

December 9, 2014 - BOARD OF SUPERVISORS MINUTES

Minutes of the Antrim Township Supervisors
Regular Meeting
December 9, 2014 7:00 PM

The Antrim Township Board of Supervisors met Tuesday, December 9, 2014 at the Antrim Township Municipal Building, located at 10655 Antrim Church Road, with the following members present: John Alleman, Vice Chairman; Rick Baer; and Fred Young. Also attending were: John Lisko, Township Solicitor; Brad Graham, Administrator; Sylvia House, Zoning/Code Enforcement Officer; Claudia Hissong, Student Representative; Jennifer Becknell, Secretary. *(Pat Heraty and James Byers were absent.)*

Alleman called the meeting to order at 7:09 p.m.

Graham opened the meeting with prayer, followed by the Pledge of Allegiance to the Flag.

Alleman reminded the audience that meetings are audio recorded and posted to the Township website.

Alleman called for Public Comment. There were none.

A Baer/Young motion passed 3-0 approving the minutes from the November 25, 2014 regular meeting with making the clarification change requested by Alleman. The change is adding the phrase “renewal of” in front of operator license, so the corrected motion now reads “A Byers/Baer motion passed 4-0 approving the Township to reimburse full time employees for renewal of operator license or CDL renewal fees.”

A Young/Baer motion passed 3-0 approving payment of the bills on the Treasurer’s reports dated December 9, 2014.

The Hoffman Truck Drop modification request from paving agenda item was tabled as the new plans have not been submitted with the changes.

A Baer/Young motion passed 3-0 approving the modification request from the well isolation area for 10198 Orenda Drive. This property is experiencing a septic malfunction and needs replaced. JWP Environmental Inc. is unable to locate the well to this property but has confirmed that the well is uphill from the replacement area.

A Young/Baer motion passed 3-0 approving the modification request from Chapter 125 (Subdivision and Land Development) and Chapter 126 (Stormwater) for Antrim Brethren in Christ Church, Kauffman Road. The Church would be adding two vestibules to the front of their building which would be over existing impervious area. The Antrim Township Planning Commission (ATPC) recommends this modification request and it is in keeping with other modifications granted before.

A Baer/Young motion passed 3-0 authorizing the Vice Chairman to sign the Standard Stormwater Maintenance and Monitoring Agreement for Beck Manufacturing.

A Young/Baer motion passed 3-0 granting Clara Danner a 180 day plan extension as requested to allow time for a variance hearing. The ATPC recommended granting this extension.

A Young/Baer motion passed 3-0 granting Summit Health Urgent Care a 180 day plan extension as requested to allow time to address comments. The ATPC recommended granting this extension.

A Young/Baer motion passed 3-0 approving the final residential subdivision plan for Daniel J. Myers (Twigg lot 13 re-subdivision), Worleytown Road/Hoffman Road. All fees have been received by the Township.

A Young/Baer motion passed 3-0 authorizing staff to send the RFPW-NBD (Request From Planning Waiver Non Building Declaration) to DEP (Department of Environmental Protection) for Antrim Commons Business Park, Lots 12, 13 and Eberts Springs Court.

A Young/Baer motion passed 3-0 authorizing staff to send the RFPW-NBD (Request From Planning Waiver Non Building Declaration) to DEP (Department of Environmental Protection) for Willis Leshar Partnership.

A Baer/Young motion passed 3-0 authorizing staff to send the sewer planning exemption mailer to DEP (Department of Environmental Protection) for AJ Stove and Pellets.

A Baer/Young motion passed 3-0 approving the release in full of the bond for Sheetz at Antrim Commons Business Park. Dewberry, Township engineer firm, has reviewed and approved the as built drawings.

The Supervisors gave direction to staff that the Township would not be opposing the Variance request for 434 East Avenue when it goes before the Antrim Township Zoning Hearing Board (ATZHB). This variance has been requested to allow the garage to remain attached to the house and only 5' from the side property line. The Antrim Township Planning Commission recommends granting this variance. The Supervisors also stated that they want a letter to be sent to the tax assessment office explaining this situation if the ATZHB grants this variance request.

A Young/Baer motion passed 3-0 giving John Lisko, Board of Supervisors Solicitor, direction to not intervene in the tax appeal process for the two cases shared by Lisko. The two tax assessment appeals were for: 1) Pearce (878 Joy Drive) and 2) Norfolk Southern.

A Baer/Young motion passed 3-0 approving the final adoption of the 2015 Budget as presented and advertised.

A Baer/Young motion passed 3-0 authorizing the Administrator to sign/approve the service agreement with a new cellular phone service provider. The new cellular provider will be Verizon, and the switch was done to save the Township money and for better service area.

A Baer/Young motion passed 3-0 authorizing the Administrator to sign the Consultation Services Fee agreement with P Joseph Lehman Inc. at the cost of \$15,000.00 for the Martin's Mill Bridge renovation project. The Supervisors made it clear that any change order request to this approved amount be brought before the Board of Supervisors.

Graham called for an Executive Session to discuss personnel matters and stated that there would be no decisions to be announced afterwards.

A Baer/Young motion passed 3-0 approving the UC Trust Group ordinance advertising with other municipalities.

A Baer/Young motion passed 3-0 approving the creation of one oversight board (joining FCATB and FCTCC) and following the voting structure of one vote per tax jurisdiction.

Young inquired if the Township could contribute to the Park Committee Christmas Party, as they volunteer and do not receive any compensation for serving on this board. It was decided that the Township could not allocate funds for this purpose.

A Baer/Young motion passed 3-0 to adjourn the Regular Meeting into the Executive Session at 7:42 p.m.

A Baer/Young motion passed 3-0 to adjourn the Executive Session into Regular Meeting at 7:52 p.m.

Alleman announced that during Executive Session personnel matters were discussed and no decisions

need to be made.

A Young/Baer motion passed 3-0 to adjourn the Regular Meeting at 7:53 p.m.

Respectfully submitted,

Jennifer Becknell

Board of Supervisors Secretary