

October 28, 2014 - Board of Supervisors Meeting Minutes

Minutes of the Antrim Township Supervisors
Regular Meeting
October 28, 2014 7:00 PM

The Antrim Township Board of Supervisors met Tuesday, October 28, 2014 at the Antrim Township Municipal Building, located at 10655 Antrim Church Road, with the following members present: Pat Heraty, Chairman; John Alleman, Vice Chairman; Rick Baer and James Byers. Also attending were: John Lisko, Township Solicitor; Brad Graham, Administrator; Sylvia House, Zoning/Code Enforcement Officer; Claudia Hissong, Student Representative; Jennifer Becknell, Secretary. (*Fred Young was absent.*)

Heraty called the meeting to order at 7:01 p.m. and reminded the audience that meetings are audio recorded and posted to the Township website.

Graham opened the meeting with prayer, followed by the Pledge of Allegiance to the Flag.

Heraty asked for Public Comment. There was none.

An Alleman/Heraty motion passed 4-0 to approve the minutes from the October 14, 2014 regular meeting.

An Alleman/Baer motion passed 4-0 to approve the bills on the Treasurer's Report dated October 28, 2014.

An Alleman/Baer motion passed 4-0 making a determination on compliance with landscape and lighting regulations for Beck Manufacturing. After confirming that there are no stormwater concerns, the Supervisors agreed to allow the Beck Manufacturing land development plan, for the parking lot only, to be grandfathered in as-is without interior landscaping and lighting.

Robert Smith, serving on the Antrim Township Planning Commission (ATPC), stated that the ATPC has not been presented with the Beck Manufacturing parking lot compliance issue. Ms. House responded that when this issue came up, a Board of Supervisors meeting date was available before the date of the next ATPC meeting. Also in an effort to keep things moving along, this determination could go straight to the Supervisors.

A Baer/Alleman motion passed 4-0 adopting an ordinance # 337 for establishing the speed limit on Hykes Road (T#351). This ordinance will set the maximum speed limit at 35 mph from Williamsport Pike to Greenmount Road and 25 mph from Greenmount Road to Molly Pitcher Highway.

A Byers/Baer motion passed 4-0 approving the Matrix Antrim Partners letter of credit for World Kitchens can be released in full. The as-built drawings have been received and are acceptable.

A Baer/Alleman motion passed 4-0 authorizing the Township Administrator to sign the Letter of Conditional Acceptance with Columbia Gas. This letter addresses some modifications made to the Township's parking lot paving plans due to Columbia Gas lines on our property. This letter was reviewed by the Township Solicitor.

A Baer/Byers motion passed 4-0 authorizing staff to advertise for a traffic ordinance for Antrim Commons Drive, as there has been an issue of truckers dropping off their trailers along the side of the road on Antrim Commons Drive.

An Alleman/Baer motion passed 4-0 approving the Township to donate \$1,300.00 towards the 2014 Christmas tree which will be displayed on the center square of Greencastle.

Becknell called for an Executive Session to discuss Personnel Matters, with decisions to be announced afterwards.

Hissong, student representative, reported the Greencastle Girl's Soccer Team is doing well this year.

Heraty called for Public Comment. There was none.

An Alleman/Baer motion passed 4-0 to adjourn the Regular Session into Executive Session at 7:20 p.m.

An Alleman/Baer motion passed 4-0 to adjourn the Executive Session back into Regular Session at 7:27 p.m.

Heraty stated that Personnel Matters were discussed during Executive Session.

A Heraty/Baer motion passed 4-0 making it official that Antrim Township wishes to participate in an IRS Section 125 Premium Only Plan, which is also often referred to as a POP plan or cafeteria plan. This motion authorizes the Secretary to change the PARTICIPATION section of the "Premium Only Plan Description and Adoption Agreement" on file with Benecon. It now reads a "no" and this change will have the Township marked as "yes".

A Heraty/Alleman motion passed 4-0 approving offering an open enrollment period, November 1st thru 15th of each year. This motion authorizes the Secretary to add this option to the PLAN INFORMATION section of the "Premium Only Plan Description and Adoption Agreement" on file with Benecon.

A Heraty/Baer motion passed 4-0 approving a correction to be made to the CASH OPTION section of the "Premium Only Plan Description and Adoption Agreement". It currently is incorrect in listing \$550.00 per quarter paid out to employee's opting to NOT participate in the Township's group health insurance. This motion authorizes the Secretary to change this amount to \$1,000.00 per quarter, as this is the amount the Township actually pays, and this is the amount the Supervisors wish to remain the same for the next plan year of 2015.

A Baer/Byers motion passed 4-0 to adjourn the Regular Meeting at 7:31 p.m.

Respectfully submitted,

Jennifer Becknell

Board of Supervisors Secretary