

Minutes of the Antrim Township Supervisors
Budget Work Session

October 30, 2018

7:00 PM

The Antrim Township Board of Supervisors met Tuesday, October 30, 2018 at the Antrim Township Municipal Building, located at 10655 Antrim Church Road, with the following members present: Chad Murray, Chairman; Pat Heraty, Vice Chairman; Fred Young, and John Alleman. Also attending was: Brad Graham, Administrator; and Jennifer Becknell, Secretary. *(Rick Baer was absent.)*

Meeting was called to order at 7:13 p.m.

Murray called for Public Comment.

Katie Ross, 190 Prospect Ave., informed the Supervisors about three issues of concern. The hedges on Walnut Street, at the intersection of Walnut and Clearview in State Line have become extremely overgrown to the point of causing a visibility issue when trying to turn on to Clearview from Walnut Street. The Administrator said he would let the Roadmaster know of the situation. Ms. Ross stated that there are holes forming at the intersection of Prospect and Route 11 and that the street signs for Prospect are faded.

Administrator Graham stated the Township should strive to have a completed preliminary budget by the November 13, 2018 Supervisors meeting, allowing the advertising requirement to be met and then be able to approve the final budget at the December 11, 2018 meeting.

With most budget numbers entered, Graham reviewed the overall revenues and expenses for the 2019 budget. When asked why the revenue was so high, it was shared that the sale of the Township's Route 11 property was reflected. The Supervisors gave direction to not include the estimated proceeds of the sale on the budget but do leave the expenses incurred in preparation of the property for sale.

Graham reviewed the computer software/support funds for General, Water and Sewer.

Secretary Becknell handed out the master payroll spreadsheet to all Supervisors. After some discussion the Supervisors gave the Secretary direction on how to proceed regarding percentage of payroll raise for 2019, what percentage of annual health insurance costs the employee's will need to contribute and also how much the quarterly health insurance stipends will be for those employees who elect to not be on the Township's health insurance policy. The Supervisors gave direction to the Secretary to gather wage and health insurance information from Greene, Washington and Guilford Townships for their information

Graham reviewed the entire General fund budget numbers with the Supervisors with special attention given to the annual donations to the fire, emergency services and library; and the replacement International truck for unit #2. Also fund 02 (Street Lights) and fund 30 (Capital Reserve) were reviewed. It was agreed that all the street light customers will receive a \$1.00 rate increase starting with the 01/01/19 billing.

Meeting adjourned at 9:11 p.m.

Respectfully submitted,

Jennifer Becknell
Board of Supervisors Secretary