

June 9, 2015 - Antrim Township Board of Supervisors

Minutes of the Antrim Township Supervisors
Regular Meeting
June 9, 2015 7:00 PM

The Antrim Township Board of Supervisors met Tuesday, June 9, 2015 at the Antrim Township Municipal Building, located at 10655 Antrim Church Road, with the following members present: John Alleman, Chairman; Rick Baer, Vice Chairman; Pat Heraty; Fred Young; and James Byers. Also attending were: Sylvia House, Zoning/Code Enforcement Officer; John Lisko, Solicitor; Brad Graham, Administrator; Mike Condo, Roadmaster/Park Director; Jennifer Becknell, Secretary; and Claudia Hissong, Student Representative.

Alleman called the meeting to order at 7:02 p.m. and reminded the audience that meetings are audio recorded and posted to the Township website.

Graham opened the meeting with prayer, followed by the Pledge of Allegiance to the Flag.

Alleman called for Public Comment.

Steve Fretz, Vice President of the Cedarbrook HOA (Home Owners Association), read aloud a prepared letter outlining the concerns of the Cedarbrook HOA on the issue of completing the paving within the development. Each Supervisor received a copy of this letter, which states that Cedarbrook HOA is looking for the Township officials to enforce the obligation made by the developer, Springfield Contractors, to complete the paving. The Supervisors thanked Mr. Fretz for the Cedarbrook HOA input and stated that there is an Executive Session later in the meeting to discuss this matter further.

A Heraty/Young motion passed 4-0-1 approving the minutes from the May 26, 2015 Regular meeting. *(Byers abstained, as he was absent from this meeting.)*

A Heraty/Young motion passed 4-0-1 approving payment of the bills on the Treasurer's reports dated June 9, 2015. *(Byers abstained, as he did not get to review the checks online prior to meeting.)*

Phil Manger, Township resident, addressed the Supervisors concerning the intersection of Grant Shook Road and Route 16. Mr. Manger distributed a handout to each Supervisor outlining what he feels are deficiencies with this intersection. Mr. Manger gave many suggestions for correcting this area, including reducing the speed limits, grading and the installation of a turn lane. Mike Condo stated that he has reviewed this area after meeting with Mr. Manger and reported that all advisory signs are in place and the Township has adhered to all guidelines set by PennDOT. The Supervisors gave direction to the Roadmaster to request that a speed study be conducted by PennDOT for this intersection.

A Young/Heraty motion passed 5-0 granting the modification request from Chapters 125 (Subdivision and Land Development) and Chapters 126 (Stormwater) to 1542 Buchanan Trail East. This addition to the Biblical Education Center has increased by 244 sq. feet from the originally granted modification on June 26, 2012, for a total of 1,108 sq. feet.

A Young/Heraty motion passed 5-0 authorizing the Chairman to sign the Adam H. Hege plan amendment which has been signed by Larry and Judy Stayman. This plan amendment was drafted to modify the setbacks to meet today's regulations.

A Heraty/Baer motion passed 5-0 approving the RFPW-NBD (Request From Planning Waiver-Non Building Declaration) for Barbara Harnish to be sent to DEP (Department of Environmental Protection), which is a one lot subdivision located on Stone Bridge Road.

A Byers/Young motion passed 5-0 approving the release in full of the **road** maintenance security, in the

form of a certified check for \$8,850.00, for Rolling Hills PRD. This release is contingent upon a satisfaction approval by the Township Roadmaster that the very small area being backfilled along the road has been completed.

A Heraty/Young motion passed 5-0 approving the release in full of the **sewer** maintenance security, in the form of a certified check for \$8,850.00, for Rolling Hills PRD. This release is contingent upon a satisfaction approval by the Township Utilities Director that the clearing of a culvert pipe at the lift station driveway has been completed.

A Heraty/Young motion passed 5-0 approving the bond renewal for Paradise Estates. The bond is up for review on July 2, 2015 and is subject to the annual 10% increase. The revised bond amount of \$28,597.72 shall be received no later than noon July 1, 2015 or staff shall be authorized to call the bond.

A Heraty/Young motion passed 5-0 approving the Letter of Credit renewal for Ron-Gene Ridge Road. The Letter of Credit is due to expire on July 10, 2015 and is subject to the annual 10% increase. The revised Letter of Credit in the amount of \$19,928.70 shall be received no later than noon, July 9, 2015 or staff shall be authorized to draw on the Letter of Credit.

Lisko called for an Executive Session to discuss potential litigation concerning Springfield Contractors, with the possibility of a decision to announce afterwards.

An Alleman/Baer motion passed 5-0 approving workers compensation coverage for the Rescue Hose Fire Police should they decide to participate in the request received from Staples for assistance at their annual company picnic to be held on Saturday, June 27, 2015 at Funccastle on Route 16.

A Heraty/Young motion passed 5-0 awarding the Sheller Road paving bid to Valley Quarries, Inc. at the cost of \$278,080.00.

A Young/Baer motion passed 5-0 authorizing the Administrator to transfer the title for Truck #3, the old Mack truck, which is being used for trade-in value towards the purchase of the replacement vehicle.

A Heraty/Baer motion passed 5-0 approving the donation of some used wood from the Martin Mills Bridge renovation project to the Allison-Antrim Museum. The museum intends on having an artisan make some wood items that could be sold during Old Home Week to benefit the museum. The Township will also retain some of this wood for projects of their own.

A Young/Baer motion passed 5-0 authorizing the Township Solicitor to begin the process for the ordinance allowing the Township to participate in the Keystone Purchasing Network, which is the organization that potentially may be utilized for a state construction contract to erect the Road Crew storage garage.

A Byers/Baer motion passed 5-0 authorizing the addition of diabetic supplies as an allowable reimbursable item for the established Township HRA (Health Reimbursement Account), which each full time employee can utilize for a maximum of \$1,750.00 per year.

A Heraty/Young motion passed 5-0 adopting Resolution # 276, which established a policy for audio recordings of the Board of Supervisors meetings. This resolution states that the audio recording of a meeting on the actual tape device will be deleted once the Supervisors have approved the official typed minutes by the Secretary and have uploaded the recording to the Township website; the Township will maintain on the website three (3) meeting recordings for the Board of Supervisors; when the most recent recording is posted to the website, the oldest recording will be permanently deleted from all Township files.

A Heraty/Baer motion passed 5-0 adopting Resolution # 277, which allows for the disposition of

Township records. The records that will be disposed of are as follows: all Board of Supervisors audio recordings from January 2008 through April 14, 2015.

Graham gave a quick update to the Supervisors on the progress on Martin's Mill Bridge, stating the steel beams are being installed.

Claudia Hisson gave her update, which was about the Greencastle-Antrim High School graduation to take place this weekend. Ms. Hisson was then presented with a framed certificate of appreciation and a letter from the Supervisors thanking her for the two years she served the Township as a student representative.

A Young/Byers motion passed 5-0 to adjourn the regular meeting and into the Executive Session at 7:47 p.m.

A Baer/Young motion passed 5-0 to adjourn the Executive Session and back into the Regular Session at 8:01 p.m.

A Heraty/Young motion passed 5-0 authorizing staff to issue a notice of violation to Springfield Contractors for the incomplete paving within the Cedarbrook development. The notice will state that Springfield Contractors will have 60 days to complete the paving and an additional 30 days to submit as built drawings for a total of 90 days. The notice will also state that no permits will be issued to Springfield Contractors for the Cedarbrook development until the paving is completed.

A Young/Heraty motion passed 5-0 to adjourn the Regular Session at 8:03 p.m.

Respectfully submitted,

Jennifer Becknell

Board of Supervisors Secretary