

November 8, 2016 - Board of Supervisors - Minutes

Minutes of the Antrim Township Supervisors

Regular Meeting

November 8, 2016 7:00 PM

The Antrim Township Board of Supervisors met Tuesday, November 8, 2016 at the Antrim Township Municipal Building, located at 10655 Antrim Church Road, with the following members present: John Alleman, Chairman; Rick Bear, Vice Chairman; Fred Young and Chad Murray. Also attending was: John Lisko, Solicitor; Brad Graham, Administrator; Sylvia House, Zoning and Code Enforcement Officer; Roger Nowell, Public Works Director; and Jennifer Becknell, Secretary. (Pat Heraty was absent.)

Alleman called the meeting to order at 7:00 p.m.

Alleman reminded the audience that meetings are audio recorded and posted to the Township website.

Graham opened the meeting with prayer, followed by the Pledge of Allegiance to the Flag.

Fred Young arrived at 7:02.

Alleman called for Public Comment.

Rodney Johns, 662 Hykes Road, followed up from the October 25 meeting concerning a stormwater pond in Nottingham Meadows that is requiring maintenance. Mr. Johns reported to the Supervisors that he has had conversations with some residents of Nottingham Meadows who have stated that they are not interested in being a member of the Home Owners Association (HOA). Mr. Johns asked if the Township would then step in and have the stormwater pond cleaned out if the HOA does not enforce this requirement. The Township Zoning Officer stated that the Township will assist in the matter only by sending a letter to every household in Nottingham Meadows stating that the HOA has not been dissolved, that it is the responsibility of the HOA to maintain stormwater ponds, and everyone is subject to a fine if the stormwater ponds are not maintained properly.

Bobby Lowery, resident of Nottingham Meadows, reported there have been several attempts to activate membership in the HOA with little response. Mr. Lowery stated the next HOA meeting will be held on November 18th and asked if the Township letter to the Nottingham residents would be prepared by then. The Zoning Officer said the letter would not be completed by this date, but would send him an outline of the topics the letter will address.

Bob Smith, 7498 Angle Road, asked who would be in charge of maintaining the stormwater ponds in Nottingham Meadows if the HOA is dissolved. The Zoning Officer stated that the stormwater ponds are deeded to properties in Nottingham and the property owners may be responsible depending on how the HOA is dissolved.

A Baer/Murray motion passed 4-0 approving the minutes from the October 25, 2016 Regular Meeting.

A Young/Murray motion passed 4-0 approving payment of the bills on the Treasurer's reports dated November 8, 2016.

A Young/Murray motion passed 4-0 granting the Beck Manufacturing, Molly Pitcher Highway, modification request from Chapter 125 (Land Development) and 126 (Stormwater) for an 18' x 36' asphalt pad with a carport for an employee break area. The Antrim Township Planning Commission recommended granting this modification.

A Young/Murray motion passed 4-0 granting the Antrim Commons Business Park lot 1 amended, El Dorado Stone, modification request from §126-10 Ground water infiltration. Township engineer, Dewberry, has recommended granting the request regarding separation from the bottom of the BMP (Best Management Practice) to the seasonal high water table and/or bedrock because of difficult site conditions. The Antrim Township Planning Commission recommended granting this modification.

A Murray/Young motion passed 4-0 authorizing staff to draft the amendment for the Hykes and Myers, two (2) lot subdivision plan, which will change the setbacks from 50' for front, side and rear to the current regulations of 25' for front and rear and 12' for sides. The Antrim Township Planning Commission recommended granting this plan amendment.

A Young/Murray motion passed 4-0 authorizing the Chairman to sign the Nottingham Meadows Plan Amendment Agreement and the Indemnification Agreement, concerning stormwater controls, once the final five property owners have signed the required paperwork. The Zoning Officer reported that this remaining paperwork is forthcoming and there was only one resident that has not responded.

A Murray/Young motion passed 4-0 authorizing staff to record the Nottingham Meadows Plan Amendment Agreement. If there are any remaining property owners that have not signed the Plan Amendment Agreement, they will be stricken from the agreement and then recorded. The removed property owners will be pursued separately.

A Murray/Baer motion passed 4-0 approving the release of the hold placed on issuing permits for Nottingham Meadows once the Plan Amendment Agreement is recorded.

A Murray/Baer motion passed 4-0 approving the final plan for Wendy Scott, Scott Road, lot addition.

A Murray/Young motion passed 4-0 conditionally approving the final Subdivision and Industrial Land Development for El Dorado Stone, Antrim Commons Drive, pending the following outstanding items are completed. The Antrim Township Planning Commission recommended this conditional approval. Pending items:

- Financial Security for BOS
- Financial Security for ATMA
- ATMA Facilities Agreement (before BOS approval)
- Payment of R&I charge on a separate check in the amount of \$16,544.00 made payable to Antrim Township
- Payment of Recreation Fee on a separate check in the amount of \$ 500.00 made payable to Antrim Township
- FCCD approval (pending Dewberry Review)
- Stormwater Agreement
- Plan is State Plane 83 S. once all comments are addressed
- GAFCWA approval
- ATMA conditions satisfied

A Young/Baer motion passed 4-0 authorizing El Dorado to begin moving earth with the understanding that they are doing this at their own risk and liability.

A Murray/Baer motion passed 4-0 approving the reduction of the Letter of Credit for State Line Dollar General to \$5,929.00. Antrim Township engineer, Dewberry, recommended retaining this amount for the completion and approval of the as built drawings and some minor site work. The Supervisors agreed to releasing the Letter of Credit in full once the as-built drawings are satisfactorily received and the minor site work is completed.

The newly promoted Antrim Township Public Works Director stated that he is learning the ropes and getting settled in his new job description. Mr. Nowell stated he is anxious to begin the design phase of the UV system of the sewer plant as described in the Capital Improvement Study. Mr. Nowell asked the Supervisors if they had any questions regarding his update placed in the ATBOS file. The Supervisors responded by stating that it was very well done and they had no questions at this time.

A Baer/Murray motion passed 4-0 approving the preliminary 2017 Budget and authorizing staff to advertise, with final approval at the December 13, 2016 Board of Supervisors meeting.

A Young/Murray motion passed 4-0 approving the 2017 Meeting Dates and authorized staff to advertise.

A Baer/Murray motion passed 4-0 approving the 2017 Holiday schedule.

A Baer/Murray motion passed 4-0 approving December 28, 2017 at 11:00 a.m. for the last meeting date and time for the Board of Supervisors and authorized staff to advertise.

A Baer/Murray motion passed 4-0 authorizing staff to advertise the Supervisors intent to appoint a CPA (Certified Public Accountant) at their organizational meeting in January 2017 to conduct the annual financial audit.

A Murray/Baer motion passed 4-0 authorizing staff to advertise the organization meeting for Elected Auditors, which is set for January 4, 2017.

A Baer/Murray motion passed 4-0 approving the Franklin County Area Tax Bureau proposed 2017 budget.

A Young/Murray motion passed 4-0 approving Jennifer Becknell as the delegate and Bill Needy as the alternate to the Franklin County Area Tax Bureau.

A Baer/Murray motion passed 4-0 approving the return of the check that was presented to the Township from State Line Ruritan Club for the unused portion of their 2016 Park Grant. The check is to be sent along with a strong letter stating that Park Grant funds should be spent on exactly what was approved and stated in their request application. Since the Ruritan Club had hoped to use the excess funds for additional improvements to the building (receipts were provided to document their expense) which would have been allowable according to the Grant guidelines, the Supervisors agreed to return the check.

Murray thanked the staff for their hard work on the ATAPCO projects and the budget.

Baer welcomed Mr. Nowell in his new position, thanked both Lisko and staff for their continued efforts.

Alleman stated that he attended the Franklin County Convention of Supervisors and received the updates on all the pending legislature that will affect the municipal level of government and discussed the fail time for fire departments. Alleman also stated he attended a meeting with Rescue Hose, along with Rick Baer and Brad Graham, that outlined the changes being made at Rescue Hose. He also thanked staff for completing the budget for 2017.

Alleman called for Public Comment. There was none.

A Young/Murray motion passed 4-0 to adjourn the Regular meeting at 7:52 p.m.

Respectfully submitted,

Jennifer Becknell
Board of Supervisors Secretary