

# March 25, 2014 - Board of Supervisors - Minutes

Minutes of the Antrim Township Supervisors  
Regular Meeting  
March 25, 2014 7:00 PM

The Antrim Township Board of Supervisors met Tuesday, March 25, 2014 at the Antrim Township Municipal Building, located at 10655 Antrim Church Road, with the following members present: Pat Heraty, Chairman; John Alleman, Vice Chairman; Rick Baer and James Byers. Also attending were: Brad Graham, Administrator; John Lisko, Solicitor, Sylvia House, Code Enforcement/Zoning Officer; Claudia Hissong, Student Representative; Jennifer Becknell, Secretary. *(Supervisor Fred Young absent)*

Heraty called the meeting to order at 7:03 p.m. and reminded the audience that meetings are audio recorded and posted to the Township website.

Graham acknowledged the passing of Antrim Township's Road Foreman, William Trostle, who died on March 23, 2014. Trostle was still employed at the Township and had worked for Antrim Township for 19 years. Graham stated that Trostle's sense of ownership and commitment to the Township will be greatly missed by many. There was a moment of silence to honor William Trostle.

Graham opened the meeting with prayer, followed by the Pledge of Allegiance to the Flag.

Heraty acknowledged the Township's Student Representative, Claudia Hissong, for her recent achievement. Ms. Hissong won the title of Champion Intermediate Showman at the Majac Show held in Harrisonburg, VA during the March 8-9 weekend. Ms. Hissong was judged on how she presented her heifer and on how she answered questions from the judges.

Heraty asked for Public Comment. There were none.

An Alleman/Baer motion passed 3-0-1 (Byers abstained as he was absent from last meeting) to approve the minutes of the March 11, 2014 Joint Meeting between the ATMA and the Board of Supervisors.

An Alleman/Baer motion passed 3-0-1 (Byers abstained as he was absent from last meeting) to approve the minutes of the March 11, 2014 Board of Supervisors Regular Meeting.

A Baer/Alleman motion passed 4-0 to approve the bills on the Treasurer's Report dated March 25, 2014.

A Baer/Alleman motion passed 4-0 approving the modification request from Chapter 125 and 126 to Foremost Industries for 2375 Buchanan Trail West. Foremost is looking to add an 8' x 39' (312 sq. ft.) porch to the front of the building. The area for the porch is impervious as it was parking since the early 1980's. A land development plan and stormwater management is typically required, however this modification was granted as this addition will not increase stormwater run off.

An Alleman/Baer motion passed 4-0 approving the modification request from Chapter 125 and 126, and to waive the LUP (land use permit) fee to Life Scout Matthew Lynerd from Troop 95, Shady Grove, PA for 12055 Community Center Lane. The motion carried with one stipulation, which is:

The Township must receive a letter from the actual property owner, Shady Grove Community Center (SGCC), stating that they know of this planned project and approve. Lynerd would like to build dug outs on the SGCC ball field. A land development plan and stormwater management is typically required, however this modification was granted as the area of disturbance is so limited.

A Heraty/Baer motion passed 4-0 approving the 180 day plan extension request to Betty Bryan Smith, residential subdivision, Browns Mill Road, to allow time to receive approval of their SFPM (sewer

facility planning module) by DEP.

A Byers/Baer motion passed 4-0 approving the final plan for Joan and Richard Hall, residential subdivision, Grant Shook Road, as the Township received the SFPM (sewer facility planning module) approval from DEP.

An Alleman/Baer motion passed 4-0 approving the renewal of the Letter of Credit (LOC) for Kingsbrook Meadows in the amount of \$467,532.02, which is due to expire on May 9, 2014. A verification extending the LOC in the same amount shall be received no later than noon on May 8, 2014 or staff shall be authorized to draw on the LOC.

An Alleman/Baer motion passed 4-0 approving the renewal of the bond for Moss Springs in the amount of \$162,288.00, which is due to expire on May 11, 2014. A rider extending the bond for an additional year in the same amount shall be received no later than noon May 8, 2014 or staff shall be authorized to call the bond.

An Alleman/Byers motion passed 4-0 approving the renewal of the bond for Food Lion dispatch center in the amount of \$58,076.70, which is due to expire on May 31, 2014. A rider extending the bond in the same amount shall be received no later than noon May 30, 2014 or staff shall be authorized to call the bond.

An Alleman/Heraty motion passed 4-0 stating that Antrim Township wishes to participate in the class action lawsuit filed against Bank of America and other defendants, to which Antrim Township has been named as a party.

Solicitor Lisko informed the Supervisors that he had phone conversations with both Linus Fenicle and Scott Mehok concerning the March 11, 2014 joint meeting between the Supervisors and the Antrim Township Municipal Authority (ATMA). Fenicle and Mehok wanted to relay to the Supervisors that: the ATMA is looking to borrow money for their upcoming projects with a 20 year pay back period; concern about the legality of borrowing money from the Supervisors; fair comparison of interest yields between money market versus long obligation (10 or 20 year) notes.

Lisko informed the Supervisors that he is making progress with preparing the ordinance that will allow the Township to disconnect sewer on delinquent sewer customers. Lisko has not found anything so far in his research that states that we cannot proceed with disconnections. Lisko advised the Supervisors that during his research he did find another tool to use for collecting delinquent sewer accounts. Lisko explained that most mortgage companies carry a clause in their mortgages that states that if you become delinquent with your taxes and/or utilities, your mortgage is in default and can be foreclosed on. Many mortgage companies, once notified by a utility that money is owed by their mortgage customer, will pay the delinquent amount to the utility and then charge this payout back to their mortgage customer's escrow account.

A Heraty/Baer motion passed 4-0 authorizing the Township Solicitor and staff to proceed with inquiring and identifying which mortgage companies of our customers that are delinquent carry the default clause for delinquent utilities. Then inform the mortgage company of the delinquent amount due to the Township, in an attempt to collect these delinquent sewer bills.

A Baer/Heraty motion passed 4-0 approving the purchase of three pieces of equipment for the park concession stand based on the recommendation of the Park Director and the Antrim Township Park Committee. The Park Director received quotes on all three items and the following amounts were approved:

- Ice Machine: \$3,328.00
- Counter Top Fryer: \$835.00

· Heat Lamp: \$139.00

A Heraty/Baer motion passed 4-0 approving the “lease to own” agreement for obtaining a mini-trackhoe. This was a budgeted item for 2014. The Supervisors had decided while creating the 2014 budget that the Township would lease the mini-trackhoe for a year. Then, the Supervisors would review the use of the mini-trackhoe and decide if it had been used enough to warrant purchasing. Three different brands were reviewed and CAT was preferred.

An Alleman/Baer motion passed 4-0 approving the low quote for installation of retaining wall at the Township building, pending they provide proper license and insurance.. The low quote came from Wadel’s Stone & Hardscape, LLC in Marion, PA at \$10,600.00.

A Heraty/Baer motion passed 4-0 to rescind their motion from the February 11, 2014 meeting approving the Memo of Understanding with ATMA.

A Baer/Alleman motion passed 4-0 approving a resolution authorizing the signatures on the Federal Aid Reimbursement Agreement for the Martins Mill Bridge renovation project.

Graham gave an update on the Matrix/World Kitchen renovation as follows: the offices/staff have been relocated to the new section, interior work is complete; demolition work on old section to start in the next couple of days; siding on the front to follow demo work; paving and concrete work to be completed; more HVAC work to be done; and landscaping as weather allows. Jim Murray from Matrix said the estimated time of completion is 4-6 weeks and would like to give the Supervisors a tour when finished.

Graham gave an update on the Host Municipal Agreement with Waste Management, stating that John Wardzinski has a tentative approval and is working on getting the necessary signatures.

A Byers/Baer motion passed 4-0 approving the Martins Mill 5 Mile Challenge set for April 5, 2014, along with Workers Compensation coverage for Rescue Hose Co. No. 1 Fire Police for this event. This run will need partial road closures for Grant Shook Road, Filer Road, Worleytown Road and West Weaver Road. A letter from the Township indicating this approval will be sent.

A Baer/Byers motion passed 4-0 approving the VFW Greencastle Memorial Day Parade set for May 26, 2014, along with Workers Compensation coverage for Rescue Hose Co. No. 1 Fire Police for this event. The parade will utilize Route 16 to the Cedar Hill Cemetery. A letter from the Township indicating this approval will be sent.

Claudia Hisson reported that the last day of school is June 6 and graduation day for the seniors did not have to be changed.

An Alleman/Baer motion passed 4-0 to adjourn the Regular Meeting at 7:38 pm.

Respectfully submitted,

Jennifer Becknell

Board of Supervisors Secretary