

November 3, 2015 - Board of Supervisors Work Session Minutes

Minutes of the Antrim Township Supervisors
Budget Work Session
November 3, 2015 7:00 PM

The Antrim Township Board of Supervisors met Tuesday, November 3, 2015 at the Antrim Township Municipal Building, located at 10655 Antrim Church Road, with the following members present: John Alleman, Chairman; Rick Baer, Vice Chairman and Fred Young. Also attending was: Brad Graham, Administrator; Jennifer Becknell, Secretary. *(Pat Heraty and James Byers were absent.)*

Meeting was called to order at 7:13 p.m.

The Supervisors were presented the 2016 Budget Overview worksheet. This worksheet shows all the bank balances for each fund as of 9-30-15, the estimated revenues, the requested expenses, and then the bottom line shows the over/under budget figure.

The Administrator reviewed each fund with the Supervisors, allowing the Supervisors to ask any questions concerning each fund reviewed. There was a shortage in the General Fund of \$1,169,097.00. This shortage will be covered by the following:

- \$633,844.00 from cash on hand in the General fund checking account (as a fund balance forward)
- \$500,000.00 from Landfill Special Revenue checking (as a transfer)
- \$35,253.00 from the General DCNR fund account (as a transfer)

***Note the \$35,253.00 from the General DCNR fund was previously decided at the October 21, 2014 Work Session to be used to build an additional comfort station (bathroom) at the Antrim Township Community Park. The interest of the Supervisors has decided to utilize these funds for the renovation of the barn at the Antrim Township Community Park.*

The Administrator mentioned that at the request of the ATMA (Antrim Township Municipal Authority) they are no longer budgeting for the Sewer Tap Fees as revenue on the Sewer Fund. Therefore, the revenue line item 08-364-110 is set to zero. The intent of the ATMA is that all Sewer Tap Fees collected by the Township be transferred to the ATMA Capital Improvement Fund, in accordance with the Lease Agreement.

A detailed budget packet, showing the Budget Line Item Report for each fund, was given out to each Supervisor for review as backup support to where the Overview figures came from.

Meeting adjourned at 7:45 p.m.

Respectfully submitted,

Jennifer Becknell

Board of Supervisors Secretary