

Minutes of the Antrim Township Supervisors  
Regular Meeting

July 24, 2018

7:00 PM

The Antrim Township Board of Supervisors met Tuesday, July 24, 2018 at the Antrim Township Municipal Building, located at 10655 Antrim Church Road, with the following members present: Chad Murray, Chairman; Pat Heraty, Vice Chairman; Rick Baer and John Alleman. Also attending was: John Lisko, Solicitor; Sylvia House, Zoning/Code Enforcement Officer; Brad Graham, Administrator; Rodney Eberly, Roadmaster/Parks Director; and Jennifer Becknell, Secretary. (*Supervisor Fred Young was absent.*)

Murray called the meeting to order at 7:00 p.m.

Murray reminded the audience that meetings are audio recorded.

Graham opened the meeting with prayer, followed by the Pledge of Allegiance to the Flag.

Murray called for Public Comment. There were none.

A Heraty/Baer motion passed 3-0 approving the minutes from the July 10, 2018 Regular meeting.

A Baer/Heraty motion passed 3-0 approving payment of the bills on the Treasurer's reports dated July 24, 2018.

Tina Gipe, Manager with Boyer & Ritter, presented and reviewed with the Board of Supervisors the 2017 Audited Financials for Antrim Township. Gipe went over the various balance sheets throughout the prepared report explaining how each one was derived, giving the Supervisors time to ask questions. Gipe stated that there were 17 Journal Audit adjustments made for Year End 2017, which were done to book depreciation and fixed assets and that this was not a high number for the size of the Township. Gipe stated that there were no findings during the audit, therefore no Management Letter required.

Alleman arrived at 7:07 pm during the Boyer & Ritter review.

A Heraty/Alleman motion passed 4-0 granting a 180-day extension to Rolling Hills Phase 5, Emily's Court.

Both items on the agenda under Sewer Facilities Planning were tabled as the Township has not received a response back from the Sewer Enforcement Officer (JWP Environmental).

An Alleman/Baer motion passed 4-0 approving the release in full of the sewer bond for Antrim Commons Business Park, El Dorado Stone in the amount of \$154,319.00; the general bond amount of \$3,382,217.30 can be reduced by \$3,339,629.70, leaving \$42,587.60 to be retained as recommended by the Township Engineer, Dewberry, for completion of work.

A Baer/Alleman motion passed 4-0 conditionally approving the full release of the Letter of Credit in the amount of \$120,063.99 for Antrim Commons Business Park, lot, 14, Blaise Alexander, pending the receipt of acceptable as-built drawings.

A Heraty/Alleman motion passed 4-0 conditionally approving a reduction of the bond amount for Fayetteville Contractors from \$190,977.93 to the amount recommended by the Township Engineer, Dewberry once their review is received.

Lisko called for an Executive Session to discuss potential litigation.

The Roadmaster/Park Director reviewed with the Supervisors the bullet points from his update report. Discussion followed regarding the tar/chip projects. Heraty requested that a representative from the tar/chip contractor come to a meeting and explain the full process of tar and chip for public education. Eberly also stated that he met with a representative from a paint manufacturer who supplied him with his recommendations for prepping/painting the barn at the Community Park, and that he will be working on getting quotes from four painting contractors.

Murray thanked the staff and auditors for all the hard work put into the audit process and thanked staff for a job well done.

Murray called for Public Comment.

Robert Smith, 7498 Angle Road, commented that it may be cheaper to replace the siding on the barn at the Community Park, rather than having it stripped and repainted, and suggested the Township look in to the cost comparison.

A Heraty/Alleman motion passed 4-0 to adjourn the Regular Meeting, into Executive Session, at 7:41 pm.

A Heraty/Alleman motion passed 4-0 to adjourn the Executive Session, back into Regular Session at 8:09 pm.

A Heraty/Alleman motion passed 4-0 approving the resolution (#306), between Antrim Township and Guilford Township, for the purpose of filing a joint petition to establish a municipal boundary, to recommend the appointment of citizen commissioners to conduct a hearing on the proposed boundary and to establish the sharing of costs to establish said boundary.

A Heraty/Alleman motion passed 4-0 authorizing the Administrator to sign the necessary paperwork relating to the new boundary lines between Antrim and Guilford Townships.

A Heraty/Alleman motion passed 4-0 to adjourn the Regular Session at 8:11 pm.

Respectfully submitted,

Jennifer Becknell  
Board of Supervisors Secretary