

Minutes of the Antrim Township Supervisors  
Regular Meeting

June 25, 2019

7:00 PM

The Antrim Township Board of Supervisors met Tuesday, June 11, 2019 at the Antrim Township Municipal Building, located at 10655 Antrim Church Road, with the following members present: Fred Young, Chairman; Rick Baer, Vice Chairman; and Pat Heraty. Also attending was: Sylvia House, Zoning/Code Enforcement Officer; Amber King-Reasner, Stormwater Tech./Assist. Code Enforcement Officer; Brad Graham, Administrator; Rodney Eberly, Roadmaster/Park Director; and Jennifer Becknell, Secretary. (*Chad Murray and John Alleman absent.*)

Young called the meeting to order at 7:01 p.m.

Young reminded the audience that meetings are audio recorded and posted to the Township website. Young also asked the audience to sign the attendance log in the vestibule before leaving.

Graham opened the meeting with prayer, followed by the Pledge of Allegiance to the Flag.

Young called for Public Comment and reminded the audience that comments are to be limited to five minutes.

A Heraty/Baer motion passed 3-0 approving the minutes from the June 11, 2019 Regular meeting.

A Baer/Heraty motion passed 3-0 approving the payment of the bills on the Treasurer's report dated June 25, 2019.

A Heraty/Baer motion passed 3-0 authorizing the Chairman to sign the Conservation Easement Agreement for Doris E. and John H. Koons Sr., 1 lot subdivision, Fort Stouffer Road.

A Heraty/Baer motion passed 3-0 authorizing the Chairman to sign the Conservation Easement Agreement for P&G Farm Properties, LLC, Land Development, Commerce Ave.

A Heraty/Baer motion passed 3-0 conditionally approving the final plan for Null Machine Shop APC, Land Development, Commerce Ave., pending the signature on the plans from GAFCWA (Greencastle Antrim Franklin County Water Authority).

A Baer/Heraty motion passed 3-0 approving the final plan for Antrim Township Municipal addition, Land Development, Antrim Church Road.

A Heraty/Baer motion passed 3-0 granting a 180-day extension request to Frederick Drive LLC, Land Development, Frederick Drive.

A Baer/Heraty motion passed 3-0 conditionally approving the final plan for Antrim Brethren in Christ Church, Land Development, Kauffman Road East, pending the receipt of financial security. The Township engineer firm (Dewberry) gave a favorable review stating all comments have been satisfied.

A Heraty/Baer motion passed 3-0 authorizing staff to send the RFPW-NBD (Request for Planning Waiver Non-Building Declaration) in to DEP (Department of Environmental Protection) for Sara Spangler, 3 lot additions, Hollowell Church Road.

A Baer/Heraty motion passed 3-0 conditionally approving the release of financial security, in the amount of \$4,345.00, for 14034 Ridge Road, pending the satisfactory inspection by the Township engineer firm (Dewberry) of the stormwater facilities/controls on this property.

The Township Stormwater Technician presented the Township's Stormwater Management Plan (SWMP) with a PowerPoint slide show for the Supervisors and the audience members. The presentation gave a general overview of why the Township needs a Stormwater Management Plan and how the Township will go about implementing the Minimum Control Measures (MCM) required by our NPDES Permit. This is an unfunded federal mandate issued

by the EPA (Environmental Protection Agency) being carried out by PADEP (Pennsylvania Department of Environmental Protection) via a five-year MS4 permit cycle. After the presentation, there were several questions and comments from the audience members that were addressed by either the Supervisors, Stormwater Technician or the Zoning Officer.

The Roadmaster/Park Director reviewed with the Supervisors his report as provided in their meeting file. The Roadmaster also gave an update on the tar and chip project being performed by Hammaker East on Antrim Church Road, Zarger, Stuhl Road and Sherwood Drive. Supervisor Heraty inquired if anyone has met with a representative from E.K. Services concerning repairs to Shanks Church Road. It was announced that the Public Works Director was to have had a meeting today with E.K. Services and Heraty asked that the results of that meeting be passed along the Supervisors in a email.

The Administrator recognized Georgina Cranston of the Greencastle-Antrim Chamber of Commerce in the audience.

The Administrator announced that he supplied a letter of support the Greencastle-Antrim Chamber of Commerce requested. The Franklin County Visitors Bureau will be applying for a grant that would create an arts trail throughout the County.

The Administrator provided an update on the East Weaver property that was issued a notice of violation, stating CCIS (Commonwealth Code Inspection Service) is trying one last time this week to gain access to the property. If unsuccessful, the Township will move forward with the search warrant process.

The Administrator outlined his recommendations for modifying the Delinquent Sewer Collection process as follows: 1) conducting the collection process on a regular, calendar-based cycle(s) instead of a random selected time when the delinquent accounts appear to be running high; 2) changing the cut-off determination threshold from a monetary amount past due, to four quarters unpaid; 3) placing a lien on the properties after two quarters unpaid; and 4) no longer offering payment plans or extensions for customers who make the sewer disconnection list habitually.

A Heraty/Baer motion passed 3-0 approving the modifications to the Delinquent Sewer Collection process as recommended by the Administrator.

The Administrator called for an Executive Session to discuss one Real Estate matter, with no decision to be announced.

Young announced that the wife of one of the Supervisors needs to be remembered in prayer as she is recuperating at home.

Young called for Public Comment.

Gerrald Smith, 14332 Ridge Road, asked that the Township fill in the potholes at the recycling center at both the entrance and the exit locations.

Bob Coladonato, 184 Rocky Fountain Drive, stated there is a line of sight problem at the intersection of Mason Dixon Road and Williamsport Pike due to the corn growing to close to the road.

A Heraty/ Baer motion passed 3-0 to adjourn the Regular Meeting, into an Executive Session, at 8:00 p.m.

A Baer/Heraty motion passed 3-0 to adjourn the Executive Session, back in to the Regular Session at 8:36 p.m.

Young stated a Real Estate matter was discussed with no decisions to announce.

A Baer/Heraty motion passed 3-0 to adjourn the Regular Session at 8:37 p.m.

Respectfully submitted,

Jennifer Becknell  
Board of Supervisors Secretary