

April 14, 2009 - Board of Supervisors

MINUTES OF THE ANTRIM TOWNSHIP SUPERVISORS

REGULAR MEETING

April 14, 2009 7:00 p.m.

The Antrim Township Board of Supervisors held a regular meeting on Tuesday, April 14, 2009 in the Antrim Township Municipal Building, 10655 Antrim Church Road, with the following present: Chairman Curtis Myers, Vice Chairman Rick Baer, Fred Young III, James Byers and Sam Miller. Others attending included John Lisko, Solicitor; Brad Graham; Township Administrator, Sylvia House, Zoning Officer and Peter Oppliger, Student Representative to the Board of Supervisors.

Visitors: Pat Abbott, Strickler Insurance Agency. See attached sign-in sheet for a list of visitors.

Chairman Myers called the meeting to order at 7:01 p.m. The meeting opened with prayer followed by the Pledge of Allegiance. Chairman Myers called for Public Comment. Bob Coladonato, ATMA Secretary addressed the Board regarding the joint meeting held last night to discuss the sale of the ATMA water system. He stated that the meeting was attended by Senator Alloway and it was a significant event that should be noted. He also noted that Representative Todd Rock and Mike Ross of FCADC have supported the sale. Mr. Coladonato thinks the sale is a big deal for the Township residents. We could potentially receive a \$1.25M grant for the sale.

A Baer/Miller motion passed 3-0 (Myers and Byers abstained as they were absent from the March 31st meeting) to approve the work session meeting minutes of March 31, 2009.

A Myers/Baer motion passed 3-0 (Byers and Miller abstained as they were absent from the March 24th meeting) to approve the regular meeting minutes of March 24, 2009.

A Baer/Miller motion passed 3-0 (Myers and Byers abstained as they were absent from the March 10th meeting) to approve the regular meeting minutes of March 10, 2009.

A Miller/Young motion passed with unanimous vote to approve the payment of bills on the Treasurer's reports dated April 14, 2009.

Pat Abbott from Strickler Insurance Agency gave a presentation at this time regarding insurance services. Strickler Insurance Agency is the Township's current insurance agent for insurance services. Ms. Abbott is our new Account Executive and she wanted to introduce herself to the Supervisors. Bill Feasley, the previous Account Executive is retiring. Ms. Abbott wanted to keep the Supervisors up-to-date on the services being offered by Strickler Insurance Agency. She gave the Supervisors information on her background in insurance and said she started out at McDowell Insurance Agency. Ms. Abbott also gave the Supervisors information on the services Strickler Insurance Agency offers such as In-House Claims Service, Bonding Company Risk Management/Loss Control and a website called the My Wave Portal that is free to all customers that deals with HR and OSHA issues. Ms. Abbott stated that Strickler Insurance Agency currently services 20 municipalities and 20 fire departments with insurance services.

A Myers/Miller motion passed with unanimous vote to approve a waiver from 126-10 Ground Water Recharge for Kingsbrook Meadows.

A Byers/Miller motion passed with unanimous vote to approve a Stormwater exemption for Hal and Nina Myers, a 3-lot residential subdivision.

A Baer/Miller motion passed with unanimous vote to accept the road for Oakley Drive located in Artery Rolling Hills, however a lip where the overlay meets the existing roadway must be fixed and they must supply us with an 18 month maintenance bond for the area that needs corrected.

A Miller/Young motion passed with unanimous vote to authorize Chairman Myers to sign a letter to DEP to authorize a holding tank to serve an 18 foot by 22 foot accessory structure of one story in height to be used as a break room and storage area for Valley Transit located at 1355 Buchanan Trail West.

A Byers/Baer motion passed with unanimous vote to grant a 180-day extension for WCN, an Industrial Land Development on Hykes Road to allow time to evaluate existing roadway improvement alternatives.

A Baer/Miller motion passed with unanimous vote to re-stamp and sign the revised plans from three other Townships for John H. Myers Et Ux, a 2-lot residential subdivision on Hartzok Road.

A Myers/Miller motion passed with unanimous vote to authorize a Request From Planning Waiver/ Non Building Declaration to submit to DEP for Paul Hissong, a 2-lot residential subdivision on McDowell and Ridge Road.

A Young/Miller motion passed with unanimous vote to authorize a Request From Planning Waiver/ Non Building Declaration to submit to DEP for David Welch, a 3-lot subdivision located on Molly Pitcher Highway and Craig Road.

A Myers/Byers motion passed with unanimous vote to accept an increased bond in the amount of \$86,515.00 from Paulmark Phase VI as long as the bond is received by Tuesday, April 21, 2009 at noon. If the bond is not received by this time, the Township will pull the bond.

A Young/Baer motion passed with unanimous vote to accept a new certified check in the amount of \$5,000.00 for WHGT Christian Radio since the current check can only be held for six months. The new check must be received by noon on Friday, April 24, 2009. There is no need to increase the amount of the check since it has only been six months and increases are assessed annually.

A Young/Byers motion passed with unanimous vote to release a bond in the amount of \$382,030.00 for Green Grove Gardens. Martin and Martin has inspected the property and confirmed that all improvements have been made.

A Myers/Miller motion passed with unanimous vote to release a bond in the amount of \$91,371.05 for Nottingham Meadows. Martin and Martin has inspected the property and confirmed that the bond can be released.

A Miller/Baer motion passed with unanimous vote to decrease a bond from \$63,888.00 to \$54,120.00 for Greens Phase V. Greens Phase V originally requested the bond amount to be reduced to \$30,000.00, however, Martin and Martin reviewed the request and recommended that we only decrease the bond amount to \$54,120.00. The new bond must be received no later than noon, Thursday, April 30, 2009 or the Township will pull the bond.

A Miller/Byers motion passed with unanimous vote to accept a new certified check in the amount of \$2,737.19 for Glenwood Foods since the current check can only be held for six months. The new check must be received by noon on Thursday, May 7, 2009. There is no need to increase the amount of the check since it has only been six months and increases are assessed annually.

Solicitor John Lisko addressed the Supervisors at this time regarding legal representation that he has provided to the Rescue Hose Company in the past for minor legal matters. The Township had in the past paid for Solicitor Lisko's fees to handle minor legal matters for the Rescue Hose Company. Lisko

wanted to make sure that the current Supervisors were still willing to pay for legal questions he receives from the Rescue Hose Company. Supervisor Byers was curious if the Township has any liability for Solicitor Lisko to offer them legal advice. Lisko responded that the Township would not have any liability. Lisko agreed to handle only minor legal matters for the Rescue Hose Company as long as they only took him less than two hours to handle. The Supervisors agreed that they would continue to pay for these minor legal matters for the Rescue Hose Company.

A Myers/Miller motion passed with unanimous vote to accept the Purchasing Price Limits procedures that Brad Graham, Township Administrator presented to the Supervisors. The procedure states the following purchasing guidelines for township employees:

\$0 - \$500 Authorized Employee Purchasing Limit

\$500 - \$1,000 Approval of Township Administrator

From \$1,000 - \$4,000 Competitive Quotes, Approval of Township Administrator and Review with the BOS

From \$4,000 - \$10,000 Competitive Quotes and BOS Approval

Greater than \$10,000 Competitive Bids and BOS Approval

Brad Graham, Township Administrator reminded Township residents about the closing of Zarger Road by Penn-Dot on April 16, 2009 for bridge repairs.

A Miller/Myers motion passed with unanimous vote to authorize Chairman Myers to sign the agreement with Columbia Gas and David H. Martin for the installation of a gas line at the Antrim Township Community Park, however, Supervisor Miller will continue to negotiate with Columbia Gas to lower the cost of the line.

A Baer/Miller motion passed with unanimous vote to award the Fuel Oil bid from AC & T. This was the only bid received for Fuel Oil.

A Baer/Miller motion passed with unanimous vote to reject a bid that was received late from Valley Quarries for Aggregates and to re-advertise the bidding for the Aggregates.

A Young/Miller motion passed with unanimous vote to approve the purchase of pipe at a lower cost recommended by the Road Master for the water line at the Antrim Township Community Park. The DCNR grant that the Township will be receiving will cover the cost of the pipe but we need to submit the information to DCNR to be reimbursed.

A Miller/Myers motion passed with unanimous vote to approve the bid dates for the Road Repaving Projects for 2009. The bid documents will be due by May 8, 2009 at 2:00 p.m. and will be awarded on May 12, 2009.

Supervisor Miller addressed the public and the other Supervisors due to a misunderstanding resulting in the donation of one load of stone to the American Legion ball field. Supervisor Miller submitted a check for \$ 100.00 to the Township to pay for the stone that was donated.

A letter received from Henry Carbaugh, current Township appointed Auditor, was submitted to the Supervisors. Mr. Carbaugh stated that he can no longer serve as Township Auditor and will be resigning as of December 31, 2009.

A Baer/Miller motion passed with unanimous vote to accept the resignation of Henry Carbaugh, Township Auditor effective December 31, 2009.

Brad Graham, Township Administrator addressed the Supervisors regarding the joint ATMA meeting that was held yesterday regarding the sale of the Antrim Township Municipal Authority water system.

Mr. Graham stated that the Borough of Greencastle now needs a Letter of Commitment from the Township. The current By-Laws of the Borough state that the Borough Council must appoint the members to the current Water Authority. The Township would like to have the authority to appoint members as a condition of the sale. Solicitor Lisko stated that there is a legal way we can do this with the Borough.

A Miller/Baer motion passed with unanimous vote to authorize Chairman Myers to sign the Letter of Commitment for the sale of the Antrim Township Municipal Authority water system to the Borough of Greencastle once changes are made to the letter stating the Township would have the authority to appoint members to the new Water Authority.

The meeting was adjourned into Executive Session at 8:19 p.m.

The regular meeting resumed from Executive Session at 9:20 p.m.

Solicitor Lisko announced that a lawsuit, personnel and real estate matters were discussed in the Executive Session.

A Myers/Baer motion passed with unanimous vote to hire Michael Knight on a part-time basis as a general laborer at \$15.00 per hour, effective April 13, 2009.

A Baer/Byers motion passed with unanimous vote to adjourn the regular meeting at 9:25 p.m.

Respectfully Submitted,

Mary A. Klein

Secretary/Treasurer