

September 13, 2016 - Board of Supervisors - Minutes

Minutes of the Antrim Township Supervisors
Regular Meeting
September 13, 2016 7:00 PM

The Antrim Township Board of Supervisors met Tuesday, September 13, 2016 at the Antrim Township Municipal Building, located at 10655 Antrim Church Road, with the following members present: John Alleman, Chairman; Rick Baer, Vice Chairman; Fred Young, Pat Heraty and Chad Murray. Also attending was: John Lisko, Solicitor; Brad Graham, Administrator; Sylvia House, Zoning and Code Enforcement Officer; Carl Rundquist, Public Works Director and Jennifer Becknell, Secretary.

Alleman called the meeting to order at 7:03 p.m.

Alleman reminded the audience that meetings are audio recorded and posted to the Township website.

Alleman called for a moment of silence to honor the anniversary of the 9/11 tragedy.

Graham opened the meeting with prayer, followed by the Pledge of Allegiance to the Flag.

Alleman called for Public Comment. There was none.

A Heraty/Murray motion passed 4-0-1 (Baer abstained as he was not in attendance for this meeting) approving the minutes from the August 23, 2016 Regular meeting.

A Heraty/Baer motion passed 5-0 approving payment of the bills on the Treasurer's reports dated September 13, 2016.

A Heraty/Murray motion passed 5-0 granting the Grove US LLC (Manitowoc) Stormwater Exemption request, 1565 Buchanan Trail East. Grove has submitted a plan to add a 65' x 574' addition (37,310 sq. feet) onto their Cylinder Building. This addition will be over existing compacted gravel. Franklin County Conservation District is not requiring an NPDES permit, which means Grove will not need to construct Post Construction Stormwater Management Controls. The Antrim Township Planning Commission recommended granting this exemption as there will be no additional run-off generated.

A Heraty/Baer motion passed 5-0 granting the modification request for Blaise Alexander, allowing Blaise Alexander, the grading and excavating contractor for Antrim Commons Business Park (ACBP) lot 14 and Ebberts Spring, to go ahead with clearing and grubbing their own plan site at ACBP since they will have the equipment out there. This modification also allows for putting Erosion & Sediment controls and construction of a small pad for their job trailer, fuel tank and storage trailer. The Antrim Township Planning Commission recommended granting this modification, as this plan has received approval from the Franklin County Conservation District.

A Heraty/Baer motion passed 5-0 authorizing staff to send certified letters to the remaining property owners in Nottingham Meadows who have not yet signed the Plan Amendment Agreement. This letter will explain why the stormwater controls are in place, the property owner's obligation to maintain them, the fact that they are in violation until the agreement is signed and inform of the enforcement measures the Township may take to gain compliance against them personally as the property owner. It

was further clarified that the property owners could come by the Township to sign the Plan Amendment Agreement or meet with Andrew Wilkinson to sign.

A Heraty/Murray motion passed 5-0 authorizing the Chairman to sign the Standard Stormwater Maintenance and Monitoring Agreement for the Benjamin and Anita Eby plan, a 5 lot residential subdivision and Ag Land Development plan located along Ridge Road and Leitersburg Road.

A Heraty/Murray motion passed 5-0 authorizing the Chairman to sign the Conservation Agreement that preserve the trees shown on the Benjamin and Anita Eby plan.

A Heraty/Murray motion passed 5-0 conditionally approving the final plan for Benjamin and Anita Eby, pending favorable final review from both staff and Dewberry, the Township engineering firm.

A Heraty/Young motion passed 5-0 acknowledging the withdrawal of the Robert J. and Robin L. Amend plan, a 3 lot subdivision and 1 lot addition, located on Sheller Road at Marion Road.

A Heraty/Murray motion passed 5-0 conditionally approving the final plan for Fayetteville Contractors Inc., Land Development, Molly Pitcher Highway., pending all comments from Dewberry are satisfied, financial security is received and the Franklin County Conservation District stamped plans are inserted into the plan set.

A Heraty/Baer motion passed 5-0 approving the Sewer Facilities Planning Module for an on lot sewer system to serve an Accessory Dwelling Unit (ADU) to be added to the 104-acre dairy farm located at Williamson and Guitner Road as requested by Dean Meyers. The Antrim Township Planning Commission recommended approving this Sewer Facility Planning Module (SFPM).

A Heraty/Baer motion passed 5-0 authorizing the RFPW-NBD (Request from Planning Waiver-Non Building Declaration) for Wendy Scott, lot addition, Scott Road, be sent to DEP (Department of Environmental Protection).

A Heraty/Murray motion passed 5-0 approving the full release of financial security for Towns on Hykes Road, pending the favorable review of the as-built drawings by Dewberry. If the as-built drawings are not adequate before noon on September 29, 2016, staff shall be authorized to draw on the existing Letter of Credit in the amount of \$3,630.00.

A Heraty/Young motion passed 5-0 authorizing staff to utilize Cease and Desist orders in an effort to gain job site compliance, which would be comprised of posting the property of the violation at hand and mail the order to the property owner. No work will commence until the violation is corrected and would only be used when a contractor is being defiant.

A Heraty/Murray motion passed 5-0 authorizing staff to advertise changes to the Pretreatment Ordinance. The changes include removing the concentration-based limits. All Local Limits will now be assessed by the Maximum Allowable Industrial Loading (MAIL). Also there are other minor changes such as adding definitions and referencing percentages of the plant capacity vs. an actual number of the capacity.

A Heraty/Murray motion passed 5-0 authorizing staff to advertise for a public workshop to be held at 6:00 p.m. on September 27, 2016, to discuss public education and public outreach initiatives on stormwater management. This workshop will be at the Township building and is required by the

Township's NPDES Permit for our MS4 area.

Andrew Wilkinson asked if the moratorium on permits being issued could be lifted on the lots at Nottingham Meadows that meet the stormwater regulations and are owned by either WLS Nottingham, Dan Ryan Homes or Stuart Parks. After much discussion, the Supervisors decided to not release any more permits until after the Township Zoning Officer has contacted the DEP attorney and inquired to what penalties could be levied against the Township for not gaining all the Plan Amendment Agreement signatures from the property owners.

Rundquist, Township Public Works Director, informed the Supervisors that the Antrim Township Municipal Authority (ATMA) decided to pursue a grant application from the state to assist with a State Line water project, which would bring water to the Sheely Mobile Home Park. Rundquist explained the grant is an 85-15 split, with the 15% portion being matched at the time of application submittal. The project is estimated to be \$286,500.00, therefore the 15% portion would be for \$43,000.00

A Baer/Heraty motion passed 5-0 to supply the ATMA with a Letter of Credit from the Board of Supervisors showing that the ATMA is guaranteed the balance of \$43,000.000 to complete their match requirement for their grant application.

Becknell presented the Supervisors with a memorandum advising them of the 2017 Minimum Municipal Obligation (MMO) for the Township pension plan through PMRS (Pennsylvania Municipal Retirement System), which is calculated to be \$47,644.39.

A Heraty/Murray motion passed 5-0 approving the Line Painting bid to be awarded to Alpha Space Control, in the amount of \$54,000.00. This will be for the south end of the Township.

Young announced that he, as a member of the Township Finance Committee, met with two representatives of BB&T, the Township Administrator and Township Secretary earlier in the day. The purpose of the meeting was to gain more information before exploring the possibility of issuing an RFP (Request for Proposal) for banking services. Young reported to the Supervisors that he has received exceptional feedback from the Secretary on the banking relationship with BB&T and that they are competitive on their interest bearing accounts. Young continued by announcing BB&T has agreed to waive all fees for the next year and has agreed to absorb the cost of printing all new checks for Township accounts. The Township is still using the supply of Susquehanna Bank checks, but these checks will not be honored after December 1, 2016. The Supervisors agreed to continue banking services with BB&T at this time.

Alleman requested the next agenda item, the 2016 request for Christmas Tree donation, be deferred to another meeting.

A Heraty/Murray motion passed 5-0 granting a sewer service waiver due to a fire at 13142 Whispering Springs Drive, until the house becomes habitable.

Alleman inquired on the progress for a Student Representative, to which staff responded that there has been no response from the previous position holder after several attempts. Staff will be contacting the Greencastle Antrim High School for assistance in locating an interested student.

Murray announced that he attended the Franklin County Area Development Corporation (FCADC) Appreciation Dinner last week and was glad to see the Township well represented, especially by the

Township Secretary and the Zoning/Code Enforcement Officer.

Young stated he too attended the FCADC dinner and would like to see the Zoning Officer attend this function regularly. Young stated he would like to discuss potential litigation during Executive Session.

Alleman called for Public Comment. There was none.

A Young/Heraty motion passed 5-0 to adjourn the Regular meeting, into Executive Session, at 8:03 p.m., with possible remarks to be made afterwards.

A Murray/Baer motion passed 5-0 to adjourn the Executive Session, and return to the Regular meeting, at 8:40 p.m.

Alleman announced that personnel matters and potential litigation were discussed.

A Heraty/Young motion passed 5-0 accepting the resignation of Carl Rundquist, Township Public Works Director, with regret and thanks for five years of service to the Board of Supervisors, the Antrim Township Municipal Authority and the constituents of Antrim Township.

A Baer/Heraty motion passed 5-0 to adjourn the Regular meeting at 8:42 p.m.

Respectfully submitted,

Jennifer Becknell
Board of Supervisors Secretary