

Minutes of the Antrim Township Supervisors
Regular Meeting, with Zoning Hearing

July 23, 2019

7:00 PM

The Antrim Township Board of Supervisors met Tuesday, July 23, 2019 at the Antrim Township Municipal Building, located at 10655 Antrim Church Road, with the following members present: Fred Young, Chairman; Rick Baer, Vice Chairman; John Alleman; Chad Murray and Pat Heraty. Also attending was: Sylvia House, Zoning/Code Enforcement Officer; Brad Graham, Administrator; Rodney Eberly, Roadmaster/ Park Director; and Jennifer Becknell, Secretary.

Young called the meeting to order at 7:05 p.m.

Young reminded the audience that meetings are audio recorded and posted to the Township website. Young also asked the audience to sign the attendance log in the vestibule before leaving.

Graham opened the meeting with prayer, followed by the Pledge of Allegiance to the Flag.

Young called for Public Comment. There were none.

A Heraty/Murray motion passed 4-0-1 (*Alleman abstained as he did not attend meeting*) approving the minutes from the July 9, 2019 Regular meeting.

A Baer/Alleman motion passed 5-0 approving the payment of the bills on the Treasurer's report dated July 23, 2019.

A Heraty/Murray motion passed 5-0 to recess the Regular meeting, into the Zoning Hearing, at 7:08 p.m.

Young called the Zoning Hearing to order, at 7:08 p.m., for the purpose of hearing testimony from Drine LLC and public comment on the amendment of the setbacks for Rolling Hills PRD Phases 6, 7, and 9.

Young stated that all persons present that wish to testify or offer comments concerning the matter before the Board of Supervisors to please stand and raise their right hand to be sworn in.

After all those standing were sworn in, Young instructed that all testimony be presented directly to the Board of Supervisor and to clearly state their full name and address for the record.

Young first called on the Zoning Officer for testimony, followed by the audience, and then called for questions from the Board of Supervisors.

Please see the attached stenographer's full transcript for details of the Zoning Hearing.

A Heraty/Baer motion passed 5-0 to adjourn the Zoning Hearing, back into the Regular meeting at 7:21 p.m.

A Heraty/Baer motion passed 4-1 (*Murray opposed*) amending the side setbacks for Rolling Hills PRD Phases 6, 7, and 9, allowing 7 ½ feet side setbacks, or 15 feet between dwellings.

A Baer/Alleman motion passed 5-0 authorizing the Chairman to sign the Standard Stormwater Maintenance and Monitoring Agreement for Null Machine Shop.

A Heraty/Murray motion passed 5-0 authorizing the Chairman to sign the Conservation Easement Agreement for P&G Farm Properties, LLC.

The agenda item for approving the final Land Development plan for P&G Farm Properties LLC was tabled, as they will be requesting to go to a preliminary plan to allow them time to generate the R&I (Repair and Improvement) fee.

A Murray/Alleman motion passed 5-0 conditionally approving the bond reduction for Rolling Hills Phase 5 pending the recommendation from Dewberry (Township engineer firm).

A Heraty/Murray motion passed 5-0 authorizing the Chairman to sign the revised MOU (Memorandum of Understanding with the FCCD (Franklin County Conservation District). This MOU allows FCCD to enforce our E&S controls and it was updated with the Township's current regulations required by our current NPDES permit.

The Zoning Officer updated the Supervisors on the quote received from Freedom Systems for processing the stormwater billing, which will be broken down into five (5) billing cycles a year: 1 annual billing for a set of properties; and then 4 quarterly billings for the remaining properties. The total annual billing is \$8,859.92, which breaks down to be 91 cents per bill. The Zoning Officer asked them for their final decision on what they want to set for the minimum billing amount.

A Murray/Alleman motion passed 5-0 setting the annual minimum stormwater billing amount at \$10.00.

The Zoning Officer stated that the next steps in the stormwater billing will be as follows: Dewberry will revise the report with the minimum billing amount, place the stormwater report on the website, begin advertising, mail stormwater brochures to the properties, present the stormwater report to the public and the Supervisors at a regular public meeting, and start the process to adopt the stormwater fee.

The Roadmaster/Park Director reviewed with the Supervisors his report as provided in their meeting file, which started with special attention given to the new playground equipment and mulch installed. It was also mentioned that the road department has spent a fair amount of time on repairing roadside washouts and boom mowing to correct sight distance issues due to over grown vegetation.

A Heraty/Alleman motion passed 5-0 approving by resolution (# 317) a 3-year extension of the LERTA program with the same abatement schedule as the School District, for consistency.

The Administrator stated that the ATMA (Antrim Township Municipal Authority) has begun to explore their funding options for the Sewer Plant upgrade project. The two options being considered at this point are: the ATMA issuing a bond, which requires the ATMA having a reserve fund set aside for approximately one years' worth of payments, thus tying up capital that could be used for something else; or the BOS (Board of Supervisors) could take out a General Obligation (GO) note.

A Heraty/Baer motion passed 5-0 approving the Reimbursement Resolution (#318) for the Sewer Plant upgrade in the event the ATMA chooses to have the BOS take out a General Obligation note. This will allow any funds that are expended prior to the issuance of the note on the sewer plant upgrades to be reimbursed out of the proceeds of that note once available.

A Heraty/Alleman motion passed 5-0 approving the modification to the Personnel Manual, allowing employees to save an additional 40 hours of personal time each year, for a maximum of 80 hours being carried over to the next year.

The Administrator updated the Supervisors on the state contractors estimate received on the repair or replacement of the barn roof at the Community Park. The repair cost would be \$15,957.25 and the total replacement cost would be \$86,426.94.

The Park Director expressed that the Park Committee has developed two schools of thought on what to do with the barn at the Community Park, with some wanting to tear the barn down and others wanting to renovate it totally to the point of having it as an event venue for the Township. The Park Director stated that his crew just needs a safe and secure place to store equipment used at the park.

After some discussion on the barn repair/replacement issue, it was decided to wait for the estimate on the siding for the barn to come in before deciding on the roof. The thought is that if the combined estimates for the roof and the siding is more than the cost of a new pole barn, then it wouldn't be feasible, as the goal is to cost effectively have a place to store equipment.

The Administrator reminded the Supervisors of the Martins Mill Bridge drive through on Saturday, August 3, from 9:00am to 1:00pm; the Ebbert Spring Open House/Ribbon Cutting on August 3, at 1:00-1:30pm; and of the Old Home Week Parade on Thursday, August 8, at 6:00pm. The Administrator obtained a headcount of which Supervisors would be available for which events.

The Administrator announced that Georgina Cranston, the Director of the Chamber of Commerce, wished to express her appreciation to the Township for traffic assistance for Sidewalk Days.

The Administrator called for an Executive Session for the purpose of Real Estate and Potential Litigation matters.

Heraty inquired on when the Township would be getting a new Student Representative, and the Administrator informed him that the school was notified of our needs but probably would not likely receive any information until the new school year gets underway.

Alleman stated he was glad to be back, and Young said he was missed.

Young pre-congratulated Heraty as his only daughter would be married this coming weekend. The Administrator added that a MS4 Stormwater flyer was created and made available to the public at the Sidewalk Days, Sunnyway Grocery, Martins Grocery, Mikie's, Earl's, and the Post Office.

Young called for Public Comment.

Robert Smith, 7498 Angle Road, inquired how big the barn is at the Community Park and wanted to know why we didn't just ask a local Mennonite business to give us an estimate. The response was made that because we are a public entity there are requirements of bonding that they could not meet. Mr. Smith also suggested the top half the barn could be removed, put a different roof pitch on and utilize just the bottom half of the barn.

Joyce Nowell, Herald-Mail reporter, stated the DEP Secretary would be at the Lurgan Lions Club (Roxbury) tomorrow at 11:00 talking about stream bank restoration as part of the Restore PA project, if any of the Supervisors would like to attend.

A Murray/Heraty motion passed 5-0 to adjourn the Regular Meeting, into an Executive Session, at 8:30 p.m.

A Murray/Baer motion passed 5-0 to adjourn the Executive Session, back in to the Regular Session at 9:29 p.m.

Young stated that Real Estate and Potential Litigation matters were discussed with no decisions to announce.

A Murray/Baer motion passed 5-0 to adjourn the Regular Session at 9:30 p.m.

Respectfully submitted,
Jennifer Becknell, Board of Supervisors Secretary