

Minutes of the Antrim Township Supervisors
Regular Meeting

November 23, 2021

7:00 PM

The Antrim Township Board of Supervisors met Tuesday, November 23, 2021 at the Antrim Township office, located at 10655 Antrim Church Road, Greencastle, PA, 17225. The following members present: John Alleman, Chairman; Rick Baer, Vice Chairman; Pat Heraty, Chad Murray and Fred Young. The following were also in attendance: John Lisko, Solicitor; Sylvia House, Zoning/Code Enforcement Officer; Brad Graham, Administrator; and Jennifer Becknell, Secretary/Treasurer.

Alleman called the meeting to order at 7:00 p.m.

Alleman commented that meetings are audio recorded and posted to the Township website.

Graham offered a word of prayer, followed by the Pledge of Allegiance to the Flag.

Alleman made a short statement that he understands that there were a lot of people in attendance concerning the proposed development of Buchanan Flats (behind Auto Zone on Route 16). Alleman clarified that once the speaker representing this group has made the concerns known to the Board of Supervisors, there would be no need to hear the same thing from 30 people as the Board has a full agenda and budget matters to discuss. Alleman also stated that the Township could not comment on the matter as no plans have been submitted to the Township for Buchanan Flats.

Alleman called for Public Comment.

Steve Miller, Moss Springs Ave., handed out a packet to all members of the Board of Supervisors and the Administrator. Mr. Miller explained the packet contains a cover letter from himself, a petition to Antrim Township and the Borough of Greencastle Council for relief regarding roadway connection of proposed Buchanan Flats Development to Moss Springs Avenue, and copies of 236 signatures to date for said petition. Mr. Miller went over the prepared reliefs being sought in the petition and the arguments supporting these requests.

Eddie Baxter, Carowinds Drive, commented that another large tract of land went on the market today just north of the Buchanan Flats project which he said will further compound the traffic control issues on residential streets.

Carter Davidson, Brookview Drive, is concerned that the Buchanan Flats development could easily become low-income housing if the units do not sell as expected. Mr. Davidson wants to protect this community from losing its values for which it is known.

Scott Spoonhour, Williamsport Pike, stated that he is in support of the villas being built and looks forward to the revenue generated by this growth for the local businesses. He further commented that he too is impacted by growth throughout the Township as all residents are but has chosen to be supportive and look at the growth on a positive note. The property owner has a right to develop their land.

Christina Hebron, Hades Church Road, stated she is concerned with the possible influx of children to the already overcrowded school system. Ms. Hebron said the infrastructure within the school cannot support adding any more children.

Mike Stenger, Moss Springs Ave., commented that his hope is that the Borough and the Township can work together to find a suitable solution for the traffic issues at hand, that will keep traffic from coming in contact with the residential streets.

A Baer/Murray motion passed 5-0 amending the current agenda to add item 10G, the discussion of a security system for Township building, as the quote information was received earlier today.

A Heraty/Murray motion passed 5-0 to approve the minutes from the November 9, 2021 regular meeting.

A Heraty/Baer motion passed 5-0 to approve the minutes from the November 16, 2021 Budget Work Session meeting.

A Heraty/Murray motion passed 5-0 to approve the payment of the bills on the Treasurer's reports dated November 23, 2021.

Tina Gipe, Manager with Boyer & Ritter, presented and reviewed with the Board of Supervisors the 2020 Audited Financials for Antrim Township. Gipe went over the various balance sheets throughout the prepared report explaining how each one was derived, giving the Supervisors time to ask questions. Gipe stated that a Management Letter was required for 2020 as there was a finding during the audit. The finding was that the Township held two accounts payable checks at year end, one in the amount of \$183,155 and the other for \$92,060. The checks were written to vendors as the 2020 budget allowed for these payments, but work was not yet completed. The Management Letter states that this misstatement is NOT material to the financial statements. Gipe also mentioned that in keeping with the requested rotation schedule a new audit team will be placed on Antrim Township for the audit of the 2021 records

A Heraty/Murray motion passed 5-0 authorizing the Chairman to sign the Agreement to Amend stormwater for Lot 37 of Greens of Greencastle Phase IIC, which will allow Cold Spring Builders to install the underground infiltration trench instead of the above ground terrace that was approved on the original plan.

A Heraty/Baer motion passed 5-0 authorizing the Chairman to sign the Standard Stormwater Maintenance and Monitoring Agreement for Transportation Properties LLC, Antrim Church Road.

The agenda item concerning the Traffic Signal Agreement for Atapco Acquisitions Lot 1, Molly Pitcher Highway, was tabled until after the Executive Session.

The agenda item for Rolling Hills PRD Phase 4 and 8 Agreement was tabled as the Township did not receive the signed agreement as expected.

A Baer/Heraty motion passed 5-0 granting the 180-day extension request to Paradise Estates Phase 2, Paradise View Drive.

A Baer/Murray motion passed 5-0 authorizing the full release of the \$77,007.84 financial security (Letter of Credit) being held for Dennis K. Rife Poultry Operation, Guitner Road. It was noted that during the Dewberry (Township's engineer firm) review there were very minor differences in the actual elevations recorded on the As Built Drawings compared to the approved plan.

Graham displayed the 2022 Budget summary spreadsheet on the smart screen for the Board of Supervisors to review while he explained the budgeted revenues and expenses and showed where funds in reserve would be utilized to bridge an anticipated deficit in a given fund. Graham stated that all the changes requested at the last budget work session were made. Heraty asked for clarification on the funding for the agenda item to be discussed as 10G (security system for Township Building) and the 2022 budgeting for the security system for the park. Graham responded by stating there is \$30,000 in the 2021 budget for handling the security system for the Township building and that there is \$50,000 budgeted in 2022 for the park security system, noting that there are reserves available if the security system that is decided upon for the park exceeds the budgeted \$50,000.

A Murray/Young motion passed 5-0 approving the 2022 Preliminary budget and authorized staff to advertise.

A Heraty/Baer motion passed 5-0 approving the 2022 operating budget for Franklin County Area Tax Board.

A Heraty/Young motion passed 5-0 approving Jennifer Becknell as the 2022 Representative to the Franklin County Area Tax Board and the TCC (Tax Collection Committee), with Crystal Mummert being the 2022 Alternate to these same two boards.

A Murray/Baer motion passed 5-0 approving the 2022 Holiday dates.

A Baer/Heraty motion passed 5-0 approving the 2022 Meeting dates and authorized advertising.

A Murray/Heraty motion passed 5-0 approving the last 2021 meeting date for the Board of Supervisors as December 28, at 11:00 AM.

Graham stated that the Township received a quote from a local contractor on the security system for the Township building. The quote is under \$8,000, is budgeted in 2021 and can be completed before the end of the year, with the ability to expand if necessary. Direction was given to proceed with this option.

Young asked for assistance from the Supervisors for traffic control during the Turkey Trot this year.

Murray encouraged the general public to educate themselves on where development is already approved and stated that this is all of public record and they should come in to inquire where these areas are located.

Young inquired when the Martins Mill Bridge crossing would take place during the Old Home Week in 2022, and it was confirmed that it would take place on the first Saturday of Old Home Week which would be August 6, from 9:00 am to 1:00 pm.

Baer commented that the sound system used during the lighting of the tree ceremony at the square this year was awful and commented that the year before was equally bad. Baer mentioned that the Chamber of Commerce should seriously consider acquiring a new sound system. There were audience members who agreed with Baer's comments on the sound system and also stated that there were not enough trashcans at the square to accommodate the trash produced.

Alleman called for Public Comment.

Eddie Baxter, Carowinds Drive, wanted to reiterate that he understands the developments are coming but asked for consideration of the Supervisors to not incorporate the connection streets of Grant and Madison streets as there are many children and elderly that walk and play in this area.

Heraty stated that his intention and the hope of the full Board of Supervisors is to always be transparent and willing to work with the Borough of Greencastle on matters that affect residents of both municipalities.

A Young/Murray motion passed 5-0 to adjourn the Regular meeting, into Executive Session, at 8:48 PM.

Heraty left the Executive Session at 10:27 PM.

A Baer/Young motion passed 4-0 to adjourn the Executive Session, back into the Regular meeting, at 10:28 PM.

Alleman announced that the Executive Session was held to discuss legal matters and property matters.

An Alleman/Baer motion passed 4-0 authorizing the Township Solicitor to revise the Traffic Agreement with Atapco as discussed in Executive Session.

A Young/Baer motion passed 4-0 to adjourn the Regular Meeting at 10:29 PM.

Respectfully submitted,

Jennifer Becknell
Board of Supervisors Secretary