

# **January 26, 2016 - Board of Supervisors Minutes**

Minutes of the Antrim Township Supervisors

Regular Meeting

January 26, 2016 7:00 PM

The Antrim Township Board of Supervisors met Tuesday, January 26, 2016 at the Antrim Township Municipal Building, located at 10655 Antrim Church Road, with the following members present: John Alleman, Chairman; Rick Baer, Vice-Chairman; Fred Young; Pat Heraty and Chad Murray. Also attending was: John Lisko, Solicitor; Brad Graham, Administrator; Sylvia House, Zoning and Code Enforcement Officer; Jennifer Becknell, Secretary.

Alleman called the meeting to order at 7:02 p.m.

Alleman reminded the audience that meetings are audio recorded and posted to the Township website.

Graham opened the meeting with prayer, followed by the Pledge of Allegiance to the Flag.

Alleman called for Public Comment.

Jason Gerhart, President of the Cedarbrook Home Owners Association (HOA) handed out a letter from the HOA expressing several concerns regarding the delay in the dedication of certain streets in the development and the effects that blizzard Jonas had on them since the roads were not dedicated. ,

Mr. Gerhart also made some suggestions for communicating storm and plowing updates to the residents.

Craig Myers, Antrim Township Emergency Management Coordinator (EMC), stated that the Township needs to complete a declaration in order to participate in the federal reimbursement of snow removal expenses under the State of Emergency decree issued by the Governor. Mr. Myers stated that he would write the letter of declaration and send to county.

Mr. Myers also stated that the intersection of John Wayne Drive and Route 16 has been an ongoing nuisance from an emergency response standpoint and asked the Supervisors to make sure our legislators know about this troublesome intersection.

Alleman asked if a facility similar to a nursing home needs to have an emergency plan filed with EMA (Emergency Management Agency). Mr. Myers responded that they should have an Emergency Action Plan in place and have it filed with the EMA. This way the EMC can call the facility to make sure they have all the staff they need, that power is on, etc. If the Governor activates the National Guard to assist during a State of Emergency, a call should be made to the EMC and it is then the EMC's job to get the approval for the local use of the National Guard to get essential personnel or supplies where needed.

Young thanked Mr. Myers for his service during this snow event and also mentioned that PennDOT is working towards a solution for Exit 5.

Graham mentioned that the MPO (Metropolitan Planning Organization) is aware of the situation at the John Wayne Drive and Route 16 (Exit 5) intersection and also added that PennDOT engineers have been in contact with him and that some preliminary work has been done.

Lisko stated that he believed the Supervisors should pass a motion to officially declare a State of Emergency for the Township.

A Baer/Young motion passed 5-0 declaring that Antrim Township was in a State of Emergency due to

snow conditions from 8:21 a.m. on Friday, January 22, 2016 through 11:59 p.m. on Sunday, January 24, 2016.

Robert Coladonato, resident of Cedarbrook development, stated that the final paving in Cedarbrook was completed in August 2015, which is five (5) months ago and asked why it is taking so long to get the roads dedicated to the Township. Mr. Coladonato also inquired if the Township will be committed to plowing the roads in Cedarbrook if another snow event occurs regardless of whether or not the roads are dedicated to the Township.

House responded by stating that the Township has received the “as built” drawings which are currently being reviewed by the Township engineer (Dewberry); the developer has submitted the meets and bounds; and have submitted the Right of Way drawings, which have been reviewed with corrections made. House also stated that the Supervisors have made a prior motion to relieve the developer from providing a maintenance bond, as the base course remained in such good condition over the years and the roads passed inspection after the paving was completed. House went on to explain that once Dewberry approves the “as built” drawings, the developer will provide a signed deed that will go before the Supervisors for a motion to pass by a resolution excepting dedication of the remaining roads in Cedarbrook. House stated that the Township does not have the right or authority to require a developer to dedicate roads to the Township.

Lisko stated that the developer is responsible for snow plowing the undedicated roads in Cedarbrook.

Young stated that the Township did go out to plow the undedicated roads in Cedarbrook because it was the ethical thing to do for public safety, but it was done at a liability risk should some damage have occurred.

Baer inquired if the Township could pursue sending an invoice to the developer for the expenses incurred for snow plowing the undedicated roads in Cedarbrook, to which Lisko responded favorably.

Joseph Mumme, Cedarbrook resident, thanked Mr. Young and Mr. Graham for their efforts in resolving the snow plowing issue and also asked what should residents do if a child was injured while sledding and their streets were still snowed shut. The Supervisors responded that the resident should call 911 and the county calls on the Township to plow open the streets to assist in the response call.

A Heraty/Baer motion passed 5-0 approving the minutes from the January 12, 2016 Regular meeting.

A Heraty/Baer motion passed 5-0 approving the minutes from the January 19, 2016 Work Session meeting.

A Heraty/Baer motion passed 5-0 approving payment of the bills on the Treasurer’s reports dated January 26, 2016.

A Murray/Heraty motion passed 5-0 approving the Greens of Greencastle modification request from engineering until time of final approval for Phases 6, 7, 8, 9 and 10. This request was made by the developer in an effort to save re-engineering cost due to the ever changing State regulations for NPDES permits. Staff recommended granting this request noting that staff will determine the sufficient amount of information needed for approval and that the developer understands that they may not move earth until final approval as they did not engineer the conceptual preliminary plan.

The Supervisors tabled the Towns on Hykes Road modification request from financial security for the construct of a rain garden until the Antrim Township Planning Commission (ATPC) has reviewed this request and has made a recommendation.

House stated that the next agenda item, the State Line Dollar General modification request regarding Shared Use Trail, has not been reviewed by the Antrim Township Planning Commission. The

Supervisors tabled the discussion until reviewed by the ATPC and has made a recommendation.

A Young/Baer motion passed 5-0 granting a 173 day extension request for John and Debbie Hoffman. The plan extension is needed to allow time to obtain final approval from the Township, as the Township has not yet received the bonding.

A Heraty/Baer motion passed 5-0 granting a 180 day extension request for Rolling Hills PRD Phase 8. The plan extension is needed to allow time for the developer to finish putting the top coat on the road and bond the final plan.

A Baer/Heraty motion passed 5-0 to release in full the Letter of Credit, in the amount of \$90,961.20, for Pleasant Walk Estates. All improvements have been completed and passed inspection by the Township engineer firm (Dewberry).

A Heraty/Baer motion passed 5-0 to release in full the bond, in the amount of \$348,210.50, for Antrim Commons Business Park lots 12, 13 and Ebbert's Spring Court. All improvements have been completed and passed inspection by the Township engineer firm (Dewberry).

A Baer/Heraty motion passed 5-0 to accept dedication of Hayfield Court in Pleasant Walk Estates by Resolution (#280), with the condition of the Township receiving the signed deed and mortgage release.

A Heraty/Young motion passed 5-0 affirming that the Supervisors have instructed the Township Solicitor to not become involved in the Justin and Ashley Barkdoll Real Estate Tax Assessment Appeal.

House asked the Supervisors to reconsider the State Line Dollar General agenda item as the surveyor was present in the audience and the referral back to the ATPC would cause a delay in the approval of the plan. The Supervisors agreed to hear the modification, but gave direction that in the future all requests should be reviewed by the Antrim Township Planning Commission prior to submittal to the Board of Supervisors.

A Young/Heraty motion passed 5-0 instructing the developer of the State Line Dollar General that the Shared Use Trail shall be constructed across the entire road frontage of the parent tract, where the Dollar General store will actual sit, and lot 2 at the same time during the construction of the Dollar General.

A Young/Heraty motion passed 5-0 approving the Dollar General modification request, with a note placed on the plan stating that it will be the Dollar General's responsibility to prepare the Penn DOT HOP on behalf of the Township, enter into and indemnification agreement with the Township, relocate the drainage tile when the lot to the south is developed and extend the Shared Use Trail to the southern property line.

A Young/Heraty motion passed 5-0 approving the Dollar General modification request of relief from building the Shared Use Trail at the right of way line, as there are telephone poles along the roadway.

The Supervisors agreed that the trail may be constructed farther back towards the Dollar General property line.

A Heraty/Murray motion passed 5-0 authorizing staff to move forward on purchasing the 2016 budgeted F-350 for the sewer department, not to exceed the \$55,000.00 budget amount.

A Baer/Heraty motion passed 5-0 authorizing staff to move forward with a purchase from the 2016 budget of a one ton dump truck to replace the road department's truck #25. The budgeted amount is \$83,000.00 and the costar price is \$77,500.00. The decision to sell truck #25 at auction or use as a trade in allowance has not yet been made, but will further reduce the cost.

A Baer/Heraty motion passed 5-0 authorizing staff to move forward with a purchase from the 2016 budget of a tractor for the road department to replace #6, which was transferred to the sewer

department. The budgeted amount is \$48,000.00 and the state contract price is \$38,100.00. The request for a front broom attachment has been made, which would exceed our budgeted amount by \$1,500.00. This overage would be more than covered by the unused budgeted money from the purchase of the before mentioned truck, therefore protecting the budget category.

A Heraty/Baer motion passed 5-0 authorizing staff to extend the contract for the Park concessions operation to the current operator for another year.

Graham updated the Supervisors that Andy Stout, the Eastern Region Director of The Archaeological Conservancy, was informed by the Ebbert Spring property owner that an extension has been given which will allow more time for discussion. Graham asked the Supervisors to utilize the advertised Work Session scheduled for February 2 to meet with Andy Stout for more discussions and for a site visit to the property prior to the meeting at 7:00 pm.

Graham reported that Baer had asked that the Township find out how many EMS calls were placed during the recent snow event. The Township contacted Rescue Hose Co. No. 1 and was informed that there were 13 EMS calls and a list was provided.

A Heraty/Baer motion passed 5-0 to amend the Employee Policy Manual to set the maximum number of unused vacation hours that can be paid out at year end at 40 hours.

Murray commended the road crew for their hard efforts during the snow storm.

Young also mentioned the outstanding road crew and praised the residents that were patient with the snow removal process.

Heraty echoed the thoughts of Murray and Young concerning the historic snow storm. Heraty also recognized the Borough of Greencastle members that were present in the audience, which were President Frank Webster, Duane Kinzer and Craig Myers, and thanked them for attending.

Baer thanked the office staff for fielding all the snow related calls on Monday.

Alleman commented that roads that typically took 20 minutes to plow during a normal snow fall were taking almost 2 hours during this snow storm.

Alleman called for Public Comment.

Duane Kinzer commented that he feels the efforts of Andy Stout concerning Ebbert Spring has good merit and hopes the Supervisors are in favor. Mr. Kinzer also commented that residents need to be reminded that it just takes time to remove this much snow and should be more patient.

Frank Webster commented that he and the Borough Council is looking forward to working with the Board of Supervisors in the following year.

A Heraty/Baer motion passed 5-0 to adjourn the Regular Session at 8:33 PM.

Respectfully submitted,

Jennifer Becknell

Board of Supervisors Secretary