

Minutes of the Antrim Township Supervisors  
Regular Meeting

June 9, 2020

7:00 PM

The Antrim Township Board of Supervisors met Tuesday, June 9, 2020 at the Antrim Township Municipal Building, located at 10655 Antrim Church Road, with the following members present: Pat Heraty, Chairman; John Alleman, Vice Chairman; Fred Young; Rick Baer and Chad Murray. Also attending was: John Lisko, Solicitor; Brad Graham, Administrator; and Jennifer Becknell, Secretary.

Heraty called the meeting to order at 7:01 p.m.

Heraty commented that meetings are audio recorded and posted to the Township website.

Graham opened the meeting with prayer, followed by the Pledge of Allegiance to the Flag.

Heraty announced that there was one member of the press in attendance with no other audience members, and tonight's visitor has joined by phone.

Heraty announced that there was an Executive Session held on the afternoon of June 8, 2020, with the full Board of Supervisors in attendance, to discuss a personnel matter. No decisions to announce stemming from this meeting.

A Murray/Baer motion passed 4-0-1 to approve the minutes from the May 26, 2020 Regular meeting. *(Young abstained as he was absent from regular meeting portion, arriving during Executive Session.)*

An Alleman/Murray motion passed 5-0 to approve the payment of the bills on the Treasurer's reports dated June 9, 2020.

Visitor Melissa Hughes from PFM Financial Advisors LLC, joined by conference call, reviewed with the Board of Supervisors the funding options prepared for Phase II of the Antrim Township Municipal Authority (ATMA) WWTP (Waste Water Treatment Plant) Capital Improvement Plan. The Supervisors were given a packet of the funding options being considered, which included 13-year, 15-year and 20-year options. The packet also dedicated several pages to illustrate the savings to the ATMA if they were to refinance their existing F&M Trust loan balance for the Shanks Church Road and Screw Press projects in with this loan series. It was determined that it would be cost efficient to incorporate the outstanding loan balance as rates are extremely low at this point in time and the interest rate on the 2014 Loan Series from F&M Trust is due to change from a fixed 2.26% to a variable rate with a ceiling of 3.93% with the November 2021 payment.

A Murray/Baer motion passed 5-0 authorizing the Chairman to sign the Standard Stormwater Maintenance and Monitoring Agreement for JLG Industries Inc., Molly Pitcher Highway.

A Baer/Young motion passed 5-0 granting a 180-day extension to ACBP (Antrim Commons Business Park) Lot 16, NorthPoint, Milnor Road. The Antrim Township Planning Commission recommended granting this extension.

The Heritage Hills Retirement Community, Land Development, final plan, Shanks Church Road item on the agenda was tabled.

A Murray/Baer motion passed 5-0 conditionally approving the final plan for William and Wanda Beeler, 3 lot residential subdivision, Grant Shook Road, pending the receipt of DEP (Department of Environmental Protection) approval of the SFPM (Sewage Facilities Planning Module).

A Murray/Alleman motion passed 5-0 approving the final plan for Miller and Elaine Martin, 1 lot subdivision, Zarger Road.

A Baer/Alleman motion passed 5-0 authorizing staff to send to DEP (Department of Environmental Protection) the RFPW-NBD (Request for Planning Waiver & Non-Building Declaration) for Miller and Elaine Martin, 1 lot subdivision, Zarger Road. No construction is proposed with this agricultural subdivision.

The Public Works Director reviewed all the items listed on his agenda outline provided to the Board of Supervisors and provided greater detail. In addition to his update, there were two additional topics of discussion. Direction was given to create a resolution for the next Supervisors meeting that will be approved giving the Public Works Director the ability to enter into a verbal agreement with Quincy Township concerning the processing of their sewer sludge at Antrim's sewer plant. Direction was also given to the Public Works Director to share with the Antrim Township Municipal Authority (ATMA) that the Board of Supervisors are in favor of loaning funds to the ATMA for the purpose of locating water sources and water line construction.

A Murray/Alleman motion passed 5-0 awarding the 2020 Paving bid to P&W Excavating (McConnellsburg, PA), who was the lowest bidder at \$284,964.85.

A Young/Alleman motion passed 4-1 (*Baer opposed*) awarding the 2020 Road Maintenance bid to Hammaker East LTD (Fayetteville, PA), who was the only bidder at \$75,311.25.

An Alleman/Young motion passed 5-0 approving the additional paving project of South Rabbit Road and authorized staff to advertise for bids on this additional project.

A Murray/Young motion passed 4-1 (*Baer opposed*) approving a change order to be submitted to Hammaker East, to add tar/chip of southeast quadrant of State Line, (including fog seal) at the unit costs provided in their bid.

After some discussion, it was decided to table the decision on Rocking M Lane until the next Board of Supervisors meeting on June 23, 2020.

A Murray/Baer motion passed 5-0 directing staff to take pavilion rentals as normal during COVID-19 Yellow Phase.

Direction was given to open the Township office to the public once safety shields are in place at the Zoning Department service desk and the front reception desk. The expectation is to have at least one person in each department working effective immediately, with all staff back in the office once Franklin County goes to green status on June 19, 2020.

Young commended John Alleman for taking on the task of organizing the Greencastle-Antrim Senior Graduation Parade and stated it was a successful event enjoyed and appreciated by so many.

Alleman stated he attended an Emergency Alliance meeting and announced the results of the Fire/EMS study has been delayed a bit due to COVID-19 and the results should be out in September or October. Alleman also commented that there was great cooperation between the Borough Police and Fire Police covering the Greencastle-Antrim Senior Graduation Parade and thanked the Supervisors for assisting and mentioned no paid staff from Antrim Township were utilized.

Heraty called for public comment. There was none.

A Young/Baer motion passed 5-0 to adjourn the Regular Meeting, in to an Executive Session, for the discussion of a personnel matter, at 8:27 p.m.

Heraty left at 9:00 p.m.

A Young/Baer motion passed 4-0 to adjourn the Executive Session, back in to the Regular Session, at 9:30 p.m.

Alleman stated a personnel matter was discussed with no decision to announce.

A Young/Baer motion passed 4-0 to adjourn the Regular Meeting at 9:31 p.m.

Respectfully submitted,

Jennifer Becknell  
Board of Supervisors Secretary