

July 26, 2016 - Board of Supervisors - Minutes

Minutes of the Antrim Township Supervisors

Regular Meeting

July 26, 2016 7:00 PM

The Antrim Township Board of Supervisors met Tuesday, July 12, 2016 at the Antrim Township Municipal Building, located at 10655 Antrim Church Road, with the following members present: John Alleman, Chairman; Rick Baer, Vice Chairman; Fred Young, Pat Heraty and Chad Murray. Also attending was: John Lisko, Solicitor; Brad Graham, Administrator; Carl Rundquist, Public Works Director; Rodney Eberly, Roadmaster/Park Director; and Jennifer Becknell, Secretary.

Alleman called the meeting to order at 7:00 p.m.

Alleman reminded the audience that meetings are audio recorded and posted to the Township website.

Graham opened the meeting with prayer, followed by the Pledge of Allegiance to the Flag.

Alleman called for Public Comment. There was none.

A Heraty/Murray motion passed 5-0 approving the minutes from the July 12, 2016 Regular meeting.

A Heraty/Murray motion passed 5-0 approving payment of the bills on the Treasurer's reports dated July 12, 2016.

Jonathan Stough from The Turnbridge Group, a division of RBC Wealth Management, at the request of the Township Finance Committee, gave a presentation to the Supervisors concerning the potential of his firm handling the investments of the Townships reserve funds. Mr. Stough mentioned that RBC's fee structure is commission based which would be far less than what the Township is currently paying, which is a quarterly advisory fee totaling approximately \$30,000.00 per year. Mr. Stough went on to explain that in addition to saving on management fees, the goal is to earn higher yields which he deemed could be achieved by extending the maturity dates to be between three (3) and six (6) years. To answer a concern of the Board, Mr. Stough mentioned that all funds would be liquid and able to be transferred to the Township bank account within a three (3) day period. The Township Solicitor stated that he has reviewed the IPS (Investment Policy Statement) and the Certification of Compliance.

A Heraty/Young motion passed 5-0 authorizing staff to proceed with transferring the reserve funds to RBC Wealth Management for investing with all appropriate documentation required by Second Class Township Code and authorizing the Township Administrator and/or Chairman to sign all necessary documents.

A Heraty/Murray motion passed 5-0 authorizing the Chairman to sign the Standard Stormwater Maintenance and Monitoring Agreement for Antrim Commons Business Park lot 14 and Ebberts Spring Court. This agreement is required by the Township ordinance.

Graham announced for the absent Zoning Officer that the Township is no longer required to approve plan extensions under State Act 87 of 2012.

A Young/Baer motion passed 5-0 granting a 180-day plan extension request for John and Debbie Hoffman, Molly Pitcher Hwy and I-81. The request was made to allow additional time to find a suitable long term client during the poor economy.

A Young/Baer motion passed 5-0 granting a 180-day plan extension for Rolling Hills Phase 8. The request was made to allow the work to be completed under their preliminary plan, thereby reducing the amount of the bond requirement.

A Heraty/Baer motion passed 5-0 approving the final plan for Rolling Hills lot 111-A, Cydney Lane, a residential lot addition.

A Young/Heraty motion passed 5-0 granting conditional approval of the final plan for Antrim Commons Business Park, lot 14 and Ebberts Spring Court, commercial subdivision. The plans will not be dated or signed until all conditions have been met, which are: 1) receipt of financial security in the amount of \$377,538.98 for the Township; 2) receipt of financial security in the amount of \$18,524.00 for the Municipal Authority; 3) payment of the R&I charge in the amount of \$37,224.00; 4) payment of the recreation fee in the amount of \$500.00; and 5) dedication of sewer lines for ACBP lot 12, 13 and Ebberts Spring Court.

A Baer/Heraty motion passed 5-0 authorizing staff to send the RFPW-NBD (Request from Planning Waiver-Non Building Declaration) to DEP (Department of Environmental Protection) for Jaye and Linda Meyers, Buchanan Trail East, lot 7, lot addition.

A Baer/Heraty motion passed 5-0 authorizing staff to send the RFPW-NBD (Request from Planning Waiver-Non Building Declaration) to DEP (Department of Environmental Protection) for Silver Star Saddle Club, McDowell Road, lot addition.

A Murray/Baer motion passed 5-0 approving the Wastewater Treatment Plant Capital Improvement Plan study to be completed by GHD and authorized the Public Works Director to sign the plan proposal. The Township Solicitor made some minor changes to the original proposal, which were accepted by GHD. The Antrim Township Municipal Authority made a motion at their 7-25-16 meeting stating that they support this study as modified.

A Baer/Murray motion passed 5-0 approving the sewer billing reduction request made for 815 Buchanan Trail East, which will change the current 2 EDU's to 1 EDU for this address as the property has been reverted back to a single family residence. The Antrim Township Municipal Authority recommended honoring this request.

A Young/Heraty motion passed 5-0 denying the sewer billing reduction of \$162.00 made for 2140 Buchanan Trail West. The Antrim Township Municipal Authority stated that they would accept the decision made by the Supervisors on this matter.

A Heraty/Baer motion passed 5-0 approving the sewer billing reduction request made for 13462 Worleytown Road. It was confirmed by a Township staff member that this resident did not receive any sewer benefit for this property as a result of a fire severing the sewer hook-up. This property will be relieved of \$621.50 of their current balance, excluding \$27.50 for the lien filing charge, and will have the lien removed for this property at the Franklin County Prothonotary's Office. The Antrim Township Municipal Authority stated that they would accept the decision made by the Supervisors on this matter.

Heraty left the meeting at 8:05 p.m.

A Murray/Young motion passed 4-0 authorizing the Chairman to sign the joint letter from Antrim Township Board of Supervisors and Antrim Township Municipal Authority to be sent to Greencastle Area Franklin County Water Authority (GAFCWA) with a few minor changes to the letter for clarity and the modification of sending a copy of the plan of Greencastle Greens showing the lots to be served by GAFCWA.

Heraty returned to the meeting at 8:08 p.m.

Eberly gave an update on his first six (6) weeks in his new position here at the Township as Roadmaster/Park Director. It was stated that Eberly would begin completing a Roads/Park update report to be added to the Supervisors meeting file and would attend a Board meeting when a topic or budget prep required his presence. Eberly reported that he has attended his first Park Committee meeting and was impressed how they talked things through and were very adamant about certain items. Eberly also stated that the Road Crew was everything that he had hoped they were, stating they were motivated, intelligent, skilled in what they do, and do not like to waste time.

Young praised Eberly and Graham on being pro-active and finding a more profitable method of disposing of vehicle #25 than what was recommended by a former employee.

Baer commented to Eberly that some discussion needs to be had with the users of the fields before next season begins as some groups have taken some unacceptable liberties, such as driving on the grass and improper movement of the temporary mound.

Alleman commented to Eberly that he should begin price shopping as the Fire Police would like the Township to purchase some portable, plastic jersey barriers.

A Heraty/Baer motion passed 5-0 awarding the 2016 Road Paving bid to New Enterprise Stone & Lime, Inc., as they were the lowest bidder, at the cost of \$933,770.00. This project will be for paving Hollowell Church Road.

A Heraty/Baer motion passed 5-0 awarding the 2016 Road Maintenance bid to Hammaker East Ltd. in the amount of \$169,580.13. This project will be for treating (tar and chip) the following roads: W. Weaver, E. Weaver, Ft. Stouffer, Phillippy, Frank, Enoch Brown Park, and Barvinchack. The Supervisors also approved in this motion that the Administrator could add additional jobs to this road maintenance project as long as they do not exceed the bid threshold of \$19,400.00.

A Baer/Murray motion passed 5-0 authorizing staff to advertise for the 2016 Line Painting bid, which will be for the southern half of the Township, road markings at the traffic signals, Shared Use Trail crossings, road markings on Shinham Road, and the areas that were recently paved or tar and chipped.

A Young/Baer motion passed 5-0 authorizing staff to sell surplus equipment, which includes tractor implements (sickle bar mower and the guiderail mower) and vehicle # 25 (2004 Ford F-550 Dump Truck).

An Alleman/Heraty motion passed 5-0 approving Workers Compensation coverage for Rescue Hose Fire Police during the 3rd Annual Flight 93 ride scheduled for September 10, 2016, should Rescue Hose choose to offer assistance based on scheduling.

Young suggested that the Township may want to contact the developments that still have not dedicated their roads to see if they would like to purchase vehicle #25 for their snow removal needs.

It was mentioned that those developments contract their snowplowing out and would not likely be interested in the truck.

Alleman commented that the Fireman's Carnival was well attended and did well.

A Heraty/Baer motion passed 5-0 to adjourn the Regular Session at 8:35 p.m.

Respectfully submitted,

Jennifer Becknell
Board of Supervisors Secretary