

July 22, 2014 - Board of Supervisors Meeting Minutes

Minutes of the Antrim Township Supervisors
Regular Meeting
July 22, 2014 7:00 PM

The Antrim Township Board of Supervisors met Tuesday, July 22, 2014 at the Antrim Township Municipal Building, located at 10655 Antrim Church Road, with the following members present: Pat Heraty, Chairman; John Alleman, Vice Chairman; James Byers and Fred Young. Also attending were: John Lisko, Solicitor; Brad Graham, Administrator; Sylvia House, Code Enforcement/Zoning Officer; Mike Condo, Roadmaster/Park Director; Jennifer Becknell, Secretary. (*Rick Baer was absent.*)

Heraty called the meeting to order at 7:01 p.m. and reminded the audience that meetings are audio recorded and posted to the Township website.

Graham opened the meeting with prayer, followed by the Pledge of Allegiance to the Flag.

Heraty asked for Public Comment. There were none.

An Alleman/Young motion passed 3-0-1 (*Heraty abstained as he was not present at the last meeting*) to approve the minutes of the July 8, 2014 Board of Supervisors Regular Meeting.

A Byers/Young motion passed 4-0 to approve the bills on the Treasurer's Report dated July 22, 2014.

A Heraty/Alleman motion passed 4-0 authorizing staff to send the RFPW-NBD (Request for Planning Waiver-Non Building Declaration) to DEP (Department of Environmental Protection) for Gavin Strait, lots 130A and 134A.

An Alleman/Young motion passed 3-1 (*Byers opposed*) approving the adoption of Ordinance Number 333, the Filer Road Speed Limit Ordinance, and authorizing the Chairman to sign all three copies. This ordinance will reduce the speed limit on Filer Road to 25 mph. The advertisement for this ordinance was conducted in accordance with law.

House reported that the new Taco Bell in Greencastle will open on the following Thursday or Friday.

Lisko inquired of House and Becknell that a copy of all ordinances that are adopted by the Township are marked as "True and Attested Copy", signed by the Secretary and sent to the Law Library within 30 days. House responded by confirming that this procedure is being followed.

Lisko informed the Supervisors that Portnoff has sent to the Township the revised Letter of Engagement and that Portnoff has responded to a list of concerns presented in an email from the Township.

A Young/Alleman motion passed 4-0 approving the document and authorizing the Chairman to sign the Letter of Engagement between Antrim Township and Portnoff Law Associates, Ltd. This letter summarizes the understanding of the work to be performed by Portnoff Law Assoc. and confirms the terms and conditions should Antrim Township decide to proceed with placing any delinquent sewer accounts with Portnoff Law Associates.

A Young/Heraty motion passed 4-0 authorizing staff to advertise the prepared ordinance "approving collection procedures and adopting interest, schedule of attorney fees, charges to be added to the amount collected as part of unpaid sewer fees for delinquent accounts", with the removal of the last line in section B(6) of Related Action. The sentence to be removed reads as follows: "In addition, the fees as set forth in Section 110-39(B)(1)(b) and (c) may be amended by Resolution of the Township of Antrim Board of Supervisors".

Condo informed the Supervisors that Antrim Township was presented with the opportunity to have PennDOT pave the Townships portion of Murray Road in conjunction with Quincy Townships paving project in same area. Condo explained that Antrim would enter into an Agility Program agreement with PennDOT. The Agility Program states that Antrim would do an equivalent amount of project work for PennDOT in the future, and it can be done at Antrim's scheduling. Condo suggested that Antrim could do crack sealing work for example. By entering into this agreement, Antrim would only need to pay for paving product, which is estimated by Condo to be \$61,395.84. This figure was calculated based on a 1 ½ inch scratch coat and a 1 ½ inch wearing course. The Township would benefit by not having to go through the bidding process, which means great savings on wage, paperwork and time.

A Heraty/Young motion passed 4-0 authorizing the Roadmaster to proceed with entering into an Agility Program agreement with PennDOT and also to proceed with purchasing the asphalt paving material needed for Murray Road.

Condo gave an update on the Hykes Road work, stating that the sewer repairs being conducted were met with a slight delay as they ran into a lot of underground water. In an effort to make sure this paving project on Hykes Road is sound, Condo recommends that the base coat be laid, wait 30 days to allow for any settlement then proceed with the topcoat. The Supervisors agreed. Alleman inquired if Valentine would be finished on time, to which Condo reported they would even though they were experiencing the same underground water problem. Alleman also stated that he did not see any "steel plates ahead" signs posted, to which Condo said he would inquire.

Heraty announced that there will be an Executive Session with no decisions to be announced afterwards.

A Heraty/Alleman motion passed 4-0 approving the G.H. Harris requested Per Capita Tax exonerations in the combined amount of \$1,243.00 for years 2001 through 2012.

Alleman asked the Roadmaster to check with the Borough of Greencastle to see if they would be interested in allowing the entire S. Washington Street to be posted as "Local Deliveries Only". Alleman stated this might alleviate some of the big truck traffic trying to make the turn at S. Washington Street and Baltimore Street.

Heraty called for Public Comment. There were none.

A Young/Byers motion passed 4-0 to adjourn the Regular meeting into an Executive Session at 7:32 p.m.

A Young/Alleman motion passed 4-0 to adjourn the Executive Session, back into the Regular Session at 7:50 p.m.

Heraty announced that during Executive Session potential litigation was discussed.

A Young/Alleman motion passed 4-0 to adjourn the Regular Meeting at 7:51 p.m.

Respectfully submitted,

Jennifer Becknell

Board of Supervisors Secretary