

September 9, 2008 - Antrim Township Board of Supervisors

MINUTES OF THE ANTRIM TOWNSHIP SUPERVISORS

REGULAR MEETING

SEPTEMBER 9, 2008 5:00 PM

The Antrim Township Board of Supervisors held their regular meeting Tuesday, September 9, 2008, at 5:00 PM, in the Antrim Township Municipal Building, 10655 Antrim Church Road, Greencastle, with the following present: Chairman Curtis Myers, Vice Chairman Fred Young III, Supervisor Samuel Miller, Supervisor Richard Baer (arrived 6:20 PM), Supervisor James Byers, Solicitor John Lisko, Zoning Officer Sylvia House, Paul Minnich, and Renee Perrin.

Visitors: See Sign-In Sheet

Chairman Myers called the meeting to order at 5:05 PM. This meeting was opened with prayer and the Pledge of Allegiance.

Chairman Myers asked for Public Comment and directed the public to use the podium and to announce their name and address and to speak clearly so as to be heard by everyone in the room. There was no public comment.

Resolution #419: A Miller/Young motion passed with three votes (Supervisor Byers abstained as he did not attend the August 21 special meeting, and Supervisor Baer had not yet arrived at this meeting to vote on the minutes of August 21, 2008) to approve as written the minutes of the special Board of Supervisors meeting of August 21, 2008.

Resolution #420: A Young/Myers motion passed with four votes (Supervisor Baer had not yet arrived at this meeting) to approve for payment all checks listed on the Check Registers for General Fund, Street Light Fund, Sewer Fund and Capital Reserve Fund.

Builder and resident Tex Myers addressed the Supervisors regarding the Stone Mill Estates development along Williamsport Pike. Mr. Myers stated he has been holding off finalizing this plan to comply with the Supervisors' decision as to whether to stay with Conservation by Design or whether the Supervisors will revise back to the original development process. Mr. Myers stated he wishes to have a letter stating the Supervisors' planned direction. Mr. Myers showed the Supervisors a sketch plan using both old and new design methods.

Due to the time it takes to revise an Ordinance, Mr. Myers was advised to proceed with Conservation by Design for his StoneMill Estates development plan and to submit this plan as soon as possible.

Surveyor Lee Royer was in the audience and attended this meeting with regards to the Conservation by Design issue on behalf of the StoneBridge Farm development and asked for an approximate time frame as well.

Zoning Officer Sylvia House brought to the Supervisors a Park Committee request that the Supervisors address the insect damage at the Martins Mill Bridge by hiring a qualified inspector to assess the active insect damage and take remedial action to prevent more damage.

Park Committee Chairman Nate Bacon attended this meeting and added that he knows of no one recently examining this structure from below the bridge. Although treating actively flying carpenter bees will be labor intensive, Nate Bacon feels this historical structure is well worth the expense incurred. The Supervisors directed Nate Bacon to contact Penn State regarding having someone on staff able to inspect this bridge.

Resolution #421: A Myers/Miller motion passed with four votes (Supervisor Baer had not yet arrived at the meeting) to give Park Committee Chairman Nate Bacon the authority to move forward to get the Martins Mill Bridge inspected for insect damage.

Vice Chairman Young noted he will be calling P. Joseph Lehman and will check with them whether or not Antrim Township could use grant funds for this type of inspection work at Martins Mill Bridge.

Resolution #422: A Miller/Byers motion passed with four votes (Supervisor Baer had not yet arrived at the meeting) to grant to Mary Johns for her residence at 740 South Allison Street, Greencastle, a modification waiver of Chapter 125-45(N)(1) for a driveway setback to be not less than 12' to remain consistent with the Antrim Township future ordinance.

Resolution #423: A Myers/Miller motion passed with four votes (Supervisor Baer had not yet arrived at the meeting) to approve the Antrim Township Community Park Land Development plan along Grant Shook Road.

Resolution #424: A Myers/Young motion passed with four votes (Supervisor Baer had not yet arrived at the meeting) to revise Resolution #404 from August 26, 2008, for the Hollowell Brethren In Christ Church to eliminate the requirement of a grading easement agreement between property owners and only to require a bond in the amount of \$313,428.03.

Resolution #425: A Miller/Byers motion passed with four votes (Supervisor Baer had not yet arrived at the meeting) to approve a final land development plan along Letzburg Road for Mountain View Reclamation.

Resolution #426: A Miller/Young motion passed with four votes (Supervisor Baer had not yet arrived at the meeting) to authorize the re-advertisement of a zoning change hearing for clarification that the hearings for Century, Inc., and PAAL Associates be held at a special meeting at 5:00 PM on September 16, 2008.

Resolution #427: A Myers/Miller motion passed with four votes (Supervisor Baer had not yet arrived at the meeting) to grant a reduction of Bond No. 07-38 for Saddle Rock Homes, LLC for The Towns on Hykes Road along Hykes Road in the amount of \$1,144,470.00 to \$636,434.98 plus the township required 10%, totaling \$700,078.48, an amount that has been approved by Township Engineer Martin & Martin.

This reduced Bond shall be received by Antrim Township prior to September 18, 2008.

The Supervisors received a proposal from JWP Environmental, Inc., Antrim Township's Sewage Enforcement Officer, to perform On-Lot Management services. The \$30/hour for On-Lot Management Services would be made part of the approved 2008 Sewage Enforcement Fee schedule to officially make said activities a reimbursable expense. Direction was given to Vice Chairman Young to review this revised fee schedule with Jon Piper.

Resolution #428: A Myers/Miller motion passed with four votes (Supervisor Baer had not yet arrived at the meeting) to promote Paul Minnich to Maintenance Superintendent/Road Master, effective August 22, 2008, at a payrate retroactive to August 22, 2008, of \$18.60 per hour. It was noted that Curtis Myers and/or Richard Baer have spoken to all road and utility employees and no one else is interested in this position.

Supervisors James Byers and Sam Miller spoke to not seeing the organizational chart prior to tonight's meeting. Per Mr. Dhillon's Management Study, it is the recommendation of three Board of Supervisor members to only hire from the outside for the Administrator position.

The newly promoted Maintenance Superintendent/Road Master gave a synopsis of his past work and

life experience prior to his being hired at Antrim Township eleven months ago.

Resolution #429: A Miller/Myers motion passed with four votes (Supervisor Baer had not yet arrived at the meeting) to rent a Midland Road Widener from Stephenson Equipment Inc. at a cost of \$2,500 per week to complete shoulder work on McDowell, Filer and Grant Shook Roads.

Resolution #430: A Miller/Myers motion passed with four votes (Supervisor Baer had not yet arrived at this meeting) to purchase necessary parts required for sewer pump repairs for Lift Stations 11, 12, and 13.

A drainage improvement project on the east south side of Grant Shook Road at Shaffer's saw mill regarding ponding water was discussed with the newly-appointed Maintenance Superintendent/Road Master given the authority to do maintenance on roads as required.

Vice Chairman Fred Young stated a traffic study will be requested to be done by Martin & Martin along Burkholder Road and Long Lane Roads, Greencastle, along Manitowoc property, as Manitowoc Group has re-directed the traffic patterns of the cranes leaving their facility.

Resolution #431: A Miller/Myers motion passed with four votes (Supervisor Baer had not yet arrived at this meeting) to adopt Ordinance No. 313 to repeal Township Manager Ordinance.

Resolution #432: A Byers/Young motion passed with four votes (Supervisor Baer had just arrived at the meeting (6:20 PM) and did not participate in this discussion) to appoint Sylvia House as Zoning Officer/Code Enforcement Officer, effective August 18, 2008 (the first day of former Zoning Officer's absence) with an hourly rate of \$18.35.

Vice Chairman Fred Young read the Antrim Township Supervisors Pledge to Quality of Service. Supervisor Young stated the Supervisors will sign this pledge and the employees will be asked to sign this also. There will be no repercussions to those employees not wishing to sign this pledge. (Copy of pledge attached)

A discussion was held on hiring Martin & Martin to complete Antrim Township Community Park Phases 3, 4, and 5 for engineering and administration regarding the grinder pump issue and to include inspection of this project.

Chairman Curtis Myers will call Fred Frederick of Frederick Seibert regarding details of the contract for the Antrim Township Community Park Phases 3, 4, and 5 and Supervisor Miller would like an estimate from Martin & Martin on how much it will cost to complete this project.

Resolution #433: A Miller/Baer motion passed with unanimous vote to appoint Joyce Nowell as an authorized signatory for banking/investment purposes.

Resolution #434: A Miller/Baer motion passed with unanimous vote to appoint Lynda Beckwith as Assistant Zoning Officer/Public Works Inspector, effective at the start of the next payroll period, September 11, 2008, at an hourly rate of \$1.00 over her current hourly rate, or \$15.25 per hour.

The Supervisors discussed preparing Request for Proposals for vendors for various municipal building upgrades for a telephone system, security system, a boardroom PA system and computer systems.

Resolution #435: A Young/Baer motion passed with unanimous vote to advertise for a Township Administrator position for Antrim Township in various papers circulating in highly-populated areas.

Resolution #436: A Miller/Young motion passed with unanimous vote to authorize paying for COBRA insurance coverage for those employees whose positions were eliminated, effective August 21, 2008, for thirty days if these employees choose to elect COBRA coverage.

Supervisor Byers relayed to the Board that former Roadmaster Paul Barnett received a call from the

Pennsylvania State Police regarding a township or a state road incident. It was noted that a call shall be placed to the Lieutenant or Sergeant on duty in order to make changes to the Emergency Call-Out list.

There was no public comment at this time. The Chairman called for an Executive Session at 6:53 PM. Employees Sylvia House and Renee Perrin were excused from the Executive Session at 7:45 PM. The Supervisors and Solicitor Lisko returned from Executive Session at 8:03 PM. Solicitor Lisko reported possible settlements for Todd litigation and personnel matters were discussed.

Resolution #437: A Myers/Young motion passed with unanimous vote to release the Matthew Dhillon Management Study in the redacted version as redacted by Mr. Rees.

It was reported that Ben Thomas Jr. is currently the Emergency Management Coordinator and that not being the Township Manager does not take away the Emergency Management Coordinator and Charles Goetz JR. is the Assistant Emergency Management Coordinator.

Supervisor Byers was asked by former Roadmaster if it would be possible to get a letter of reference from Antrim Township and Solicitor Lisko referred Supervisor Byers to an earlier e-mail he sent to the Supervisors.

All agenda items being addressed, the meeting adjourned at 8:17 PM.

Respectfully submitted,

Secretary