

Minutes of the Antrim Township Supervisors
Regular Meeting

April 13, 2021

7:00 PM

The Antrim Township Board of Supervisors met Tuesday, April 13, 2021 at the Antrim Township Municipal Building, located at 10655 Antrim Church Road, with the following members present: John Alleman, Chairman; Fred Young, Pat Heraty and Chad Murray. Also attending was: Sylvia House, Zoning/Code Enforcement Officer; John Lisko, Solicitor; Roger Nowell, Public Works Director; Brad Graham, Administrator; and Jennifer Becknell, Secretary/Treasurer. *(Rick Baer, Vice Chairman, was absent.)*

Alleman called the meeting to order at 7:05 p.m.

Alleman commented that meetings are audio recorded and posted to the Township website.

Graham offered a word of prayer, followed by the Pledge of Allegiance to the Flag.

Alleman called for Public Comment. There were none.

A Heraty/Young motion passed 4-0 to approve the minutes from the March 23, 2021 regular meeting.

A Heraty/Murray motion passed 4-0 to approve the payment of the bills on the Treasurer's reports dated April 13, 2021.

The Public Works Director reviewed the topics listed in his report. Nowell did make special mention that the concrete pouring for basins 3 and 4 of the Phase 2 Sewer Plant Expansion project is complete, adding that basin 3 is filled with water for the leak test. There were pictures of work in progress that were shared with the Supervisors. Nowell expounded on the ATMA's (Antrim Township Municipal Authority) progress on their water source search. Nowell also stated that Pump Station 11's pump retro-fit is complete.

A Heraty/Young motion passed 4-0 granting the Stormwater Exemption Request to Larry & DeLisa Leonard, single-family home lot, Buchanan Trail East-Stull Road as it meets the criteria in the ordinance. The Antrim Township Planning Commission and Dewberry (Township Engineer Firm) recommended granting the Stormwater Exemption.

A Young/Heraty motion passed 4-0 granting the Stormwater Exemption Request to James A. and Heidi E. Zaiger, single-family home lot, Grant Shook Road as it meets the criteria in the ordinance. The Antrim Township Planning Commission and Dewberry recommended granting the Stormwater Exemption.

Direction was given to staff to proceed with the scheduling of a requested hearing for Heritage Estates West PRD, who will be seeking relief from planting the street trees shown on the plan. The Supervisors accepted the proposed hearing date of May 25, 2021 and it was stated that Heritage Estates West PRD would pay all costs. The Antrim Township Planning Commission will make their recommendation at their May 3, 2021 meeting.

A Heraty/Murray motion passed 4-0 authorizing the Chairman to sign the Sewage Pump Agreement for ACBP (Antrim Commons Business Park), Lot 16, NorthPoint, Milnor Road. The Sewage Pump Agreement has already been signed by the ATMA, Walmart and NorthPoint.

A Heraty/Murray motion passed 4-0 authorizing the Chairman to sign the Letter of Credit Agreement for ACBP, Lot 16, NorthPoint, Milnor Road.

A Heraty/Young motion passed 4-0 authorizing the Chairman to sign the Standard Stormwater Facilities Maintenance and Monitoring Agreement for ACBP, Lot 16, NorthPoint, Milnor Road.

A Heraty/Murray motion passed 4-0 granting a 180-day extension request to ATAPCO Acquisitions LLC, Lot 1, Molly Pitcher Highway. The Antrim Township Planning Commission recommended granting this extension.

A Young/Heraty motion passed 4-0 conditionally approving the final Land Development plan for Grace Bible Church, Hoffman Road, pending the Township receiving a certified check. This plan is for an addition to the church building.

A Heraty/Young motion passed 4-0 conditionally approving the final Land Development plan for ACBP, Lot 16, NorthPoint, Milnor Road/Ebbert's Spring Court, pending the receipt of plans in State Plane 83 South and having one sheet switched out in the plan set.

A Young/Murray motion passed 4-0 accepting the withdrawal of an Exemption Mailer for Sheetz #553, Exit 3, Molly Pitcher Highway. Sheetz is expanding their parking lot only and no additional EDU's are proposed.

A Murray/Young motion passed 4-0 accepting the withdrawal of an Exemption Mailer for Larry C. and DeLisa A. Leonard, Buchanan Trail East-Stull Road, as Exemption mailers cannot be accepted until the Waste Water Treatment Plant (WWTP) upgrade reaches substantial completions, which is anticipated to occur in July of 2022. A Component 3 would need to be submitted for this single-family home lot in place of this Exemption Mailer.

A Young/Heraty motion passed 4-0 authorizing staff to send the RFPW-NBD (Request for Planning Waiver – Non Building Declaration) to DEP (Department of Environmental Protection) for William B. and Heidi R. Yaukey, Patton Bridge Road, lot addition plan. No construction is proposed.

A Murray/Heraty motion passed 4-0 approving the full release of the financial security in the amount of \$202,666.57 being held for Melrose Meadows Phase 3. All work has been completed and they are working on dedicating the roads. The financial security was being held as escrow in the General Fund, so the Township will need to cut a check for repayment.

The Supervisors gave direction to staff to pursue utilizing one of the three local Ruritan clubs for the site of the annual public stormwater meeting, with Kauffman Ruritan being their first choice. It was decided to not offer a virtual option for attending this meeting. It was decided to set this stormwater meeting for June 8 to coincide with the regular Board of Supervisors meeting, but the second choice is June 1 if the Ruritan site is unavailable for the June 8 option.

The Zoning Officer stated that ATAPCO has requested assistance in naming the road they will be building off of Route 11 that currently goes back to the Ebberts Spring Historical Preserve, also known as the Bonnel Driveway. There was some discussion.

A Heraty/Young motion passed 4-0 approving two suggested names for the road with their first choice being "Conservancy Lane" and their second choice as "Heritage Park Lane".

A Young/Heraty motion passed 4-0 authorizing staff to move forward on posting a notice on the door and sending a letter to 14125 Timothy Drive for solid waste violation. The posting and letter will explain they have seven (7) days to clean up the property of the solid waste or the Township will do it for them and then send them a bill for the costs incurred. If the bill is not paid, then a lien will be posted against the property for said cleanup expenses and lien fees.

The Township Administrator shared with the Supervisors select slides from the presentation by the consultant at a MPO (Metropolitan Planning Organization) meeting, showing the four configurations being considered for the reconstruction/re-routing of Exit 5 traffic. The Administrator also shared that a PennDOT representative who was present at the same MPO meeting shared that these scenarios are fine for discussion purposes, but bottom line there is no money for any of these projects.

The Township Administrator informed the Supervisors that he has given a two (2) week extension on the due dates for the Paving/Patching/Maintenance bids, with the new due date to the Township being April 20, 2021. The bid presentation to the Supervisors will be at the April 27, 2021 Board of Supervisors meeting. Chad Murray asked to be included in the bid review meeting with the Road Department and Administrator.

A Young/Heraty motion passed 4-0 approving the Township contracting with T&B Cleaning for cleaning services for the Township Building at 10655 Antrim Church Road. The contract price is \$130.00/week for 2021, with the option to renew with T&B Cleaning for the following two (2) years at a \$5.00 increase per week per year. (\$135/week in 2022 and \$140.00/week in 2023).

The Administrator informed the Supervisors that the Township is short staffed currently with three (3) employees out on Short Term Disability for various reasons and one (1) employee out completing a COVID-19 quarantine requirement.

The Administrator informed the Supervisors of an invitation from GAEF (Greencastle-Antrim Education Foundation) for a 30-minute groundbreaking ceremony at Kaley Field set for Wednesday, April 21, 2021, at 1:00 p.m. for the new field house construction.

The Administrator mentioned that in addition to the Real Estate matter to discuss during the Executive Session he has one Legal matter to mention. It was stated that no decision will be announced afterwards.

Heraty mentioned that the new Parks Director, Cheryl Walburn, did a nice job of the park tour and he also mention the appreciation of the newly poured concrete pads for the dumpsters at the park completed by the Road Crew.

Young thanked all those who volunteered for assisting with the Greencastle Flyers run over the Easter weekend. The Administrator mentioned a church in the area of the run was having an Easter Egg Hunt which increased the normal traffic flow of cars going to the landfill for their Saturday trash run.

Alleman asked if the Administrator has heard anything on a Memorial Day Parade, to which he commented that he has not.

Murray mentioned that the Greencastle-Antrim Chamber of Commerce received their approval from PennDOT for road closure for 2021 Sidewalk days.

Alleman called for Public Comments.

Robert Smith, 7498 Angle Road, commented that he liked the option referred to as “SPUI” (Single Point Urban Interchange) that was shared by the MPO for reconstruction of Exit 5 traffic flow. He said it made the most sense as it provides for southbound and northbound traffic issues and maintains three (3) lanes across the bridge.

A Young/Heraty motion passed 4-0 to adjourn the Regular Meeting, into Executive Session, at 8:23 p.m. to discuss Real Estate and Legal matters.

Heraty left during the Executive Session.

A Young/Murray motion passed 3-0 to adjourn the Executive Session, back into the Regular Meeting, at 9:06 p.m.

Alleman mentioned that Real Estate and Legal matters were discussed with no decisions to announce.

A Murray/Young motion passed 3-0 to adjourn the Regular Meeting at 9:07 p.m.

Respectfully submitted,

Jennifer Becknell
Board of Supervisors Secretary