

Minutes of the Antrim Township Supervisors
Budget Work Session

October 29, 2019

7:00 PM

The Antrim Township Board of Supervisors met Tuesday, October 29, 2019 at the Antrim Township Municipal Building, located at 10655 Antrim Church Road, with the following members present: Rick Baer, Vice Chairman; Chad Murray; Pat Heraty, and John Alleman. Also attending was: Brad Graham, Administrator; and Jennifer Becknell, Secretary. *(Fred Young was absent.)*

Meeting was called to order at 7:01 p.m.

Secretary Becknell handed out the master payroll spreadsheet and the master bank account balances spreadsheet to all Supervisors. Becknell reviewed with the Supervisors the percentage of increase in health insurance received for Antrim Township from Benecon (PMHIC). After some discussion the Supervisors gave the Secretary direction on how to proceed regarding percentage of payroll raises for part-time and full-time employees in 2020, and what percentage of annual health insurance costs the employees will need to contribute as a payroll deduction.

Graham stated that most budget number have been entered, but are still finalizing some bigger ticket items that require some additional information to come in. Graham reviewed the overall revenues and expenses for the 2020 budget for the General, Sewer, Landfill, Capital Reserve, and Highway/State Aid funds.

While reviewing the General fund budget number special attention was given to the annual donations to the fire, emergency services and library. It was mentioned that the Administrator and Alleman had a meeting with Rescue Hose representatives earlier in the day to discuss a sizeable increase in funding from the Township due to the fact they are considering adding full-time employees on the fire side.

As part of the General fund discussion, it was stated that in 2020 the Township will be replacing the loader, and vehicle #36 (which is a one-ton truck) will be replaced with a single axle truck.

In the Street Lights fund it was agreed that all the street light customers will need to have an increase starting with the 01/01/19 billing in order to build up enough of a reserve to repay the \$2,000 loan from the General fund back in 2016.

Graham reviewed the miscellaneous items listed in the Landfill fund, which includes the construction of a restroom facility at the north end of the park, with storage area.

Graham reviewed the roads that will be included in the 2020 Road Paving and 2020 Road Maintenance projects.

Visitor Kenneth Young arrived asked the Supervisors if the recent action by President Trump to undo some of the regulations of the Clean Water Act will release the Township from the MS4 obligations. The Supervisors clarified that this was a Budget Work Session, not a regular meeting, and then answered his question with "unfortunately not" but encouraged Mr. Young to reach out to Senator Judy Ward, Senator Doug Mastriano, Representative Paul Schemel, and Congressman John Joyce asking they take up the fight against the MS4 mandate from the EPA.

Administrator Graham stated the Township will strive to have a completed preliminary budget by the November 5, 2019 work session meeting, allowing the advertising requirement to be met and then be able to approve the final budget at the December 10, 2019 meeting.

A Baer/Heraty motion passed 4-0 to adjourn the Regular meeting, into an Executive Session at 8:52 PM, for a Real Estate matter, with no decision to announce.

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A Heraty/Murray motion passed 4-0 to adjourn the Executive Session at 9:07 PM, back into the Regular meeting.

Baer announced a Real Estate matter was discussed and no decision to announce.

A Heraty/Murray motion passed 4-0 adjourning the Regular meeting at 9:08 PM.

Respectfully submitted,

Jennifer Becknell
Board of Supervisors Secretary