

Minutes of the Antrim Township Supervisors  
Regular Meeting

August 13, 2019

7:00 PM

The Antrim Township Board of Supervisors met Tuesday, August 13, 2019 at the Antrim Township Municipal Building, located at 10655 Antrim Church Road, with the following members present: Fred Young, Chairman; Rick Baer, Vice Chairman; John Alleman; and Pat Heraty. Also attending was: John Lisko, Solicitor; Sylvia House, Zoning/Code Enforcement Officer; Amber King-Reasner, Stormwater Tech./Assist. Code Enforcement Officer; Brad Graham, Administrator; Roger Nowell, Public Works Director; and Jennifer Becknell, Secretary. (*Chad Murray absent.*)

Young called the meeting to order at 7:02 p.m.

Young reminded the audience that meetings are audio recorded and posted to the Township website. Young also asked the audience to sign the attendance log in the vestibule before leaving.

Young opened the meeting with prayer, followed by the Pledge of Allegiance to the Flag.

Young welcomed the Boy Scouts attending from Troop 99.

Young called for Public Comment. There were none.

A Heraty/Alleman motion passed 4-0 approving the minutes from the July 23, 2019 Regular meeting.

A Heraty/Baer motion passed 4-0 approving the payment of the bills on the Treasurer's report dated August 13, 2019.

As a courtesy, Young moved to item #9, Public Works Director (PWD), on the agenda.

The PWD updated the Supervisors of the following: the evaluation of Pre-Treatment Annual Report for 2018 came back with a 96.3% approval rating; GHD is working on securing Nitrogen credits for the Township to purchase for year-end; Sewer plant design is at 30% with some demo work being done in-house to save money; hoping to meet with PFM (Public Financial Management) before the next ATMA (Antrim Township Municipal Authority) meeting to discuss the financing options for the \$8.2 million Sewer Expansion project; EK Services should be ordering the sloped manhole risers and have the corrections made on Shanks Church Road and Melrose Ave. completed by the end of September; operations are normal at the water plant and staff is working through the new DEP standards; the stream crossing permit application review for the Rocking M water line extension is finished and waiting on notification from DEP.

A Heraty/Baer motion passed 4-0 granting the modification request to Frederick Drive LLC, Frederick Drive, allowing the final plan to revert to a preliminary plan. The Antrim Township Planning Commission recommended allowing the plan to revert back to a preliminary stage.

A Heraty/Alleman motion passed 4-0 granting the modification request to P&G Farms, Commerce Avenue, allowing the final plan to revert to a preliminary plan. The Antrim Township Planning Commission recommended allowing the plan to revert back to a preliminary stage.

An Alleman/Heraty motion passed 4-0 granting the modification request from §125-14(A) for Dorothy Grove Parcel A, Mason Dixon Road, allowing a 200' scale instead of the required 50' scale. The Antrim Township Planning Commission recommended granting a modification from the required scale.

An Alleman/Heraty motion passed 4-0 granting the modification request from §125-14(A) for Dorothy Grove Parcel B, Mason Dixon Road, allowing a 200' scale instead of the required 50' scale. The Antrim Township Planning Commission recommended granting a modification from the required scale.

A Heraty/Baer motion passed 4-0 granting the Stormwater Exemption request for Doris and John Koons, Fort Stouffer Road. The Antrim Township Planning Commission and Dewberry (Township engineer) recommended granting the stormwater exemption as the property meets the criteria provided for in the ordinance.

A Heraty/Baer motion passed 4-0 authorizing the Chairman to sign the Conservation Easement for A. Duie Pyle, Molly Pitcher Highway.

A Heraty/Baer motion passed 4-0 authorizing the Chairman to sign the Developer Financial Agreement for A. Duie Pyle, Molly Pitcher Highway. Township Solicitor verified the final changes are in the revised copy.

A Heraty/Baer motion passed 4-0 granting a 180-day plan extension request to James and Donna Martin, 960 Marion Road.

A Heraty/Baer motion passed 4-0 conditionally approving the preliminary plan for P&G Farms, Commerce Avenue, pending the receipt of plans in State Plane 83 South.

A Heraty/Baer motion passed 4-0 conditionally approving the final plan for Paradise Estates Phase 1B, lots 5 and 37, two lot subdivision and PCSM (post construction stormwater management) controls revisions, Paradise View Drive, pending the review by Dewberry (Township engineer) to confirm bond amount and a signed Facilities Agreement with the ATMA (Antrim Township Municipal Authority) if deemed needed.

A Baer/Alleman motion passed 4-0 granting a 180-day plan extension request to Stephen and Lucille Martin, Leitersburg Road, lot 2. The Antrim Township Planning Commission recommended granting this plan extension.

A Heraty/Alleman motion passed 4-0 conditionally approving the final plan for Larry and Patricia Hege, 2 lot subdivision and lot addition, Kauffman Road, pending the receipt of signed copy of the Shared Access Agreement and plans in State Plane 83 South.

A Heraty/Baer motion passed 4-0 granting a 180-day extension request to Greenmount Irrevocable Trust, Bemisderfer Road. The Antrim Township Planning Commission recommended granting this plan extension.

A Heraty/Alleman motion passed 4-0 conditionally approving the final plan for Dorothy Grove, Parcel A, subdivision/lot addition, Mason Dixon Road, pending receipt of the signed Shared Access Agreement and payment of all fees.

A Heraty/Baer motion passed 4-0 conditionally approving the final plan for Dorothy Grove, Parcel B, subdivision/lot addition, Mason Dixon Road, pending receipt of the signed Shared Access Agreement and payment of all fees.

A Heraty/Alleman motion passed 4-0 conditionally approving the final plan for A. Duie Pyle, Molly Pitcher Highway, pending all comments being adequately addressed, receipt of financial security and the payment of fees.

A Heraty/Baer motion passed 4-0 approving the final plan for Rolling Hills Phase 5, 26 lot residential subdivision, Emily's Court.

A Baer/Heraty motion passed 3-0-1 (*Alleman abstained since he was not present at the July 9 meeting*) to rescind the following motion made at the July 9 meeting: "A Murray/Heraty motion passed 4-0 approving the SFPM (Sewer Facility Planning Module) for Stephen and Lucille Martin, Leitersburg Road. This is a single-family dwelling lot served by an on-lot septic system." The reason for rescinding this motion is because the module is not complete.

A Heraty/Baer motion passed 4-0 granting a 180-day SFPM (Sewer Facility Planning Module) extension for Stephen and Lucille Martin, lot 2, Leitersburg Road, to allow the engineering firm to compile the additional information needed.

A Heraty/Alleman motion passed 4-0 authorizing staff to send the RFPW-NBD (Request for Planning Waiver Non Building Declaration) in to DEP (Department of Environmental Protection) for Dorothy Grove for both Parcel A and B, Mason Dixon Road.

A Heraty/Baer motion passed 4-0 authorizing staff to send the RFPW-NBD (Request for Planning Waiver Non Building Declaration) in to DEP (Department of Environmental Protection) for Antrim Commons Business Park Archaeological lot additions, Molly Pitcher Highway.

A Heraty/Alleman motion passed 4-0 conditionally approving the full release of the security bond being held for Rush Truck Enterprises, Molly Pitcher Highway, pending the satisfactory review by Dewberry (Township engineer) of the As-Built drawings.

Township Stormwater Technician gave an overview of the Stormwater Management Fee report. The Zoning Officer outlined the associated schedule for rolling the Stormwater Management Fee program out to the public for their review. There were several questions and comments made from residents in the audience.

A Heraty/Baer motion passed 4-0 authorizing staff to proceed with advertising in the local media about the Stormwater Management Fee plan, and to advertise the upcoming September 24, 2019 public meeting on the Stormwater Management Fee. This meeting will have a representative from Dewberry (engineer firm who helped create the plan based on MS4 requirements) and will allow the public to ask questions and give input.

Direction was also given to staff to proceed with securing a printing/mailing company to distribute the prepared trifold brochure explaining the MS4 Stormwater Management Fee to every property owner in Antrim Township prior to the September 24 meeting date and to include the September 24 meeting date on the brochure.

A Baer/Heraty motion passed approving the Freedom Systems quote of \$9,000.00 for the new Stormwater billing module and authorized the Administrator to sign the quote. This quote includes software setup and training. The annual support for this module is \$1,500.00 and the first year is included in the purchase price, which needs to be paid in advance.

An Alleman/Heraty motion passed approving the use of a third-party printing/mailing company through Freedom Systems for the Stormwater Fee billings and authorized the Administrator to sign the quote for \$8,509.92 annually, with a \$350.00 cost for initial setup. These charges are the maximum and may be reduced as we refine the billing process.

A Heraty/Baer motion passed 4-0 authorizing staff to issue a Notice of Violation (NOV) for the Ag Barns on the Benjamin and Anita Eby plan, giving them 30 days to wrap up the plan approval, 60 days to complete construction and 90 days to provide As-Built drawings from the date the NOV is received.

Regarding solar energy planning the Administrator gave an update to the Supervisors on the recommendation made by Connie Slye and John McCune to submit an application to SolSmart. The Administrator read some quotes directly from the SolSmart webpage regarding their program. Slye and McCune both commented to the

fact that SolSmart is funded by DOE (Department of Energy) - not industry funded, give free webinar's and also review our ordinances for free. At the request of the Chairman, the Administrator showed a SolSmart map of the designated areas so far in Pennsylvania.

Direction was given for staff to proceed with the application process for obtaining the Bronze level designation with SolSmart.

Baer thanked both Connie Slye and John McCune for their time and energy spent on researching solar energy for the Township.

The Administrator shared with the Supervisors the estimates received from the State construction contractor for repairing or replacing the damaged roof of the barn at the Community Park. The Administrator cautioned the Supervisors that if they choose to abandon the barn all together and build a new storage building site somewhere else at the park, the Township will still have demolition costs and the time line factor of design, planning, approvals and construction, plus the whole bidding process, if not using the state contract. After some discussion, the Supervisors decided they were not ready to make a make a decision and wanted to explore the option of utilizing a local resident property to store our equipment and pay them rent and also the possibility of obtaining a container to store our equipment and place it on a pad in the parking lot. The Administrator said this will need to be discussed further at the next meeting in order to keep pushing the issue as time is of the essence.

The Administrator also advised the Supervisors that he is filing charges at the District Justice office for two Accounts Receivable accounts that have been delinquent for some time. One being a farmer that leased the Township property and the other a developer. The Administrator suggested the farmer would receive one last letter to state that charges will be filed on a certain date if payment is not received, but the developer charges will be submitted immediately as all attempts to make contact have been unanswered. Direction was given to proceed as explained.

The Administrator called for an Executive Session for a Real Estate matter.

Alleman suggested a couple Supervisors meet at the park for an assessment of the current barn and a potential location for a new storage facility, potentially with incorporating restrooms at the north end of the park.

Baer reported that the Martins Mill Bridge drive through was well attended during Old Home Week, estimating 300 vehicles drove through.

Alleman also stated the road crew did a great job with the road surfacing that leads back the Martins Mill Bridge Park, laying the stone and rolling it out.

Young called for Public Comment. There were none.

A Heraty/Alleman motion passed 4-0 to adjourn the Regular Meeting, into an Executive Session, at 8:58 p.m.

Heraty left the meeting at 9:08 p.m.

An Alleman/Baer motion passed 4-0 to adjourn the Executive Session, back in to the Regular Session at 9:20 p.m.

Young stated that Real Estate matters were discussed with no decisions to announce.

An Alleman/Baer motion passed 4-0 to adjourn the Regular Session at 9:20 p.m.

Respectfully submitted,  
Jennifer Becknell, Board of Supervisors Secretary