

# May 26, 2015 - Antrim Township Board of Supervisors

Minutes of the Antrim Township Supervisors  
Regular Meeting  
May 26, 2015 7:00 PM

The Antrim Township Board of Supervisors met Tuesday, May 26, 2015 at the Antrim Township Municipal Building, located at 10655 Antrim Church Road, with the following members present: John Alleman, Chairman; Rick Baer, Vice Chairman; Pat Heraty; and Fred Young (arriving after the start of the meeting). Also attending were: Sylvia House, Zoning/Code Enforcement Officer; John Lisko, Solicitor; Brad Graham, Administrator; Jennifer Becknell, Secretary; and Claudia Hissong, Student Representative. *(James Byers was absent.)*

Alleman called the meeting to order at 7:00 p.m. and reminded the audience that meetings are audio recorded and posted to the Township website.

Graham opened the meeting with prayer, followed by the Pledge of Allegiance to the Flag.

Alleman called for Public Comment.

Bob Coladonato, resident of Cedarbrook development, came before the Supervisors inquiring on the status of the completion of the road paving within the Cedarbrook development. Mr. Coladonato stated that at the June 24, 2014 Board of Supervisors meeting it was decided that a meeting would be held between the Township and the developer, Springfield Contractors, to discuss the details of the paving of the Cedarbrook. The Zoning Officer, Mrs. House, reported that the meeting was held and that Springfield agreed to pave the roads. Mrs. House is working closely with the Township Solicitor to review legal remedies and options for moving forward on this issue.

Young arrived at 7:08 p.m.

A Young/Heraty motion passed 3-0-1 approving the minutes from the April 28, 2015 Regular meeting. *(Baer abstained, as he was absent from this meeting.)*

A Baer/Young motion passed 3-01-01 approving the minutes from the May 12, 2015 Regular meeting. *(Heraty abstained, as he was absent from this meeting.)*

A Heraty/Young motion passed 4-0 approving payment of the bills on the Treasurer's reports dated May 26, 2015.

The review by Jason Pepe from Valley Forge Asset Management has been rescheduled for the June 23, 2015 Board of Supervisors meeting.

Chuck Frame, from Boyer & Ritter, was present to review the Township's 2014 Annual Audited Financial Statements and two letters (Required Communication Letter and Management Letter) with the Board of Supervisors. Bill Needy, the Township's Secretary for the Elected Auditors was also in the audience. Frame stated that a meeting was held at the Township office to review in great detail with Brad Graham, Jennifer Becknell, two of the Elected Auditors, Diane Smith and Frank Klink, and Bob Coladonato from the Antrim Township Municipal Authority. Frame went over the various balance sheets throughout the prepared report explaining how each one was derived, giving the Supervisors time to ask questions. Frame stated that we had a very healthy balance sheet and that there were 15 Journal Audit adjustments made for Year End 2014, which was a low number and were mainly for depreciation and fixed assets. Young asked what his overall opinion was, and Frame replied by saying that the Township looked financially strong. Young thanked the Elected Auditors and all involved for a job well done.

An Alleman/Baer motion passed 4-0 approving the modification request from Chapters 125 (Subdivision and Land Development) and 126 (Stormwater) for the Eagle Scout project by Nick Judge at the Tayamentasachta School Farm, providing the Township receives a letter of approval from the property owner before the project is completed. Judge is intending to construct a composting facility by pouring two concrete slabs for a combined total of 402 square feet.

A Baer/Heraty motion passed 4-0 approving the 180 day extension on the plan for Darrel DeRay Gobble. This extension was granted to allow time to address comments.

Acknowledgement was made that the Township has received the renewal of the Letter of Credit for Pleasant Walk Estates, which has the annual 10% increase included. Oliver Homes has extended for an additional year for a new total of \$90,961.20.

A Baer/Young motion passed 4-0 approving the bond renewal for Melrose Meadows Phase 3, which is subject to the annual 10% increase and is due to expire on June 13, 2015. The renewed bond in the amount of \$125,840.00 shall be received no later than noon, June 12, 2015, or staff shall be authorized to call the bond.

A Heraty/Young motion passed 4-0 approving the letter of credit renewal for Antrim Meadows Phase I, which is subject to the annual 10% increase and is due to expire on June 15, 2015. The revised letter of credit in the amount of \$98,685.40 shall be received no later than noon, June 12, 2015, or staff shall be authorized to draw the letter of credit.

A Young/Heraty motion passed 4-0 approving a change in the policy for the way plans are reviewed by the Township. After much discussion, it was decided that when there is a lot addition not for development, the Township will only consider the "parent" tract that is subdividing the piece of land off. The Township will no longer be reviewing the tract receiving the new parcel, unless it is for development.

Lisko stated that since the Liquor Referendum was successful, he has completed some research on behalf of the Supervisors and has found that the Local Taxing Enabling Act will prevent Antrim at the municipal level to tax the sale of alcohol in the Township. This Act states that if the state already taxes the sale of alcohol, then the local government cannot. Then the Supervisors questioned if the county is also prevented from taxing by this Local Taxing Enabling Act. If the county is able to tax the sale of alcohol, would they be allowed to forward the proceeds to the Emergency Services in the area, as the Supervisors were hoping to generate revenue for these services. Lisko stated that he would call the county solicitor to inquire, but is quite sure county would be restricted by the same enabling act. It was also discussed that the Township could control the hours of alcohol sale through existing conditional use ordinance.

A Young/Heraty motion passed 4-0 approving that the signing of checks can be conducted by two Supervisors, but only in the event that the Administrator is unavailable, and with the full knowledge of the Township Treasurer. The current policy calls for the signature by one Supervisor and the Administrator on all checks.

A Heraty/Baer motion passed 4-0 authorizing the Administrator to sign a 48 month agreement for electric supply (not for transmission) with Constellation New Energy, Inc. which will lock the Township in with a fixed rate.

Hissong, Student Representative, stated that graduation will be on June 13, 2015.

Baer called for an Executive Session to discuss a personnel matter, with no decision to follow.

An Alleman/Baer motion passed 4-0 approving the Chairman and Secretary to sign the Letter of Endorsement for Franklin County Emergency Services Alliance (FCESA), which states that Antrim

Township supports the efforts of FCESA to seek a study as proposed in their draft Request for Proposal.

Alleman called for Public Comment.

Chad Murray, Chairman of the Antrim Township Municipal Authority, asked for clarification to the policy change made earlier in the meeting concerning how plans are reviewed. Murray asked if this policy change will affect the “preliminary” plans that have already been submitted. Lisko responded by stating that these plans would be protected as they were originally submitted, unless there were significant or substantial changes made to the original plan, which then the new review process would apply.

A Young/Heraty motion passed 4-0 to adjourn the Regular Session and into the Executive Session at 8:26 p.m.

A Young/Heraty motion passed 4-0 to adjourn the Executive Session and back into the Regular Session at 8:49 p.m.

Alleman stated that a personnel matter was discussed during the Executive Session with no decision to be announced.

A Baer/Young motion passed 4-0 to adjourn the Regular Session at 8:50 p.m.

Respectfully submitted,

Jennifer Becknell

Board of Supervisors Secretary