

# March 11, 2014 - Board of Supervisors Regular Meeting

Minutes of the Antrim Township Supervisors  
Regular Meeting  
March 11, 2014 7:00 PM

The Antrim Township Board of Supervisors met Tuesday, March 11, 2014 at the Antrim Township Municipal Building, located at 10655 Antrim Church Road, with the following members present: Pat Heraty, Chairman; John Alleman, Vice Chairman; and Rick Baer. Also attending were: Brad Graham, Administrator; Mike Condo, Roadmaster/Park Director; Sylvia House, Code Enforcement/Zoning Officer; Claudia Hisson, Student Representative; Jennifer Becknell, Secretary.

*Note: The Antrim Township Municipal Authority (ATMA) is still meeting from the 6:00 joint meeting with the Board of Supervisors. The ATMA moved their meeting to the conference room and will re-join the Board of Supervisors sometime during their regular 7:00 meeting.*

Heraty called the meeting to order at 7:05 p.m. and reminded the audience that meetings are audio recorded and posted to the Township website.

Graham opened the meeting with prayer, followed by the Pledge of Allegiance to the Flag.

Heraty asked for Public Comment. There were none.

An Alleman/Baer motion passed 3-0 to approve the minutes of the February 25, 2014 Board of Supervisors Work Session.

An Alleman/Baer motion passed 3-0 to approve the minutes of the February 25, 2014 Board of Supervisors Regular Meeting.

A Baer/Alleman motion passed 3-0 to approve the bills on the Treasurer's Report dated March 11, 2014.

A Baer/Alleman motion passed 3-0 approving the stormwater exemption to Derrick and Lacy Horst as requested. The Horst property on Williamsport Pike predates the stormwater ordinance. The exemption was granted because the structures are existing and they are not adding any additional stormwater runoff.

An Alleman/Baer motion passed 3-0 approving a driveway modification for Strait to Berkley on Williamson Road to allow an existing shared drive to continue to be used. The planning commission recommended the modification request to be submitted and they support granting it. The Township's new regulations will allow shared driveways.

An Alleman/Baer motion passed 3-0 authorizing the chairman to sign the Standard Maintenance and Monitoring Agreement for Sheetz at Antrim Commons Business Park. This is a standard agreement required by our regulations.

A Baer/Alleman motion passed 3-0 approving the requested 365 day extension for the WCN Properties, in order to assess road improvements. The Antrim Township Planning Commission recommended granting this extension request.

An Alleman/Baer motion passed 3-0 approving the requested 180 day extension for Fayetteville Contractors, in order to obtain their NPDES permit. The Antrim Township Planning Commission recommended granting this extension request.

The final plan for Betty Bryan Smith (residential subdivision, Browns Mill Road) was tabled as the Township did not receive paperwork from DEP.

The final plan for Joan and Richard Hall (residential subdivision, Grant Shook Road) was tabled as the Township did not receive paperwork from DEP.

A Baer/Alleman motion passed 3-0 approving the final plan for Strait to Berkley, Williamson Road, a single family residential lot subdivision. A note will be added to the plan with the date and motion of the board approving the modification (as stated above) for the shared driveway that traverses the property to continue to be used.

A Baer/Alleman motion passed 3-0 approving the final plan for Derrick and Lacey Horst, Williamsport Pike, an Ag lot subdivision. The Township does not need to wait on the RFPW-NBD (request for planning waiver-non building declaration) response from DEP (Department of Environmental Protection), as the lot being created is an Ag lot and the SEO (Sewer Enforcement Officer) supports the lot size for the existing septic system based on the type of soils on the property.

An Alleman/Baer motion passed 3-0 approving the final plan for Sheetz at Antrim Commons, Antrim Commons Drive, commercial land development. This plan was conditionally approved on 3-12-13. All changes have been made, and all boards and committees have re-approved the plans. The Township has received the Repair and Improvement charge for 24 EDU's, and also the Standard Stormwater Maintenance and Monitoring Agreement (as approved above).

An Alleman/Baer motion passed 3-0 authorizing staff to send the RFPW-NBD to DEP for Derrick and Lacy Horst, Ag lot subdivision on Williamsport Pike.

A Baer/Alleman motion passed 3-0 approving the Agricultural Security Area Application for Darrel Martin et al, for 139 acres on Worleytown Road to default into the Ag Security program. The Antrim Township Planning Commission recommended allowing the property to be added to the Townships Ag Security area.

House, at the request of Heraty, informed the Supervisors of the status of the Ordinance Review Committee. John Lisko, the Board of Supervisor's Solicitor, has finished his review of the ordinance and his changes have been made. The Township is now awaiting the review results from Deborah Hoff (Solicitor for the Planning Committee) and Dewberry (Township engineer). Once these two reviews are received and the changes made, if any, then the Township will be able to advertise.

Heraty commended the great work and effort by the Ordinance Review Committee.

An Alleman/Baer motion passed 3-0-1 (Young abstained as he missed the discussion) approving a four (4) year lease with WPS (Hagerstown, MD) for the newest version of the copier we currently use at the Township. Our current lease agreement with WPS will expire in March 2014. Graham received three (3) quotes from various vendors on similar copiers. The low quote was from WPS. Our new lease agreement will be based on actual copies used, not an estimate as before. The new lease portion will be \$179.00/month with the monthly maintenance portion estimated at \$53.04/month, for a combined \$232.04/month. Over the 4 year term of the lease, the total cost will be \$11,137.92.

Young entered the meeting at 7:20 pm.

An Alleman/Baer motion passed 4-0 authorizing the Roadmaster to advertise for 2014 paving bids for the Hykes Road alone, as a solitary project. Graham reported that the Township has received an additional \$51,877.40 in Liquid Fuel allocation than budgeted, as a result of the state of PA passing the Transportation Bill. The Supervisors decided the Hykes Road project is of such size that it warranted bidding it out separately to avoid any delays. The Supervisors further discussed that additional paving jobs would probably be necessary, but could be bid out at a later date.

During the paving discussion the question was presented as whose responsibility it would be to raise the man-holes on Hykes Road with concrete rings, the Road Dept. or the Sewer Dept. It was decided to

take up this question with the ATMA board members when they re-enter the Board of Supervisors regular meeting.

Direction was given to the Park Director to proceed with the maintenance items on the concession stand as discussed and to offer the contract renewal to the current concessionaire for an additional year.. There are two years remaining on the current contract without having to rebid. The Supervisors decided to table the decisions on the equipment until Condo has a chance to research, gather pricing and review with the Park Committee for their input. The maintenance items are as follows:

- Safety netting to catch foul balls, as some were bouncing into the concession stand
- Odor in the water at the concession stand (already corrected)
- Lack of working water fountains due to the water problem (already corrected)
- Breakers tripping as too much power is being pulled on the existing circuits. There are plenty of outlets, so the Township will have the circuits rewired and separated
- Install a vent fan in closet to exhaust heat being built up.

The equipment items that were tabled and will be discussed at a later meeting are as follows:

- Ice machine
- Soda fountain machine
- Countertop fryer and a heat lamp

*Pause in meeting while Graham asked the ATMA to join the Board of Supervisors regular meeting.*

The ATMA stated that they would like to present their proposal for financing their current sewer projects (screw press and Shanks Church Road) to the Board of Supervisors at the April 8, 2014 meeting. This will allow for all members of the Board of Supervisors to be brought up to date on material covered at the joint meeting tonight, as two members were absent, allow for the Supervisors solicitor to review the documents presented, and also allow the ATMA to have additional feedback from their bond counsel.

After much discussion between the ATMA and the Supervisors, it was decided to add the cost of the concrete manhole risers to the paving bid specs as a separate line item. The staff will continue to research and try to determine which general ledger fund was used in the past to pay for these manhole risers.

A Young/Alleman motion passed 4-0 to adjourn the Regular Meeting at 8:00 pm.

Respectfully submitted,

Jennifer Becknell

Board of Supervisors Secretary