

October 20, 2015 - Board of Supervisors Work Session Minutes

Minutes of the Antrim Township Supervisors
Budget Work Session
October 20, 2015 7:00 PM

The Antrim Township Board of Supervisors met Tuesday, October 20, 2015 at the Antrim Township Municipal Building, located at 10655 Antrim Church Road, with the following members present: John Alleman, Chairman; Fred Young and Pat Heraty. Also attending was: Brad Graham, Administrator; Carl Rundquist, Public Works Director; Jennifer Becknell, Secretary. *(Rick Baer and James Byers were absent.)*

Meeting was called to order at 7:03 p.m.

The Administrator began reviewing the proposed 2016 budget numbers in the Water Fund (06).

Mr. Rundquist stated that the only major projects budgeted in the Water Fund for next year are the State Line water study and the re-routing of a sump pump at the water plant.

The Sewer Fund (08) was the next fund to be reviewed, which included a detailed explanation of the Revenue and Expenses. Mr. Rundquist stated that the main projects budgeted for in this fund are as follows.

- Diffusers for SBR Tank
- Screen roof over the headworks
- Generator Controls
- Paint Administration office at sewer plant
- Water System at sewer plant
- HIM Controller

Mr. Rundquist also stated that there would be two (2) capital purchases made from the Sewer Fund, which is the purchase of a 2016 F-350 regular cab truck and a 6' x 10' dump trailer. There were two (2) specific items discussed and budgeted for under the line maintenance and repair. They are reimbursement to PennDOT for Route 16 manholes and ROW (Right of Way) clearing.

The Administrator reviewed the budget numbers in the three remaining Municipal Authority funds, which were the Capital Improvement Fund, the ATMA Project Fund and the R & I Fund.

After reviewing the 2016 payroll spreadsheet, which was distributed at the last Budget Work Session, the Supervisors provided direction on figures to be included in the budget: the percentage rate of increase for the full time employees and the percentage rate that employees will contribute towards health insurance costs.

Meeting adjourned at 8:45 p.m.

Respectfully submitted,

Jennifer Becknell

Board of Supervisors Secretary