

July 12, 2016 - Board of Supervisors - Minutes

Minutes of the Antrim Township Supervisors

Regular Meeting

July 12, 2016 7:00 PM

The Antrim Township Board of Supervisors met Tuesday, July 12, 2016 at the Antrim Township Municipal Building, located at 10655 Antrim Church Road, with the following members present: John Alleman, Chairman; Rick Baer, Vice Chairman; Fred Young, Pat Heraty and Chad Murray. Also attending was: John Lisko, Solicitor; Brad Graham, Administrator; Sylvia House, Zoning and Code Enforcement Officer; Carl Rundquist, Public Works Director; and Jennifer Becknell, Secretary.

Alleman called the meeting to order at 7:03 p.m.

Alleman reminded the audience that meetings are audio recorded and posted to the Township website.

Graham opened the meeting with prayer, followed by the Pledge of Allegiance to the Flag.

Alleman called for Public Comment. There was none.

A Heraty/Baer motion passed 4-0-1 (Fred Young abstained, as he did not attend meeting) approving the minutes from the June 28, 2016 Regular meeting.

A Heraty/Murray motion passed 5-0 approving payment of the bills on the Treasurer's reports dated July 12, 2016.

Chuck Frame, from Boyer & Ritter, presented the 2015 Audited Financial Statements and the required Communication Letter to the Board of Supervisors. Frame went over the various balance sheets throughout the prepared report explaining how each one was derived, giving the Supervisors time to ask questions. Frame explained that this audit year also included the required single audit for the grant funds received from the state for the Martins Mill Bridge renovation. Frame stated that the Township had very healthy financials and net position. Frame stated that there were 24 Journal Audit adjustments made for Year End 2015, which were done to book depreciation and fixed assets and that this was not a high number for the size of our Township. Frame stated that there were no findings during the audit so there is no Management Letter this year.

A Baer/Heraty motion passed 5-0 granting the modification request to Greens of Greencastle Phase 6, 7, 8, 9 and 10 for the use of 30" x 42" size plans for the Conceptual Preliminary plan only. This will not be the working copy stored in the flat files. The Antrim Township Planning Commission allowed staff to make this call since it is a conceptual plan only.

A Heraty/Young motion passed 5-0 granting the modification request from §125-14(A) to the Glenn and Catherine Dice subdivision located along Williamson Road, which will allow a 100' scale plan. The Antrim Township Planning Commission recommended this approval as breaking the property up onto separate pages would be difficult due to the size of the property and the number of lot additions involved.

A Heraty/Young motion passed 5-0 authorizing the Chairman to sign the We Kings Farm Standard

Stormwater Maintenance and Monitoring Agreement, which is a standard agreement required by the ordinance.

A Heraty/Young motion passed 5-0 authorizing staff to send the Rolling Hills lot 111-A of Cydney Lane, RFPW-NBD (Request from Planning Waiver–Non Building Declaration) into DEP (Department of Environmental Protection). This is a lot addition only.

A Murray/Heraty motion passed 5-0 authorizing staff to send the Glenn and Catherine Dice subdivision along Williamson Road RFPW-NBD (Request from Planning Waiver–Non Building Declaration) into DEP (Department of Environmental Protection). No building lots are being proposed and no new lots are being created.

A Young/Heraty motion passed 5-0 approving the release of the current bond amount of \$190,977.93 being held by the Township for Fayetteville Contractors and amend their conditional plan approval to include receipt of financial security in the amount satisfactory to the Township engineer once their plan obtains DEP approval.

Solicitor Lisko asked the Supervisors if they had read his email concerning the Municipal Derivatives Settlement and asked if they had any questions. The Supervisors responded that they had read the email and had no questions. Solicitor asked the Secretary if the funds received had been deposited into the sewer account and Becknell confirmed that they had.

Rundquist announced that Scott Crosswell, from GHD, was present tonight to answer any questions the Supervisors may have concerning the proposal for Wastewater Treatment Plant Capital Improvement Plan study, which was distributed prior to the meeting for review. Mr. Crosswell stated that this study will define the current and future capital improvements needed at the wastewater treatment plant (WWTP) with the focus on three (3) priority items, which are as follows:

1) UV disinfection system 2) Nitrogen removal and SBR system 3) Aerobic digestion system. In addition to the priority items, there are four more items to be covered in the study, and they are 1) Headworks, 2) Supervisory Control and Data Acquisition (SCADA) system, 3) Water System and 4) Office Building and Laboratory. After the presentation by Mr. Crosswell, Solicitor Lisko asked the Supervisors to defer this agenda item until the next meeting to allow more time for review as he had some modifications to the compensation section and would like to look into whether it needs to be a joint approval between Township and Municipal Authority.

A Heraty/Young motion passed 5-0 authorizing Mr. Rundquist to advertise a bid request to sell a Township asset, which is a brand new large incubator. This piece of equipment was purchased some time ago when there were plans to become a certified lab.

No action was taken concerning the Fire Police request from Borough of Mont Alto as it was reported by a Supervisor that he had already heard from Rescue Hose Fire Police that they would be unable to assist with this event.

Murray complimented staff for the outstanding audit results.

Young commented that he believes this was the first time since he has been serving on the board that there hasn't been a Management Letter (which reports findings) provided after an audit and thanked Jennifer Becknell for a job well done.

Heraty stated that as an elected official he is tasked with being a good steward of Township funds and thanked staff for adhering to this same principal. Heraty also asked for Rodney Eberly to be at the next meeting.

Alleman commented that he was glad to see the merge arrows placed on Route 11 at Exit 3, showing traffic to merge left as you approach the bridge heading north on Route 11. He also stated that the grass around the traffic signal light pole at Exit 3 is at the height of the control cabinet and should be maintained regularly to ensure proper accessibility. Alleman reminded everyone that the Fireman's Carnival is going on this week and encouraged them to attend.

Alleman called for Public Comment. Robert Smith inquired if by releasing the Fayetteville Contractors bond, will they still be required to fulfill the screening requirements. The Zoning Officer confirmed that they would and it is shown on the plan.

A Heraty/Young motion passed 5-0 to adjourn the Regular Session into the Executive Session at 7:58 p.m. to discuss potential litigation.

Alleman stated that there may be action taken afterwards.

A Murray/Young motion passed 5-0 to adjourn the Executive Session back into Regular Session at 8:33 p.m.

A Heraty/Murray motion passed 5-0 authorizing the Chairman to sign the lot 76 agreement after it is signed by WLS Nottingham, LLC and Mr. Stuart Parks, allowing lot 76 to obtain a Land Use Permit. This agreement allows lot 76 to be sold with the understanding that stormwater controls will be constructed after they are reviewed and approved for Nottingham Meadows.

Solicitor Lisko informed Andrew Wilkinson (legal counsel for WLS Nottingham, LLC) that the Supervisors agreed to two options in an effort to resolve the stormwater management issues for Nottingham Meadows. The options were:

- 1) Have the township engineer and Nottingham Meadows engineer meet together to discuss and come to a resolution so the plans can be resubmitted to TWP for review.
- 2) Have a third party engineer from PA, but outside of Franklin County, to decide the stormwater management required, which would be binding and non-appealable. The cost for this third party engineer would be equally shared.

Mr. Wilkinson asked if option one could take place on this coming Thursday, to which staff said they would make the arrangements to meet at the Township building.

Lisko stated that the Supervisors will not be making any more exceptions for selling lots to Dan Ryan until the stormwater management control issues are resolved.

Direction was given to the Zoning Officer to draft the plan amendment for the properties effected but not notarize the signatures of the residents.

A Heraty/Baer motion passed 5-0 to adjourn the Regular Session at 8:45 p.m.

Respectfully submitted,
Jennifer Becknell, Board of Supervisors Secretary