

## Minutes of the Antrim Township Supervisors Work Session Meeting

(Topics: Stormwater Management Funding / Route 11 Corridor Study / Engineer proposal for TWP Rt. 11 property)

June 5, 2018

7:00 PM

The Antrim Township Board of Supervisors met Tuesday, June 5, 2018 at the Antrim Township Municipal Building, located at 10655 Antrim Church Road, with the following members present: Chad Murray, Chairman; Pat Heraty, Vice Chairman; Fred Young, Rick Baer and John Alleman. Also attending was: Sylvia House, Zoning/Code Enforcement Officer; Brad Graham, Administrator; and Jennifer Becknell, Secretary.

Murray called the meeting to order at 7:08 p.m.

House began the meeting by stating that stormwater affects everyone. Simply stated that when the rain comes down, it's going to go somewhere and impact everywhere it falls. The Township has the task of managing all the stormwater, regardless of where it came from, determine and report where it is going and keep it clean and controlled.

Young and Heraty arrived at 7:10 p.m.

House announced that the Notice of Intent that the Township submitted for the NPDES permit has been approved and the Township has a NPDES permit in draft form. The Pollutant Reduction Plan that was prepared by Dewberry (Township Engineer) was approved without conditions or comments.

House prepared an outline for the Supervisors to follow during the meeting that gave in-depth detail of the funding needs for the MS4 (Municipal Separate Storm Sewer Systems) program, which is based on six (6) Minimum Control Measures and a Pollutant Reduction Plan for reducing pollutants by 10% in the Township within five (5) years.

House reviewed the budget items needed to fund the various components of the MS4 program and listed the funding options available for implementing a revenue flow to pay for these required various components. The funding types included variations of either a tax or a fee based method of collecting from residents of Antrim Township.

After much deliberation, the Supervisors gave direction for staff to pursue implementing a fee charged to all Township properties based on an established ERU (Equivalent Residential Units), with residential uses having a "base" rate, and the commercial/industrial/institutional uses would be rated higher than "base". The Township will reach out to Dewberry and get a quote on determining the ERU's based on the budget requirements for meeting the funding needs over the next five years. Staff will also obtain quotes from a third-party collection company on billing and collecting these fees, utilizing tax records to be received from county.

House informed the Supervisors that Dewberry has submitted, at the request of the Township, a proposal for a corridor study on Route 11 from the intersection of Route 163 to South Carlisle Street (approx. four miles). House outlined the importance of this study as a precursor to future development along Route 11 and for PennDOT considering the Route 11 bridge over I-81 for expansion. The Supervisors were given the Dewberry proposal and this topic will be on the agenda for the June 12, 2018 Board of Supervisors meeting.

House updated the Supervisors that a meeting was held on May 30, 2018 with Matrix regarding the proposed road across the Township's Route 11 property. During the meeting it was noted that the utilities to the Township property should be designed with the road. Due to the urgency of the project, the engineer for Matrix (Snyder and Secary Associates, LLC), was asked to generate a proposal to engineer water and sewer service to the property.

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A Young/Heraty motion passed 5-0 to accept the proposal submitted by Snyder and Secary Associates, LLC for engineering the water and sewer construction to the Township's Route 11 property at the total cost of \$9,900.00.

A Heraty/Young motion passed 5-0 to adjourn the Work Session meeting at 8:35 p.m.

Respectfully submitted,

Jennifer Becknell  
Board of Supervisors Secretary