

Minutes of the Antrim Township Supervisors
Regular Meeting

November 22, 2022

7:00 PM

The Antrim Township Board of Supervisors met Tuesday, November 22, 2022, at the Antrim Township office, located at 10655 Antrim Church Road, Greencastle, PA, 17225. The following board members were present: Rick Baer, Chairman; Chad Murray, Vice Chairman; Pat Heraty, Fred Young and John Alleman. The following were also in attendance: John Lisko, Solicitor; Sylvia House, Zoning/Code Enforcement Officer; and Jennifer Becknell, Secretary/Treasurer.

Baer called the meeting to order at 7:03 p.m.

Baer announced that the meetings are recorded and will be available on the Township website.

Baer offered a word of prayer, followed by the Pledge of Allegiance to the Flag.

Baer called for Public Comment. There were none.

An Alleman/Heraty motion passed 3-0-1 (*Young abstained as he did not attend this meeting*) approving the minutes from the November 8, 2022, Regular meeting.

An Alleman/Heraty motion passed 5-0, at the request of the Secretary, to add two agenda items for approving the Budget Work Session minutes for November 1st and 15th.

A Murray/Alleman motion passed 5-0 approving the Budget Work Session minutes for November 1 and November 15, 2022.

A Heraty/Murray motion passed 5-0 to approving the payment of the bills on the Treasurer's reports dated November 22, 2022.

Tina Gipe, with Boyer & Ritter, presented and reviewed with the Board of Supervisors the 2021 Audited Financials for Antrim Township. Gipe went over the various balance sheets throughout the prepared report explaining how each one was derived, giving the Supervisors time to ask questions. Gipe stated it was a clean audit with no findings to report and stated the 2021 Financials showed a very healthy bottom line. Gipe stated there were eleven (11) year-end journal entries made for routine adjustments.

A Murray/Heraty motion passed 5-0 approving the 180-day plan extension for Rolling Hills Phase 9, Raeann Drive.

A Young/Murray motion passed 5-0 approving the Sewer Exemption Mailer for Buchanan Flats, East Baltimore Street, allowing for 242 EDU's to be added to the Antrim Township Municipal Authority (ATMA) public sewer system. It was mentioned that 48 units will flow to the Greencastle Borough Wastewater Treatment Plant and a note will be added to the plan requiring a meter to be placed on the pool which will address the ATMA's concern regarding the pools maintenance.

A Murray/Young motion passed 5-0 to table the Glenn Dice SFPM (Sewer Facilities Planning Module), Williamson Road, as review by JWP Environmental has not be completed.

A Murray/Heraty motion passed 5-0 approving the Sewer Exemption Mailer for Greencastle Buchanan DGS, Buchanan Trail West, allowing for 1 EDU to be added to the Antrim Township Municipal Authority (ATMA) public sewer system.

A Heraty/Young motion passed 5-0 approving the escrow reduction for Sheetz #553, Antrim Commons Drive, allowing the release of \$149,522.07, which will leave an escrow balance of \$24,684.00 for plantings, riprap and as-built drawings to be completed. The Township engineer firm, Dewberry, reviewed and made this recommendation.

A Murray/Heraty motion passed 5-0 by Resolution #359 accepting the Deed of Dedication for Heritage Estates West Phase I, allowing the dedication of the following roads: Avalon Avenue, Delanie Drive, Vivian Avenue, Divinity Drive and Rossi Drive.

A Heraty/Murray motion passed 5-0 by Resolution #360 accepting the Deed of Dedication for Rolling Hills Phase 4, allowing the dedication of Cydney Lane.

The Deed of Dedication for Rolling Hills Phase 5 (for road dedication of Emily's Court) was tabled as the mortgage satisfaction has not been received.

A Heraty/Murray motion passed 5-0 by Resolution #361 accepting the Deed of Dedication for Rolling Hills Phase 8, allowing the dedication of Morgan Court.

A Murray/Alleman motion passed 5-0 to table the Resolution appointing Environmental Septic Solutions LLC as the primary SEO and JWP Environmental as an alternate SEO until more review can be conducted by the Supervisors.

A Murray/Heraty motion passed 5-0 by Resolution #358 implementing Act 57 of 2022, effective for the tax year beginning on or after January 1, 2023, giving the tax collector of a taxing district the ability to waive additional charges for real estate taxes in certain situations.

Lisko called for an Executive Session to discuss a Right-to-Know request received by the Township.

A Heraty/Alleman motion passed 5-0 approving the 2023 Preliminary Budget and authorized advertising.

A Heraty/Murray motion passed 5-0 approving the 2023 paid Holiday schedule for Antrim Township.

A Heraty/Murray motion passed 5-0 approving the last meeting date for 2022 for the Board of Supervisors, which is set for December 27, 2022.

An Alleman/Heraty motion passed 5-0 approving Workers' Compensation coverage for the Rescue Hose Fire Police should they choose to participate with the Turkey Trot event scheduled for November 24, 2022, at the G-A school campus.

A Heraty/Murray motion passed 5-0 approving the proposed fee schedule increases for several of the park rental fees as proposed by the Antrim Township Park Committee.

Alleman thanked Supervisor Murray for representing Antrim Township at the square during the Tree Lighting ceremony.

Heraty also thanked Supervisor Murray for his part in making the Heritage Christmas event special and stated that the occasion was well attended, and he believes Antrim Township is a very special place to live because of events like the Heritage Christmas.

Young said he got some good pictures of Supervisor Murray giving his presentation at the tree lighting at the square. Young also thank Supervisor Heraty for agreeing to assist with traffic control at the 5K Turkey Trot on Thanksgiving Day.

Murray thanked the Secretary and staff for having a clean audit and appreciate the attention to detail to make this happen.

Baer thought Murray did a great job giving his speech at the square during the Tree Lighting ceremony but commented that the public address system that is still being used is extremely deficient in quality. Baer stated that staff is doing a great job and the maintenance building at the park is progressing nicely on schedule.

Baer called for Public Comment.

Robert Smith, Angle Road, wished the Supervisors a safe and happy Thanksgiving.

Robert Coladonato, Rocky Fountain Drive, asked is there would be a decision to announce after the Executive Session. The Township Solicitor stated that there could be, but he was just asking for direction.

A Heraty/Murray motion passed 5-0 to adjourn the Regular meeting into an Executive Session at 8:06 p.m. to discuss Personnel and Legal matters.

Heraty left the Executive Session at 8:30 p.m.

A Murray/Alleman motion passed 4-0 to adjourn the Executive Session, back into the Regular Meeting at 8:38 p.m.

Baer announced that Personnel and Legal matters were discussed during the Executive Session with no decisions to announce.

A Young/Murray motion passed 4-0 to adjourn the Regular Meeting at 8:38 p.m.

Respectfully submitted,

Jennifer Becknell
Board of Supervisors Secretary