

February 25, 2014 - Board of Supervisors Meeting Minutes

Minutes of the Antrim Township Supervisors

Regular Meeting

February 25, 2014 7:00 PM

The Antrim Township Board of Supervisors met Tuesday, February 25, 2014 at the Antrim Township Municipal Building, located at 10655 Antrim Church Road, with the following members present: Pat Heraty, Chairman; John Alleman, Vice Chairman; Rick Baer; James Byers; Fred Young. Also attending were: Brad Graham, Administrator; John Lisko, Solicitor; Mike Condo, Roadmaster/Park Director; Sylvia House, Code/Zoning Officer; Claudia Hissong, Student Representative; Jennifer Becknell, Secretary.

Heraty called the meeting to order at 7:02 p.m. and reminded the audience that meetings are audio recorded and posted to the Township website.

Heraty opened the meeting with prayer, followed by the Pledge of Allegiance to the Flag.

Heraty asked for Public Comment. There were none.

An Alleman/Baer motion passed 5-0 to approve the minutes of the February 11, 2014 Board of Supervisors Regular Meeting.

A Byers/Alleman motion passed 5-0 to approve the bills on the Treasurer's Report dated February 25, 2014.

The final plan for Betty Bryan Smith (residential subdivision, Browns Mill Road) was tabled as the Township did not receive paperwork from DEP.

The final plan for Joan and Richard Hall (residential subdivision, Grant Shook Road) was tabled as the Township did not receive paperwork from DEP.

An Alleman/Young motion passed 5-0 approving the revised Molly Pitcher PRD staging plan, which is required to be updated annually, and this extends the phases out another year.

A Young/Alleman motion passed 5-0 approving the purchase of a wide format scanner at the cost of \$3,994.00. This scanner will be used to facilitate the scanning of miscellaneous plans/paperwork remaining to be added to the network and also for future approved plans. The Township will recoup some of the cost of the scanner by charging developers \$1.00 per page to scan in approved plans. The purchase of this scanner was not a budgeted item but will be charged against the budget category for contracted scanning services. The rationale is that it will be more cost effective as a purchase rather than a lease.

A Baer/Byers motion passed 5-0 authorizing staff to proceed with locating and purchasing an appropriate GPS unit for ESRI mapping system at the cost of not more than \$6,500.00. This unit is needed to efficiently and accurately use ESRI by allowing the Township to physically locate signs, culverts, manholes, etc.

A Baer/Young motion passed 5-0 approving the bond renewal for Trinity Lutheran Church in the same amount of \$198,026.07.

A Young/Baer motion passed 5-0 approving the Letter of Credit renewal for Heritage Estates West in the same amount of \$378,133.34.

Heraty announced that earlier this evening during the 6:00pm Work Session the Supervisors held an

Executive Session to discuss Personnel matters.

A Baer/Byers motion passed 5-0 authorizing the Roadmaster/Park Director to proceed with attaining competitive quotes and complete the replacement of the salt shed doors.

Graham opened a discussion regarding LERTA as a follow-up to the joint meeting with the County Commissioners, Representative Rock, Senator Eichelberger, School Board, Greencastle Borough and Antrim Township. Following input from Solicitor Lisko the Supervisors agreed unanimously that the Township will not be modifying the original LERTA map they had set. The Supervisors stated that the County Commissioners could make a decision on a case by case situation, and felt strongly that it would be a disservice to now remove an area from the LERTA map. The Supervisors also stated that the LERTA district map was not made in haste and was designed with a great deal of input from many outside sources.

A Young/Alleman motion passed 5-0 authorizing staff to proceed with advertising for Concessions RFP (Request for Proposals).

Graham informed the Supervisors that the ATMA has requested a joint meeting with them to be set for 6:00pm on March 11, 2014. The topics for discussion are: Financing of upcoming ATMA projects; Memo of Understanding for the waiving of sewer connecting fees for adding the Township building; and the joint water merger proposed with GAFCWA.

Heraty announced that due to a conflict of interest he would not be part of the next item discussion and he left the Boardroom.

A Baer/Byers motion passed 4-0-1 (*Heraty abstained from voting and was not part of the discussion process*) approving the latest version of the Host Municipal Agreement with Waste Management to be sent over to Waste Management for their final approval and signatures.

Heraty re-entered the Boardroom.

A Heraty/Baer motion passed 5-0 approving the FMLA (Family Medical Leave Act) paperwork to be processed as requested by a Township employee, which was discussed in the Executive Session.

A Baer/Young motion passed 5-0 approving the requested road closure of Williamson Road for the Flannery's Pub Run set for April 19, 2014.

An Alleman/Young motion passed 5-0 approving Workers Compensation coverage for the Rescue Hose Fire Police during the Flannery's Pub Run on April 19, 2014, if they choose to cover this event.

A Heraty/Alleman motion passed 5-0 authorizing staff to issue the Park Grant news release and post to website. The Supervisors decided that the \$15,000 allocated and budgeted for the three local area Ruritan clubs (\$5,000.00 each) will need proper application processing with documentation to what their intent for use will be for these funds. Also the Supervisors made it clear that the three local area Ruritan clubs could also apply for consideration for the available \$32,000.00 Park Grant funds in addition to receiving their \$5,000.00 allocations.

A Heraty/Baer motion passed 5-0 approving the FMLA paperwork to be processed for a Township employee as requested.

A Baer/Young motion passed 5-0 to adjourn the Regular Meeting at 7:57 pm.

A Heraty/Alleman motion passed 5-0 to reopen the Regular Meeting at 7:59 pm.

A Young/Baer motion passed 4-0-1 (Pat Heraty abstained) authorizing the John Alleman, Vice Chairman, to sign the Host Municipal Agreement with Waste Management (Mountain View Reclamation).

A Baer/Alleman motion passed 5-0 to adjourn the Regular Meeting at 8:00 pm.

Respectfully submitted,

Jennifer Becknell

Board of Supervisors Secretary