

# **January 14, 2014 - Board of Supervisors**

Minutes of the Antrim Township Supervisors  
Regular Meeting  
January 14, 2014 7:00 PM

The Antrim Township Board of Supervisors met Tuesday, January 14, 2014 at the Antrim Township Municipal Building, located at 10655 Antrim Church Road, with the following members present: Pat Heraty, Chairman; John Alleman, Vice Chairman; Rick Baer; James Byers; Fred Young. Also attending were: Brad Graham, Administrator; John Lisko, Solicitor; Mike Condo, Roadmaster/Park Director; Sylvia House, Zoning/Code Enforcement Officer; Jennifer Becknell, Secretary.

Heraty called the meeting to order at 7:01 p.m. and told the audience that meetings are audio recorded and posted to the Township website.

Heraty opened the meeting with prayer, followed by the Pledge of Allegiance to the Flag.

Heraty asked for Public Comment. There was none.

A Byers/Baer motion passed 5-0 to approve the minutes of the January 6, 2014 Board of Supervisors Reorganization Meeting.

A Young/Baer motion passed 5-0 to approve the bills on the Treasurer's Report dated January 14, 2014.

An Alleman/Young motion passed 5-0 authorizing the RFPW-NBD (Request From Planning Waiver Non-Building Declaration) to be sent to DEP (Dept. of Environmental Protection) for Strait to Berkley, a residential lot addition on Williamson Road.

A Young/Baer motion passed 5-0 approving Deborah Hoff, Solicitor for the Planning Commission, to review the Zoning and Land Development chapters of the Ordinance during the review process. This would be in addition to John Lisko's review and was requested by the Planning Commission.

The Weeden family, who own the property at 2388 Buchanan Trail West, previously known as the Shelly Farm, came before the Board seeking direction for their request to have their property rezoned from Agricultural Residential to Industrial. After hearing from Matthew Weeden, son of Richard Weeden, the Supervisors stated that they would not be in favor of this rezoning request. The Supervisors added that the Weedens have the right to proceed with the zoning change application (noting the fee) if they still desired to do so.

House requested that the Board assign two Supervisors to the Ordinance Review Committee (ORC). It was agreed that if the Supervisors could not attend the actual ORC meeting during working hours, these two Supervisors would review the minutes/material from the meeting and provide their input. Pat Heraty and Rick Baer agreed to continue on the ORC.

A Young/Baer motion passed 5-0 to approve the full release of the performance bond for Antrim Commons Business Park Phase II in the amount of \$53,658.65. Dewberry has inspected all the improvements and has confirmed they have been installed per the plans.

An Alleman/Baer motion passed 5-0 to approve the full release of the bond for Graphics Universal in the amount of \$42,538.38. Dewberry has inspected all the improvements and has confirmed they have been installed as per the approved plans.

Lisko called for an Executive Session to discuss potential litigation and a personnel matter.

Graham asked to skip to agenda item 11B in order to facilitate the schedule of the Zoning Officer.

There was a lengthy discussion concerning the intersection of Hykes Road and Route 11, as two different developers have been responsible for the installation a traffic light at this intersection when the time comes. The developers are Molly Pitcher PRD and Norfolk Southern (NS). NS did a recent traffic study and was released by PennDOT from being responsible for this light. As a result of the Township's follow-up request, PennDOT agrees that Norfolk Southern should enter into a monitoring agreement for this intersection. The Supervisors gave direction to staff and solicitor to pursue a monitoring agreement with both developers for this intersection, which gives the Township some say to when traffic studies are conducted. The Supervisors also gave direction to Lisko to say no to the offer by Molly Pitcher PRD of \$175,000.00 towards this traffic light for the purpose of being relieved of the responsibility of this intersection.

Resident Bob Coladonato stated that Molly Pitcher received tentative approval on their plan with certain conditions, and agreed to them, so therefore Molly Pitcher can request changes but it would require another public hearing.

Graham asked that they conduct the Executive Session to utilize the Zoning Officer before her departure.

An Alleman/Young motion passed 5-0 to adjourn the Regular Session into Executive Session at 7:55.

An Alleman/Young motion passed 5-0 to adjourn the Executive Session back into the Regular Session at 8:37.

Heraty announced that no decisions were made during Executive Session and that potential litigation and a personnel matter was discussed.

A Young/Alleman motion passed 5-0 to approve the Park Policy changes made by the Park Committee and the Park Director. The first item to change is in the Purpose Section of the policy to include pavilions. The second item to revise was in the Field Availability Section of the policy to include a reservation process to follow to avoid a conflict of dates. The third item of revision concerns pavilion reservations. A start date was added to begin taking the reservations at the beginning of the year.

A Heraty/Young motion passed 5-0 to approve the movement of funds from the following Susquehanna Money Market accounts to Valley Forge Asset Management (VFAM) for investment in the following amounts. It was decided to leave \$1,000.00 in each of the five Money Market accounts to keep the account open once the money was transferred over to VFAM. From the General Account MMDA Public Funds (fund 01-108-110), move \$8,260,047.02 less \$1,000.00; From the Landfill Fund Special Revenue (fund 04-108-100), move \$6,854,781.99, less \$1,000.00; From Special Reserve-Landfill (fund 04-109-100), move \$1,079,017.47 less \$1,000.00; From Sewer Fund (fund 08-108-000), move \$428,076.15 less \$1,000.00; From the Capital Reserve (fund 30-108-100), move \$4,744,538.64, less \$1,000.00. Total of funds to transfer is \$21,366,461.27, less the \$5,000.00 to remain in the individual accounts.

A Baer/Young motion passed 5-0 to acknowledge for official record the Elected Tax Collector for Antrim Township is Sue Myers. Sue Myers was re-elected and her four year term began on 1-1-14.

After some discussion on the topic, the Supervisors decided to utilize the advertised Work Session date of January 21, 2014 to discuss the next steps after Execution Sale for delinquent sewer accounts and what to do on vacant homes.

A Young/Byers motion passed 5-0 approving the road closure of Grindstone Hill Road at Route 16 to Leitersburg Road, including closure of Corporal Rihl Drive onto Grindstone Hill Road, for the Operation God Bless America benefit motorcycle ride set for Sunday, June 1, 2014. The Supervisors also approved insurance coverage for Fire Police during this event should they choose to cover it.

Becknell presented to the Board of Supervisors a “Conflict of Interest” abstention form. This is being used as a tool by other Municipalities to document abstentions from specific votes. Lisko informed the Supervisors that they did not need to adopt this practice as they are a five member board, whereas a three member board is required to follow this practice. The Supervisors decided not to proceed with instituting the use of this form.

Heraty added to the January 21, 2014 Work Session agenda items the topic of creating a 2014 Priority List and review the 2013 Priority List they created last year.

An Alleman/Young motion passed 5-0 to adjourn the Regular Meeting at 9:06 p.m.

Respectfully submitted,

Jennifer Becknell

Board of Supervisors Secretary