

# **August 26, 2008 - Antrim Township Board of Supervisors**

## **MINUTES OF THE ANTRIM TOWNSHIP SUPERVISORS**

### **REGULAR MEETING**

**August 26, 2008 7:00 P.M.**

The Antrim Township Board of Supervisors held their regular meeting on Tuesday, August 26, 2008 in the Antrim Township Municipal Building, 10655 Antrim Church Road, with the following present: Chairman Curtis Myers, Vice Chairman Fred Young III, Sam Miller, Rick Baer, James Byers, Solicitor John Lisko, and Assistant Zoning Officer Sylvia House.

Visitors: See attached sign-in sheet.

Chairman Myers called the meeting to order at 7:00 p.m. The meeting opened with prayer followed by the Pledge of Allegiance.

Resolution #397: A Byers/Miller motion passed with unanimous vote to approve as written the meeting minutes of August 12, 2008.

Resolution #398: A Young/Miller motion passed with unanimous vote to pay invoices as listed on the computer printouts. General Fund - \$504,311.53; Sewer Fund - \$72,087.10.

Steve Patterson addressed the Board of Supervisors requesting a Zoning Chapter Amendment to allow panhandle lots for commercial use as panhandle lots are allowed for residential use.

Resolution #399: A Myers/Miller motion passed with unanimous vote to modify Article III, Section 150-8.E. subsections (2)(c) and 2(d) for panhandle lots for all uses except for duplexes and townhouses.

Public comment was received at this time from approximately 13 audience members concerning the recent firings of six employees.

Castle Commons Land Development plan was taken off the agenda as there was no maintenance agreement available.

Resolution #400: A Young/Miller motion passed with unanimous vote to authorize signature on the Greens of Greencastle Phase V stormwater amendment agreement.

Resolution #401: A Miller/Baer motion passed with unanimous vote to grant a modification of Chapter 125-45(N)(1) for driveway setbacks to allow the driveway for Kelly Sprinkle of 12474 Randy Drive to be not less than 12'.

Resolution #402: A Miller/Baer motion passed with unanimous vote to preliminarily approve a 167-lot Residential Subdivision along Williamsport Pike/Coseytown Road, for Pembrokehire with the conditions that PennDOT grants accesses to the developer in the locations that are shown on the plan; that all fees and financial securities are in place prior to final BOS approval; and is in compliance with all other Township ordinances.

Resolution #403: A Miller/Baer motion passed with unanimous vote to authorize Martin and Martin to precede with designing the low pressure force main line to serve the Antrim Township Community Park along Grant Shook Road with Antrim Township Municipal Authority sewer at an estimated cost of \$5,000.00. The estimate includes the design and profile, PA Department of Environmental Protection coordination and the preparation of as-builds following construction. Baer noted that the Antrim Township Municipal Authority voted to move forward with this plan and connection to public sewer.

Resolution #404: A Myers/Byers motion passed with unanimous vote to conditionally approve a land

development plan for Hollowell Brethren in Christ Church, pending bonding and a grading easement agreement.

Rick Baer, Interim Road Master/Utilities Director reported that Antrim Township's Pretreatment Plan has been approved by the Environmental Protection Agency.

Baer also reported that 130 tons of stones had been placed along the recently paved roadways in Antrim Township.

Baer reported that the paperwork for the 1.25 million dollar grant for the water treatment plant expansion had been signed by the Antrim Township Municipal Authority and submitted to the Franklin County Area Development Corporation.

Resolution #405: A Byers/Myers motion passed with unanimous vote to contribute \$500.00 to the Franklin County Conservation District.

Resolution #406: A Myers/Baer motion passed, 4-1-0 (Byers voted 'nay') to become a Platinum Sponsor and donate \$500.00 to Heritage Christmas.

Resolution #407: A Baer/Miller motion passed with unanimous vote to table an agreement with Mutual Aid Fire Police pending information from the Township's insurance company.

Resolution #408: A Myers/Baer motion passed with unanimous vote to table a request from Franklin County to provide security upgrades to the District Justice Office located in the Municipal Building.

Resolution #409: A Miller/Myers motion passed 3-2-0 (Byers and Baer voted 'nay') to bring in a professional consultant, free of charge, to develop job descriptions for two positions in the Township: administrative and utilities/road that will go out for advertisement.

Resolution #410: A Miller/Myers motion passed with unanimous vote to accept the verbal resignation of Karen Lehman, custodian and hire Gwenda Ingreem to fill in until someone else can be hired. Ingreem will be paid but will not receive benefits.

Resolution #411: A Baer/Miller motion passed with unanimous vote to advertise for a custodian.

Vice Chairman Young presented a personnel reorganizational chart to those present.

Vice Chairman Young and Chairman Myers reported that all locks had been re-keyed in the Municipal Building and at the water and sewer treatment plants. All security systems had been redone. At this time, it was reported, computers and networks and telecommunications have not been upgraded.

Resolution #412: A Miller/Baer motion passed to authorize vendors meeting with Township officials to prepare Requests for Proposals in reference to telecommunication and software needs for the Township.

Resolution #413: A Miller/Baer motion passed 4-1-0 (Byers voted 'nay') authorizing the solicitor to begin the process for repealing the ordinance in regards to the "Manager's Position." The enactment of the repeal will be advertised prior to the September 9, 2008 meeting.

Resolution #414: A Baer/Miller motion passed with unanimous vote to appoint Bob Coladonato to the Antrim Township Municipal Authority to fill the unexpired term of B.J. Roberts Jr., who resigned.

Chairman Myers called for an executive session at 8:23 p.m. The executive session adjourned at 8:50 p.m.

Resolution #415: A Baer/Miller motion passed with unanimous vote to call the regular meeting to order.

Solicitor Lisko announced that a personnel matter concerning Assistant Zoning Officer Sylvia House

was discussed and potential litigation over the release of the recent management study for public information.

Solicitor Lisko recommended that the Board of Supervisors hire a labor law/right-to-know attorney to review the management study and to determine if the study should be released. Lisko recommended Thomas Rees, a labor law attorney who has written the section in the Solicitor's Handbook on Employees Rights. Rees is a partner with the law firm of High, Swartz, Attorneys at Law, Norristown, PA who will charge \$220.00 per hour.

Resolution #416: A Myers/Miller motion passed 4-1-0 (Byers voted 'nay') to hire Thomas Rees to provide services to review the management study.

Resolution #417: A Myers/Miller motion passed with unanimous vote to elevate the salary of Sylvia House, Zoning Officer, to the salary of the former Zoning Officer retroactive to Monday, August 18, 2008.

Resolution #418: A Baer/Miller motion passed with unanimous vote to adjourn the meeting at 9:35 p.m.

Respectfully submitted,

Joyce A. Nowell, Assistant Secretary