

Minutes of the Antrim Township Supervisors
Regular Meeting

November 12, 2019

7:00 PM

The Antrim Township Board of Supervisors met Tuesday, November 12, 2019 at the Antrim Township Municipal Building, located at 10655 Antrim Church Road, with the following members present: Fred Young, Chairman; Rick Baer, Vice Chairman; John Alleman; and Chad Murray. Also attending was: John Lisko, Solicitor; Roger Nowell, Public Works Director; Sylvia House, Zoning/Code Enforcement Officer; Brad Graham, Administrator and Jennifer Becknell, Secretary. *(Pat Heraty absent.)*

Young called the meeting to order at 7:04 p.m.

Young reminded the audience that meetings are audio recorded and posted to the Township website. Young also asked the audience to sign the attendance log in the vestibule before leaving.

Graham opened the meeting with prayer, followed by the Pledge of Allegiance to the Flag.

Young called for Public Comment. There was none.

A Murray/Alleman motion passed 4-0 approving the minutes from the October 22, 2019 Regular meeting.

An Alleman/Murray motion passed 3-0-1 approving the minutes from the October 29, 2019 Budget Work Session. *(Young abstained as he did not attend the meeting.)*

A Baer/Alleman motion passed 3-0-1 approving the minutes from the November 5, 2019 Budget Work Session. *(Young abstained as he did not attend the meeting.)*

An Alleman/Baer motion passed 4-0 approving the payment of the bills on the Treasurer's report dated November 12, 2019.

Young announced that the first visitor on the agenda, Jason Hinkle, elected Constable for Antrim Township, called him prior to the meeting to announce an unforeseeable schedule change, but would try to make the meeting.

Young recognized Mike Buckley from the audience, stating that Mr. Buckley would like the job of Antrim Township Constable if Mr. Hinkle wishes to resign. Mr. Buckley offered a little background by stating he is retired Navy and retired Federal worker with security clearances.

The second visitor on the agenda, Richard Weeden, came before the Board to present his idea for consideration regarding the generation of hydroelectric power on his property located at 2388 Buchanan Trail West for the economic enrichment of the community. Mr. Weeden presented each Board member with a packet outlining his proposal. The Supervisors thanked Mr. Weeden for his generous offer but would need to discuss this matter further at a later date.

A Murray/Alleman motion passed 4-0 giving interpretation clarification to §150-58(H) front yard setbacks along roadways, stating they wish to apply side yard setbacks along emergency accesses instead of a front yard setback. The Antrim Township Planning Commission and the Zoning Officer recommended this change.

A Baer/Murray motion passed 4-0 conditionally approving the Rochester Place modification request for revised road section to allow a 37' wide paved road curb to curb with on-street parking on both sides, if the conditions set forth by the Township engineer (Dewberry) are met. The conditions are: the stormwater calculations be updated to accommodate the additional impervious area; Rochester Place submit a paving detail in accordance with Township regulations for Mountain View Drive; and that they can demonstrate that emergency vehicles

and school buses can navigate the streets. The Antrim Township Planning Commission recommended the approval of this modification only if the conditions by Dewberry are met.

A Baer/Alleman motion passed 4-0 approving the modification request from §110-49, well setbacks, for 7331 Kuhn Road, allowing the home owner to build a porch next to their private well, who acknowledges his responsibility to replace his well if it is damaged during construction. This acknowledgement is in writing.

An Alleman/Baer motion passed 4-0 authorizing the Chairman to sign the Standard Stormwater Maintenance and Monitoring Agreement for Greenmount Irrevocable Trust, 2 lot subdivision, Bemisderfer Road.

A Baer/Alleman motion passed 4-0 approving the final plan for Heritage Hills Retirement Home, Shanks Church Road, which is a lot addition only with no proposed development on this plan.

A Baer/Murray motion passed 4-0 conditionally approving the El Dorado Stone bond renewal, reducing (or not) the security based on the recommendation of the Township engineer (Dewberry). The renewed security shall be received no later than noon on November 25, 2019 or staff shall be authorized to draw on the security.

Direction was giving by the Supervisors to the Zoning Officer to prepare testimony to uphold the ordinance at the Zoning Hearing set for November 14, 2019 for Variance 2019-02V for 14592 Cedarbrook Drive. The constructed home on this property is 28.3' from the front property line and the ordinance requires a 30' front yard setback. The Antrim Township Planning Commission recommends staff to uphold the ordinance at the hearing.

The Zoning Officer updated the Supervisors on the progress on establishing the Township's GIS program. It was stated that three proposals from Dewberry were received to build out the GIS program, with the first two proposals (stages) budgeted in 2019 and the last proposal (stage) will be in the 2020 budget.

1. Planning and Zoning: Cost: \$15,100 - Complete the zoning map, provide tracking of principal and accessory uses, map nonconforming lots/uses/and structures, track code violations, map agricultural security areas and Ag preservation properties, and track conservation easements.
2. Stormwater: Cost: \$26,700 – Create base map that can be used by the general public to know and understand the stormwater controls on their property, create a template that will number and track all SW BMP's, develop a template to track stormwater inspections. Set up survey123 app for outfall screening in accordance with DEP regulations, create a field for logging water samples for stream locations, and link properties to their stormwater fee.
3. Subdivision/Land Development: Cost: \$9,175 – Link approved recorded PDF plans to specific parcels and make it available to the public for all 2,072 records.

Jason Hinkle, Elected Antrim Township Constable arrived at 8:10 p.m. Young asked what his intentions were for this position. Mr. Hinkle explained that when he was elected 1/2016 he found that there was a conflict of interest with his current employers. Mr. Hinkle went on to explain that he is now employed with no conflicts with carrying out his duties as Constable and plans to do so. Mr. Hinkle stated he is seeking the required training, has the necessary insurance and will be locating a transport cage for his vehicle.

A Murray/Baer motion passed 4-0 authorizing the Solicitor to sign the Tract One Partnership Tax Appeal settlement, for the property located at 8400 Molly Pitcher Highway.

The Public Works Director presented to the Supervisors the regulations regarding mandatory connection of improved properties to the Antrim Township Municipal Authority (ATMA) water systems.

An Alleman/Baer motion passed 4-0 to table the ATMA mandatory connection regulations after some discussion and asked for a re-write by the ATMA.

The Public Works Director gave an update to the Supervisors as follows: programming corrections happening this week on the upgraded UV system; project heading to 90% design phase for the Phase 2 Sewer Plant expansion, with ground breaking spring/summer 2020; WQM Part II permit applications submitted to build the plant; NPDES permit amendment application submitted-if approved, allows a daily average flow of 1.9 MGD as long as we meet limits based on 1.2 MGD; ATMA will be recommending to the Supervisors the issuer for the loan no later than March 2020; sewer plant operations going well; Nitrogen credits purchase process is complete and waiting for DEP registration for submittal; collections/conveyance work complete at Shanks Church Road and Melrose Ave.; I&I work scheduled for Greenview Acres and 2 lateral repairs in Nottingham for beginning of December; water plant operations going well; Well 2 site is now in use, but still waiting on new pole; DEP FPPE (Filter Plant Performance Evaluation)-waiting for exit review.

A Murray/Baer motion passed 4-0 approving the 2020 Holiday Schedule for Antrim Township.

A Murray/Baer motion passed 4-0 approving the 2020 Meeting Dates and authorized advertising.

A Murray/Alleman motion passed 4-0 approving by Resolution #320 adding and increasing the sewer/water disconnection posting fees and increasing lien fees.

A Murray/Baer motion passed 4-0 approving the Franklin County Area Tax Bureau proposed 2020 operating budget.

An Alleman/Murray motion passed 4-0 appointing Jennifer Becknell as the representative to the Franklin County Area Tax Bureau and Franklin Klink as the alternate.

A Baer/Murray motion passed 4-0 approving the increase in the quarterly street light fee to residents by \$2.50, effective with the 1-1-20 billing cycle.

In preparation for the Budget Work Session scheduled for November 19, Graham asked if there were any questions so far with the numbers provided. Baer stated that he recommends the Township not charge the MS4 fees to the public for 2020 and have the Township meet any of the MS4 costs for 2020 from reserves. After much discussion, three of the four Supervisors agree to holding off charging the public any MS4 fees for 2020.

A Baer/Alleman motion passed 4-0 authorizing the Administrator to utilize MunicBid for auctioning two Township vehicles that have been replaced and placing the ad in the paper to fulfill the requirement.

The Administrator informed the Supervisors that the Solicitor for the Antim Township Zoning Hearing Board, Eileen Finucane is making preparations for retirement. Salzman Hughes, P.C., the firm Eileen works for, recommended Zachary Rice as her replacement. The Administrator provided the Supervisors with Zachary Rice's resumé and also stated contact was made with Linus Fenicle to see if he would be interested in serving as Solicitor for the Zoning Hearing Board.

Direction was given to staff to inform Linus Fenicle that Antrim Township desires for him to be the Solicitor for Antrim Township Zoning Hearing Board.

The Administrator informed the Supervisors that he attended a meeting this morning of the I-81 Improvement Strategy of South Central PA, which is made-up by MPO's of Franklin, Cumberland, Lebanon and Dauphin counties. The purpose is to identify the needs of the I-81 corridor with the focus on highway safety, infrastructure, congestion, traffic and access.

The Administrator reminded the Supervisors of the Joint Meeting with Borough of Greencastle set for Wednesday, November 20, 2019, at 7:00 pm at the Rescue Hose Fire Hall to discuss stormwater issues.

The Administrator stated he was asked to announce a public meeting this coming Saturday, November 16, at the Franklin Fire Hall sponsored by Representative John Joyce, with Representative Devin Nunes, at 10:00 am.

Young congratulated Rick Baer on his election win and his wife Tracy's win for the School Board. Young also recognized Franklin Klink on his win for Elected Auditor and pointed out that the Township still needs to appoint a third member of the Elected Auditors.

Young called for Public Comment.

Robert Smith, Angle Road, commented that he believes something should be put in the plan packets stating the surveyors are solely responsible for setting the corners of a house by Township regulations, and should be inspected prior to the first holes being dug.

Richard Weeden, thanked the Supervisors for their time and consideration for his proposed project for a Township revenue source.

A Baer/Murray motion passed 4-0 to adjourn the Regular Session at 9:41 p.m.

Respectfully submitted,

Jennifer Becknell
Board of Supervisors Secretary