November 15 – December 15, 2009 per a request from the Franklin County Department of Emergency Services.

Brad Graham, Township Administrator addressed the Supervisors regarding a meeting that will be held tomorrow at 2:00 p.m. in the Board Room with representatives from Guilford Township and Martin & Martin to discuss the Lehman Road Box culvert. Guilford Township's surveyor will be present to say where the Township boundary line is located so that we can talk with them about cost sharing, the use of Township equipment, etc. Solicitor John Lisko advised Administrator Graham to refer to Township Code 2332 which deals with roads and bridges located on a Township boundary line.

A Byers/Miller motion passed 4-0 (Young was absent) to approve a sewer bill waiver for the Bowman Group for the new Sheetz site with the condition that the lines are capped and inspected before the waiver is granted.

Administrator Graham addressed the Supervisors regarding the meeting on Friday that is scheduled with Penn-Dot in Harrisburg for the traffic signalization for the Molly Pitcher PRD. Administrator Graham felt that the Township would not have to attend this meeting since we are not in favor of giving a letter to Penn-Dot to monitor the two intersections on Route 11 that might warrant traffic signals in the future. Solicitor John Lisko felt that the Township should have representation at the meeting because if we do not attend the meeting with Penn-Dot then decisions might be made that would adversely affect the Township and we may have to pay for signalization at one or possibly both of the intersections in question. It was decided that Sylvia House, Zoning Officer and Supervisor Sam Miller would attend the meeting with Penn-Dot.

Administrator Graham addressed the Supervisors regarding some issues that were discussed at last night's ATMA meeting. The ATMA has asked for a request for qualifications for a solicitor and engineers. They discussed that they could have a separate engineer for water. Solicitor Lisko advised that both Boards must agree on an engineer for Sewer. The Supervisors agreed that they would let the ATMA make a recommendation to the BOS on who they should appoint since the ATMA has two engineers on the Authority who have experience with what qualifications they should be looking for. The Supervisors will let the ATMA decide but they would like to get copies of the information they

receive from the engineers. Administrator Graham also wanted to make the Supervisors aware of a situation that the ATMA is dealing with regarding the Greens of Greencastle development. There are questions about the ownership of a sewer line that runs through the Young farm. There are certain areas where the sewer lines were dedicated in the development and it seems that some were not. All indications show that all the roads were dedicated. Washington Farms, who is the current owner of the property where the sewer line passes through, says they should be aware if any further development is done in that area and before any new connections are made to the sewer line. The Township staff has verified that the sewer lines in one phase of the development were dedicated. Solicitor Lisko mentioned that before roads in a development are dedicated, the sewer lines should be dedicated first. Chairman Myers mentioned that he doesn't know if we really want to take the sewer lines over now if they are twenty years old.

A Baer/Miller motion passed 4-0 (Young was absent) to adjourn into Executive Session at 8:52 p.m.

The Executive Session ended at 8:07 p.m.

Solicitor Lisko announced that litigation with DEP and EPA for Stormwater Compliance was discussed in the executive session.

A Miller/Baer motion passed 4-0 (Young was absent) to authorize Solicitor John Lisko to hire an attorney that specializes with EPA litigation.

A Miller/Baer motion passed 4-0 (Young was absent) to adjourn the regular meeting at 8:09 p.m.

Respectfully Submitted,

Mary A. Klein

Secretary/Treasurer