

# August 25, 2015 - Board of Supervisors Meeting Minutes

Minutes of the Antrim Township Supervisors  
Regular Meeting  
August 25, 2015 7:00 PM

The Antrim Township Board of Supervisors met Tuesday, August 25, 2015 at the Antrim Township Municipal Building, located at 10655 Antrim Church Road, with the following members present: John Alleman, Chairman; Pat Heraty, Fred Young and James Byers. Also attending was: John Lisko, Solicitor; Sylvia House, Zoning/Code Enforcement Officer; Brad Graham, Administrator; Jennifer Becknell, Secretary. (*Rick Baer was absent.*)

Alleman called the meeting to order at 7:01 p.m. and reminded the audience that meetings are audio recorded and posted to the Township website.

Graham opened the meeting with prayer, followed by the Pledge of Allegiance to the Flag.

Alleman called for Public Comment.

A Heraty/Byers motion passed 3-0-1 (*Young abstained as he was absent from this meeting*) approving the minutes from the August 11, 2015 Regular meeting.

A Heraty/Young motion passed 4-0 approving payment of the bills on the Treasurer's reports dated August 25, 2015.

House stated that the first item on the agenda under the Zoning section could be tabled as the Township did not receive the modification/exemption request for 6900 Molly Pitcher Highway.

A Heraty/Byers motion passed 4-0 approving the 173 day extension request for the John and Debbie Hoffman plan. This plan is working with PennDOT for access to Route 11 and this extension is requested to allow time to receive Township approval.

A Young/Heraty motion passed 4-0 authorizing staff to proceed with advertising for the Zoning Change Hearing for 1620 Buchanan Trail East, which is set for November 10, 2015 and is a request to change the zoning on this property from A (Agricultural) and CC (Community Commercial), to all CC. The Supervisors also agreed with the Zoning Officer's recommendation to include a few Township items that needed to be changed during this official hearing since Nelson Shank has agreed. The three Township items that will be addressed during the Zoning Change Hearing are as follows: 1) adding a second definition for BASEMENT; 2) adding Section 150-58(I) entitled Screenings and Buffer Zones; 3) change 150-62(2) to allow off-site signage for Customary Home Occupations.

A Young/Heraty motion passed 4-0 authorizing staff to proceed with issuing a Notice of Violation for 13963 Molly Pitcher Highway for failing to obtain land use permits for an addition on the main building and for a storage shed whereas the storage shed is too close to the property line.

A Young/Heraty motion passed 4-0 granting 13963 Molly Pitcher Highway a modification from land development and stormwater for the addition on the building and prefab building.

Heraty briefly left the meeting at 7:30.

House informed the Supervisors that the Township received a letter from Craig Paving advising that the Cedarbrook subdivision is scheduled to be paved on September 14, 2015. The Supervisors acknowledged that this date is one week later than the completion due date given to Springfield and told the Zoning Officer to be prepared to proceed with filing the complaint with the District Justice if the work is not done on September 14, 2015.

Due to the absence of Heraty at this time, the Solicitor section was skipped to later in the meeting.

An Alleman/Young motion passed 3-0 granting the Exchange Club the use of Township road (Mason Road) as a detour for the 2015 Halloween Parade, which is scheduled for October 30<sup>th</sup> at 7:00 pm. The Supervisors also approved Workers Compensation coverage for Rescue Hose Fire Police during this event should they choose to assist. Graham informed the Supervisors that he would contact Norfolk Southern to inquire when the railroad crossing arm at Mason Road is scheduled to be installed and would inform the Exchange Club if it interferes with the Halloween Parade date.

Heraty rejoined the meeting at 7:33.

Graham informed the Supervisors that budget request/reports have been given out to department leaders and that he will be in touch by the end of the week via email with the various committee members to begin scheduling dates for budget discussions.

Graham said an Executive Session is still needed to discuss a personnel matter only, with no decision to announce afterwards.

A Heraty/Young motion passed 4-0 authorizing the re-signing of the resolution for the bank to open a new bank account for the express purpose of depositing the escrow funds for the Ron Gene Properties, LLC. The bank had to redo the paperwork format according to instructions from their home headquarters.

Becknell presented the Supervisors with a memorandum advising them of the 2016 Minimum Municipal Obligation (MMO) for the Pension Plan (PMRS: Pennsylvania Municipal Retirement System), which was calculated to be \$54,197.05.

A Heraty/Young motion passed 4-0 approving the reimbursement of \$180.00 to Sue Myers, the Elected Tax Collector for Antrim Township, for the mandatory annual compliance class (\$50.00), course credits (\$60.00), and membership dues to PA State Tax Collectors' Association (\$70.00).

Heraty shared some concerns and observations concerning the Antrim Township Community Park. He noted that there is a broken fence rail that needs repair, trees that need pruning near the play ground area, tree down on small dog side of dog park that needs removing, and the removal of water buckets that have appeared in the dog park. Heraty also stated that large dogs are accessing the small dog area and made it abundantly clear that under no circumstances or direction should this be allowed.

A Young/Heraty motion passed 4-0 authorizing VFAM (Valley Forge Asset Management) to invest in securities with a maturity date of more than five years, with an investment limit of no more than 30% of the total funds the Township has with VFAM in this category.

Alleman called for Public Comment.

Robert Smith, 7498 Angle Road, stated that he is favor of mandatory screening of Industrial properties for the express purpose of protecting the view of actual or potential neighboring residents and general road travel appeal.

A Heraty/Young motion passed 4-0 to adjourn the Regular Session, into Executive Session at 8:00 p.m.

A Heraty/Young motion passed 4-0 to adjourn the Executive Session, into the Regular Session at 8:11 p.m.

Alleman announced that a personnel matter was discussed with no announcement made.

A Young/Heraty motion passed 4-0 to adjourn the Regular Session at 8:11 p.m.

Respectfully submitted,

Jennifer Becknell

Board of Supervisors Secretary