

February 23, 2016 - Board of Supervisors Minutes

Minutes of the Antrim Township Supervisors

Regular Meeting

February 23, 2016 7:00 PM

The Antrim Township Board of Supervisors met Tuesday, February 23, 2016 at the Antrim Township Municipal Building, located at 10655 Antrim Church Road, with the following members present: John Alleman, Chairman; Rick Baer, Vice-Chairman; Fred Young; Pat Heraty and Chad Murray. Also attending was: John Lisko, Solicitor; Brad Graham, Administrator; Mike Condo, Roadmaster and Park Director; Jennifer Becknell, Secretary.

Alleman called the meeting to order at 7:00 p.m.

Alleman reminded the audience that meetings are audio recorded and posted to the Township website.

Graham opened the meeting with prayer, followed by the Pledge of Allegiance to the Flag.

Young arrived at 7:02 pm.

Alleman called for Public Comment. There was none.

A Baer/Heraty motion passed 5-0 approving the minutes from the February 9, 2016 Regular meeting with one correction. Alleman stated that the street light that was reported out is located at Commerce Drive off Route 11, not Commerce Drive at State Line.

Student Representative Alexis Dougherty arrived at 7:03 pm.

A Heraty/Baer motion passed 5-0 approving payment of the bills on the Treasurer's reports dated February 23, 2016.

Concerning the first agenda item listed under plans, the Township Administrator (Graham) stated that the Township Solicitor (Lisko) recommends not granting a conditional approval of the State Line Dollar General plan until the terms of the access agreement is agreed upon.

Bob Sharrah, with Sharrah Design Group Inc. (SDGI), was in the audience and requested further discussion on the access agreement.

Lisko was proactive and had handed out a copy of Exhibit A map labeled Betty M. Myers Access Easement. Lisko stated that State Line Dollar General has prepared an agreement and within it wants restrictions on which stores can be built on the adjoining properties to the north and south; and also would like the property owners to the north and south to pay half of the construction costs of the shared access drive. Lisko stated that the property owners to the north and south are not party to this access agreement with the Township and not required to do anything until they decide to develop their properties further. Lisko stated that all the Township needs State Line Dollar General to do is to reserve the two access areas to the north and south to be compliant with the Township ordinance in creating a cross drive. After much discussion between all parties, the Supervisors decided to follow the recommendation of the Solicitor and table the State Line Dollar General final plan approval. This will also allow time for the Antrim Township Municipal Authority to review this plan at their February 29 meeting.

A Baer/Murray motion passed 5-0 approving the Standard Stormwater Maintenance and Monitoring Agreement for the State Line Dollar General, land development plan located on Molly Pitcher Highway.

A Heraty/Baer motion passed 5-0 approving the renewal of the Letter of Credit for Heritage Estates West. The new Letter of Credit in the amount of \$415,946.67 shall be received no later than noon on March 14, 2016 or staff shall be authorized to draw on the letter of credit.

Mike Condo updated the Supervisors on the recommendation from the Antrim Township Park Committee regarding the renovation of the barn at the Community Park. The recommendation is to contact a person or company with extensive knowledge on the many options to renovating a barn and ask them to create material specs (for a fee) that the Township could later use in a bid package. After some discussion, the Supervisors decided to table this topic to the following Board of Supervisors meeting to allow Baer to make some contacts of his own before proceeding.

An Alleman/Heraty motion passed 5-0 approving that all hours earned as Over Time and are saved to COMP Time shall be saved as one and a half time those HOURS, and then when used, be paid at the employees regular rate of pay. The Supervisors further approved that all COMP hours on the 2016 spreadsheet as of 02-23-16 will be converted to time and a half hours.

A Heraty/Young motion passed 5-0 affirming the 2016 Park Grant amount as \$32,000.00 and \$5,000.00 for each of the three Ruritan Clubs in the Township. The Supervisors also authorized staff to issue a news release and to post a notice to our website. Direction was given to staff to make sure the Park Grant application has the appropriate language to ensure that each organizational applicant is following the Child Safety Act requirements.

A Young/Heraty motion passed 4-0-1 (*Murray abstained*) approving the addition of Supervisor Michael Chad Murray to family coverage of the Township Health Insurance policy and the Township HRA (Health Reimbursement Account), to be effective 01-01-16.

A Heraty/Murray motion passed 5-0 approving the request from the Greencastle-Antrim Old Home Week Association allowing for utilization of Township roads for the August 6 -13, 2016 Old Home Week events and any detours that result from road/street closures.

A Heraty/Young motion passed 5-0 authorizing the Chairman to sign the Boyer & Ritter audit agreement letter.

Graham passed out a spreadsheet to the Supervisors updating them on the progress of the latest sewer disconnect list of delinquent customers. Graham stated the following: from the complete list of 36 customers that are on the disconnect list, 20 have paid in full, 6 have made partial payments and said they would pay the remainder by the due date of 3/7/16, 5 have contacted the Township about their bill, and only 5 customers have made no contact at all. The Building Code Inspector did serve the Notice of Violation at the properties, which states that if the Township disconnects the sewer the residents must vacate the property as the property will be condemned.

Heraty inquired about the individual on the disconnect list that requested a hearing. Graham responded that this individual has since opted to a payment plan and therefore will need to rescind the request for a hearing. Graham recapped by stating that of the \$40,933.97 owed at the beginning of this current disconnect process the Township has received \$21,729.05.

Graham called for an Executive Session to discuss personnel matters.

Student Representative, Alexis Dougherty, stated that practice for baseball, softball, track and field has begun. It was also announced that the Girl's Basketball team has advanced to the semifinals.

Murray announced that he attended the second half of the new supervisors "Boot Camp" offered by PSATS.

Alleman stated that he had the assistance of two State Police officers in removing two limbs from

Route 11 that had fallen into the roadway.

Alleman called for Public Comment.

Robert Smith, township resident, inquired how COMP time was handled at year end. Becknell responded that COMP time would be paid out at year end.

Young asked the Supervisors to be sure to read the Assistant Zoning Officers report as there are some old issues on burning that are reoccurring.

A Heraty/Murray motion passed 5-0 to adjourn the Regular Session, into Executive Session, at 8:00 P.M.

A Heraty/Baer motion passed 5-0 to adjourn the Executive Session, back into the Regular Session, at 9:00 P.M.

Alleman stated that personnel and legal matters were discussed during the Executive Session with no decisions to announce.

An Alleman/Heraty motion passed 5-0 to adjourn the Regular Session at 9:00 P.M.

Respectfully submitted,

Jennifer Becknell

Board of Supervisors Secretary