

August 25, 2009 - Antrim Township Board of Supervisors

MINUTES OF THE ANTRIM TOWNSHIP SUPERVISORS

REGULAR MEETING

August 25, 2009 7:00 p.m.

The Antrim Township Board of Supervisors held a regular meeting on Tuesday, August 25, 2009 in the Antrim Township Municipal Building, 10655 Antrim Church Road, with the following present: Vice Chairman Rick Baer, Supervisors James Byers and Sam Miller. Others attending included John Lisko, Solicitor; Brad Graham; Township Administrator, and Sylvia House; Zoning Officer. Supervisor Fred Young III and Peter Oppliger; Student Representative to the Board of Supervisors were absent from the meeting. Chairman Curtis Myers arrived late to the meeting.

Visitors: See attached sign-in sheet.

Vice Chairman Baer called the meeting to order at 7:04 p.m. The meeting opened with prayer followed by the Pledge of Allegiance.

Vice Chairman Baer called for public comment – there was none.

Approval of the August 11, 2009 regular minutes was tabled because a quorum was not present from that meeting to approve them.

A Miller/Byers motion passed 3-0 (Young and Myers were absent) to approve the bills on the Treasurer's reports dated August 25, 2009.

Greg Creasy, Antrim Township's traffic engineer with Grove Miller Engineering addressed the Supervisors regarding the Molly Pitcher PRD signalization. He explained that the intersections in question are the Rt. 11 and Mason Dixon Road intersection and Rt. 11 and East Avenue intersection at Earl's Market. He said that Penn-Dot would like to get input from the Township about mitigating the impacts at both intersections. Questions were raised on whether Rochester Place could be required to contribute to the cost of the light at Earl's Market. Different methods for funding the improvements were discussed such as grants, through fare share costs of those who would benefit from the light, turning the project in to the RPO, require a monitoring agreement or do nothing. The developer has applied for an HOP from Penn-Dot and would be responsible to mitigate the impacts at both intersections. The Township is reluctant to send any letters to Penn-Dot. All the Supervisors present agree that the East Avenue intersection is more important. They would like Brad to contact Penn-Dot regarding the Rochester Place development to see how that issue was handled. Mr. Creasy would also like the Molly Pitcher PRD developer to present their most recent traffic study to him along with all correspondence from the Penn-Dot reviews so he can review it and determine exactly what Penn-Dot needs. The Supervisors would like to direct Sylvia House to contact Molly Pitcher PRD and request the information for Greg Creasy. No motions were made by the Supervisors at this time.

Steve Zeller from Brinjac Engineering addressed the Supervisors to give them an update on the various projects they are working on for the Township. The contracts for the Headworks project are here for the Supervisors to sign. They must put a roof or shed over the sludge as part of this project and it should be done by the end of the year. The UV and Landfill – control limits issue is being addressed and they are meeting and talking about the samplings. EPA will get comments from Brinjac on the issue. The Part II permit for the Sludge Drier/Digester project has been approved and the loan submission to Penn-Vest is done. Now we just have to wait to hear from Penn-Vest about whether the loan will be approved and this should be announced sometime in October. Lift Station #4 elimination went out to bid today and there were no significant archaeological finds but they are still waiting on E & S. The Sanitary Sewer

project with Mr. Rehab is moving forward. Bids were awarded for LS # 15 & 16 replacements. The Act 537 Plan should be wrapped up in the fall.

A Deed of Dedication for Rolling Hills was tabled at this time because we did not receive the bond.

Sylvia House, Zoning Officer addressed the Supervisors regarding a plan for Jeff and Connie Todd for their compliance with the Global Settlement Agreement with the Township. The Stormwater Management Plan has been reviewed by Martin and Martin and is ready for approval.

A Miller/Byers motion passed 3-0 (Young and Myers were absent) to approve the Jeff and Connie Todd plan for them to be in compliance with the Global Settlement Agreement.

Resolution #214: A Miller/Byers motion passed 3-0 (Young and Myers were absent) to appoint William Needy as the tax collection committee delegate and Mary Klein as the tax collection committee alternate to represent the Township of Antrim on the Franklin County Earned Income Tax Collection Committee in accordance with the statutory requirements of Act 32.

Brad Graham, Township Administrator addressed the Supervisors regarding an update on several issues. Mr. Rehab has started the Sanitary Sewer project. The generators will be on-line for the lift stations except for lift station # 13 and they should be done by the end of the week. Mr. Graham gave an update on the paving project and said that 2.8 miles of road have already been completed. The road crew is set to start milling Shinham Road on 8/31/09. He also mentioned to the Supervisors that Paul Minnich, Roadmaster needs copies of the Board of Supervisors certifications for NIMS training.

Supervisor Miller addressed Mr. Graham and stated that he received a call from Russell Miller, a resident of the Township regarding a job for replacing a sewer line at Maryland Line Road. Mr. Graham said he would contact Russell Miller and get some more information from him.

The Supervisors had a discussion regarding the plans for the ATCP concession stand. They discussed other options for the outside of the building. Mr. Graham said they could put fascia block over the cedar. Supervisor Miller thought the cost of the cedar building was only \$122,000.00 but Mr. Graham stated that the cost of the building would be \$141,000.00, \$8,000.00 for the electrical and \$14,000.00 for the plumbing for a total cost of \$168,292.50. The Supervisors would like to take a tour of the Marion Concession stand and the Kauffman Ruritan Concession stand. Mr. Graham advised the Supervisors that in order for us to now do a block building, an architect or engineer would need to be hired and would cost us between \$4,000.00 - \$14,000.00.

A Miller/Byers motion passed 3-0 (Young and Myers were absent) to not do the Cedar building for the concession stand, put out to bid for a block building and to tour the Marion and Kauffman Ruritan concession stands.

A Miller/Byers motion passed 3-0 (Young and Myers were absent) to recess the regular meeting for the Ordinance Amendment Hearing at 8:11 p.m.

The hearing began with Sylvia House, Zoning Officer giving a brief overview of the Ordinance amendments. Some of the noted changes were the elimination of the 3 month start date for projects that receive a land development plan. There were also changes to the language to change the name from a Building permit to a Land Use permit. Another change was the driveway setback is changing from 10 feet to not less than 12 inches. Another change was to exempt church steeples from the height requirements. There was also an elimination of regulations for health clubs and spas that currently prohibits them from being too close to schools, churches and residential districts. The Antrim Township Planning Commission had a positive recommendation to the Board of Supervisors for the Ordinance amendments with the exception of section 6 & 10. Larry Eberly, a member of the Planning Commission stated that the exception was only brought up by one member.

A Miller/Byers motion passed 3-0 (Young and Myers were absent) to adjourn the Ordinance Amendment Hearing at 8:23 p.m.

Robert Wertime, of 207 Leitersburg Road addressed the Supervisors and Sylvia House, Zoning Officer about the Ordinance amendment for health clubs and spas. He wanted to know how the current Ordinance is going to address the adult-oriented aspect.

A Miller/Byers motion passed 3-0 (Young and Myers were absent) to reconvene the regular meeting at 8:26 p.m.

Sylvia House, Zoning Officer addressed Mr. Wertime regarding his question and explained that the section regarding health clubs and spas was added in 2003 and amended in 2006. She explained to him that Ordinance # 150-29 addresses the adult-oriented aspect in great detail. Ordinance # 150-80 is the ordinance that was amended for health clubs, spas and other similar businesses. Supervisor Miller said he has concerns about crossing lines. He feels there is an element of potential crossover and do we have enough in the proposed revision to properly address the crossovers that may occur. Sylvia House, Zoning Officer explained that Ordinance # 150-29a5 already has the definitions in there and is more detailed than 150-80.

Dan Pellicano, another Township resident asked if a health club can be opened in a HC district. Sylvia House responded that yes they can.

A Miller/Byers motion passed 3-0 (Young and Myers were absent) to approve the new Ordinance.

Brad Graham, Township Administrator addressed the Supervisors regarding the contribution that was already given this year to the Marion Volunteer Fire Company. The fire company was under the impression that the \$5,000.00 contribution that was already given to them this year was to purchase a new generator and that they would be getting an additional \$5,000.00 for their regular annual contribution. Mr. Graham explained to the fire company that only one \$5,000.00 contribution was budgeted for them this year and he would have to ask the Supervisors if they would be willing to donate an additional \$5,000.00 to them.

A Miller/Byers motion passed 3-0 (Young and Myers were absent) to approve an additional contribution of \$5,000.00 to Marion Volunteer Fire Company.

Brad Graham, Township Administrator addressed the Supervisors regarding appointing Lynda Beckwith as the local project coordinator as a requirement from DCNR for the DCNR grant for the park project.

A Miller/Byers motion passed 3-0 (Young and Myers were absent) to appoint Lynda Beckwith as the local project coordinator for the park project to comply with the requirements of the DCNR grant.

Mary Klein, Secretary/Treasurer addressed the Supervisors regarding the amount that was budgeted for the Rescue Hose Fire Company contribution. She wanted to know when the contribution should be given to them. The Supervisors stated that usually we hold off on the contribution until they request it.

Brad Graham, Township Administrator addressed the Supervisors regarding a form that he has created to address training certifications for employees for correspondence courses they need to take to update their Sewer, Water or other licenses that are directly related to their job. He would like any employee who takes a correspondence course that is paid for by the Township to sign an agreement that if they fail to pass the class or complete the course that they would reimburse the Township for the cost of the course.

A Miller/Byers motion passed 3-0 (Young and Myers were absent) to approve Township employees to obtain training certifications for correspondence courses as long as they sign the agreement that if they

fail to pass the class or complete the course that they would reimburse the Township for the cost of the course.

A Miller/Byers motion passed 3-0 (Young and Myers were absent) to approve paying for a correspondent course for Richard Lynn Shatzer through the PA Rural Water Association to update his Sewer license at a cost of \$225.00.

Brad Graham, Township Administrator addressed the Supervisors regarding a meeting he had with a representative from the Melrose Meadows Home Owner's Association – Phase I. He said that the HOA would like to partner with the Township to create a natural area/wildlife preserve in the spare lot area that is currently owned by Tom Shook. Tom Shook has said he will put up the area for sheriff's sale if the Township does not take it over. The Supervisors would like Mr. Graham to see about obtaining grants from the state to develop the natural area. They also gave him direction to move forward with making this area a green space and natural area and that they are in favor of eventually taking over the area.

The Supervisors had a discussion about nominating an auditor for Henry Carbaugh's position that will end at the end of the year.

Chairman Curtis Myers arrived at this time, 8:51 p.m.

Solicitor Lisko advised the Supervisors that if they are going to appoint someone he would need to review the Township Code to see what our requirements are for appointing a new auditor to Mr. Carbaugh's position.

Brad Graham, Township Administrator said that he needs a brief executive session to discuss personnel matters.

Supervisor Miller addressed the rest of the Supervisors regarding the fact that the Press Conference was taken off the agenda. Brad Graham stated that he made the suggestion to remove it and had a conversation with Solicitor Lisko about taking it off because other Townships and the School District do not have it on their agendas.

A Baer/Miller motion passed 4-0 (Young was absent) to adjourn into Executive Session at 8:56 p.m.

The Executive Session ended at 9:23 p.m. and the regular meeting resumed.

Solicitor Lisko announced that various personnel matters were discussed in the Executive Session.

A Myers/Miller motion passed 4-0 (Young was absent) to approve a raise for Brad Graham and to increase his current salary from \$50,000.00 a year to \$56,000.00 a year retroactive back to his 6 month anniversary date.

Township residents Bob Smith and Dan Pellicano addressed the Supervisors regarding the Press Conference being removed from the agenda. They both feel it should be placed back on the agenda and that the Board should dedicate 10 minutes to them for a Press Conference. Chairman Myers acknowledged their opinion, however no further action was taken on the matter at this time.

A Miller/Baer motion passed 4-0 (Young was absent) to adjourn the regular meeting at 9:41 p.m.

Respectfully Submitted,

Mary A. Klein

Secretary/Treasurer