

# **January 28, 2014 - Board of Supervisors Meeting Minutes**

Minutes of the Antrim Township Supervisors

Regular Meeting

January 28, 2014 7:00 PM

The Antrim Township Board of Supervisors met Tuesday, January 28, 2014 at the Antrim Township Municipal Building, located at 10655 Antrim Church Road, with the following members present: Pat Heraty, Chairman; John Alleman, Vice Chairman; Rick Baer; James Byers; Fred Young. Also attending were: Brad Graham, Administrator; John Lisko, Solicitor; Mike Condo, Roadmaster/Park Director; Carl Rundquist, Public Works Director; Claudia Hissong, Student Representative; Jennifer Becknell, Secretary.

Heraty called the meeting to order at 7:00 p.m.

Heraty opened the meeting with prayer, followed by the Pledge of Allegiance to the Flag.

Heraty reminded the audience that meetings are audio recorded and posted to the Township website.

Heraty asked for Public Comment. There was none.

An Alleman/Baer motion passed 5-0 to approve the minutes of the January 14, 2014 Board of Supervisors Regular Meeting.

An Alleman/Baer motion passed 5-0 to approve the bills on the Treasurer's Report dated January 28, 2014, with a brief question about vehicle repair charges from a dealership.

A Byers/Young motion passed 5-0 to approve the ATAPCO request for a reduction of their Letter of Credit for the I-81 Exit 3 project. The \$2 Million Letter of Credit was approved to be reduced to \$1 Million as section 6(h) of the Assignment and Assumptions Agreement was satisfied when the construction contract was awarded to a contractor in July 2013.

Lisko called for an Executive Session.

A Baer/Byers motion passed 5-0 approving the purchase of a 2014 F-550 one-ton dump truck at the cost of \$79,400.00, from Keystone Ford through COSTARS. This purchase will be for the replacement of truck #17 and there is a trade-in allowance for truck #17 of \$8,000.00. This purchase was allocated in the 2014 budget for \$80,000.00.

A Baer/Byers motion passed 5-0 approving the purchase of a 2014 F-350 truck at the cost of \$36,526.00, from Keystone Ford through COSTARS. This purchase will be for the replacement of truck #23, which will either be offered to the local fire department or send to auction. This purchase was allocated in the 2014 budget for \$36,700.00.

A Byers/Baer motion passed 5-0 approving the purchase of a crack sealer with an air compressor included at the cost of \$46,760.00. This equipment was used and tested by the Township road department in the fall of 2013 and were very pleased with its performance.

A Baer/Alleman motion passed 5-0 approving the purchase of a backup generator for the Township Building at the cost of \$24,350.00. This purchase was allocated in the 2014 budget for \$33,000.00. There will still be the associated cost of hooking up the gas and electric to this generator, but is estimated to remain under budget.

Heraty announced that the Building Committee met just prior to this nights meeting to discuss the landscaping project for the Township building. This project was bid out with quotes ranging above

\$60,000.00 and it was decided to do this project in house. Mike Condo is estimating that our cost will be under \$20,000.00, with a better designed retaining wall in front of the Township building. The Supervisors gave the Roadmaster the direction to proceed with the landscaping project, based on the recommendation of the Building Committee, as their schedule and weather allows.

Graham opened the discussion of the delinquent sewer accounts and announced that the Township still has not heard back from the constable concerning the dates for Execution Sale of property for the remaining customers that have had a judgment issued against them. Lisko stated that under the Fair Reporting Act the Township could not list/report the debtors on their own behalf. However, if a resident of the Township submitted a Right-To-Know request, asking for the names and amounts owed by the delinquent customers, the Township could provide this data and they could publish this information.

Graham announced that the Allison House Museum has contacted the Township to inquire if there is interest in partnering with them in an effort to recognize the 250<sup>th</sup> anniversary of the Enoch Brown Massacre this year. The Supervisors asked that the Park Committee work on this project and make a recommendation.

Graham gave an update on the Martin's Mill Bridge renovation project. Due to personnel changes at PennDOT and the fact that MMB project has now been subbed out by PennDOT to an outside engineering firm, the Township has lost a little time. Right now the firm is reporting that they are re-reviewing items that have already been approved and will get finished within the next month. Then the Township will be placed on the PennDOT bid docket and go out to bid within two months. The hope is to receive the construction bids back and be ready by late spring-early summer. Graham announced that the ECMS paperwork that he submitted to PennDOT was kicked back due to the fact that a Resolution is needed to be passed giving him the authorization to sign the ECMS paperwork.

A Baer/Alleman motion passed 5-0 approving a Resolution be created that will be signed by the Chairman and the Vice Chairman giving rights to the Administrator to sign the ECMS application.

Graham announced the date for the joint meeting with Antrim Township, Greencastle-Antrim School District, Borough of Greencastle and the County Commissioners is set for February 19<sup>th</sup> (Wednesday), 2014, at 6:00pm located at the GA Middle School library. The topics to cover include economic development and LERTA. Alleman suggested that we also invite our State Representative as we need to know what the state can do to assist our Township in relation to economic development.

Becknell presented three options to the Supervisors for renewing the Pitney Bowes mailing system lease agreement; which were a 3 year, 4 year and a 5 year option. A Heraty/Baer motion was on the table when Young asked about the possibility of purchasing a mailing system outright. Heraty/Baer rescinded their motion, and the topic was tabled until staff can obtain information for the option of purchasing the mailing equipment.

The Supervisors reviewed their 2013 Priority List of projects that they had set to be completed by year end of 2013. They moved the items which were not completed or are in progress to their new 2014 Priority List. After much deliberation the Supervisors completed their 2014 Priority List, which is formatted differently than last year's list. (*see attached*).

An Alleman/Young motion passed 5-0 to adjourn the Regular Session into Executive Session at 8:02 p.m. The Supervisors stated that there may be a decision rendered after the Executive Session relating to sewer collection efforts on vacant properties.

A Young/Alleman motion passed 5-0 to adjourn the Executive Session, back into the Regular Session at 8:44 p.m.

A Young/Baer motion passed 5-0 to begin the process to change the Township Ordinance, and advertise

such, to give the ability for the Township/Municipal to disconnect sewer service for delinquent sewer customers.

A Young/Alleman motion passed 5-0 to adjourn the Regular Session at 8:47 p.m.

Respectfully submitted,

Jennifer Becknell

Board of Supervisors Secretary