

# **June 24, 2008 - Antrim Township Board of Supervisors**

## **MINUTES OF THE ANTRIM TOWNSHIP SUPERVISORS**

### **REGULAR MEETING**

**June 24, 2008 7:00 P.M.**

The Antrim Township Board of Supervisors held their regular meeting on Tuesday, June 24, 2008 in the Antrim Township Municipal Building, 10655 Antrim Church Road, with the following present: Chairman Curtis Myers, Rick Baer, James Byers and Sam Miller; Solicitor John Lisko, Zoning Officer Angela Garland, Director of Utilities Charles Goetz Jr., and Manager Ben Thomas Jr. Vice Chairman Fred Young III arrived late.

Visitors: K.E. Izer, Janet Helman, Ryan Granville, Wayne A. Singhas, Bob Coladonato, John Wardzinski, Dianne Smith and Francis Malachowski.

Chairman Myers called the meeting to order at 7:00 p.m. The meeting opened with prayer followed by the Pledge of Allegiance.

There was no public comment at this time.

Resolution #310: A Byers/Miller motion passed with four votes (Vice Chairman Young was absent at this time) to approve as written the minutes of the Antrim Township Supervisors Regular Meeting of June 10, 2008. The meeting minutes of the Antrim Township Supervisors Joint Meeting of June 23, 2008 were tabled as all who attended that meeting were not present at this time.

Vice Chairman Young arrived at this time.

Resolution #311: A Baer/Miller motion passed with unanimous vote to approve the payment of bills as listed on the Computer Printout dated June 23, 2008. Checks #'s 71484 and 71485 were withdrawn. Frederick Seibert Associates check number 71484 was held until Antrim Township Community Park plans were approved due to the extended design time and check #71485 was voided. General Fund - \$67,362.83; Sewer Fund - \$17,232.77.

Sam Runyon and Tex Myers did not attend the meeting in regards to a stream crossing permit, as listed on the agenda.

Manager Thomas introduced Greg Creasy of Grove Miller Engineers and Ryan Granville of P. Joseph Lehman Engineers. Mr. Creasy authored the SR0011 corridor study for Antrim Township. Township staff gave a power point presentation of the Route 11 corridor from Mason Dixon Road north to the Borough of Greencastle line. There are 10 intersections in that stretch of Route 11, five of which were recommended to have a left turn lane and a traffic signal. Creasy advised that Township representatives get with PA Department of Transportation (DOT) and come up with a plan to continue to be proactive and that PADOT had reviewed the report prepared by Grove Miller Engineers and had only minor comments.

Manager Thomas suggested prioritizing projects in that corridor and the first order of business would be moving the southbound off ramp at Exit 3 of I-81 slightly to the north to connect/line up with the proposed Perini Boulevard, ultimately tapping into grant money to fund 80% of the project with the developer to provide the remaining 20%. The second priority would be the construction of 50 feet of Phase II of the connector road at the Route 11/Exit 3 intersection. Third on the list would be to work with PennDOT to get on their list for construction on northbound Route 11 for a loop to southbound I-81 and last to look at the entire corridor intersection by intersection for major improvements.

Resolution #312: A Miller/Young motion passed with unanimous vote to meet with PennDOT to go forward with moving the southbound off ramp at Exit 3 of I-81 slightly to the north and explore the Township's interest and support as host of this other project.

Manager Thomas said that he will get with PennDOT representatives to set up a meeting to discuss these projects. Creasy and Granville reiterated the importance of staying on top of the Route 11 corridor projects and commended the Township and staff for being pro-active.

No official application was submitted for the fire works agenda item.

Resolution #313: A Byers/Baer motion passed with unanimous vote to send a zoning change request to a rezoning hearing. The zoning change request came from Mason Dixon Auto Auction to change land, which adjoins their existing property to the north and is owned by them, from Industrial Zoning to Highway Commercial Zoning to allow them to plan for the future. The hearing will be advertised.

Zoning Officer Angela Garland gave Supervisors a draft of a Nuisance Ordinance that addresses the issues of open burning, noise, grasses and weeds. If adopted the Ordinance would give residents the ability to take legal action against other residents who may be causing a nuisance. Supervisors will review the proposed Nuisance Ordinance in preparation for action at their next meeting to advertise a proposed ordinance.

Supervisors reviewed a recommendation from the Antrim Township Park Committee in reference to the Melrose Meadows II open space. The Park Committee recommended that the Board of Supervisors require the open space between Melrose Meadows Phase I and Melrose Meadows Phase II be developed per the plan, with a level area graded, seeded and mulched for playing fields, prior to accepting dedication of the land as a Township Park. As there were differing opinions among Supervisors, no action was taken on the Park Committee's recommendation as Supervisor Miller is consulting with land owner/developer Tom Shook.

Resolution #314: A Baer/Miller motion passed with four votes (Byers was out of the room) to grant a stormwater modification request for the Antrim Township Community Park Phases 3, 4 and 5 land development plan pertaining to a waiver for the Groundwater Recharge requirement as per Dewberry, the Township's engineer.

Supervisors signed and initialized Ordinance #312, which involved screening for land development plans, as approved at their June 10, 2008 meeting.

Resolution #315: A Myers/Miller motion passed with unanimous vote to approve a 1-year extension of bonding for Ron/Gene Ridge Road, with the stipulation that bonding be in place July 8, 2008. If bonding is not provided by July 8, 2008 the Township will pull the bond and complete the work.

Resolution #316: A Baer/Miller motion passed with unanimous vote to grant a 1-year extension for bonding for Cedarbrook with an increase of 10% in bonding. This bond must be received by July 21, 2008 or the Township will pull the bond and complete the work.

Solicitor Lisko informed Supervisors that he had received a request from David H. Martineau, representing Todd Auto Body, that the Township stipulate to stay enforcement proceedings pending an appeal submitted.

Resolution #317: A Miller/Young motion passed with unanimous vote to continue with the filing of two civil complaints against Todd Auto Body with the District Justice office and authorized Assistant Zoning Officer Sylvia House to sign the complaints and any other documents that would need signatures.

Resolution #318: A Baer/Miller motion passed with unanimous vote to sign a Settlement Agreement and Release with Buchanan Trail Creek Farm and refund a portion of the fees in the amount of \$22,259.10.

Resolution #319: A Young/Miller motion passed with unanimous vote to sign an addendum to a sewer agreement with Tex Myers. The addendum will go to the Antrim Township Municipal Authority for approval and signature.

Resolution #320: A Young/Miller motion passed with three votes (Miller abstained and Byers did not vote as they were not present at the June 23 meeting) to approve the Antrim Township Board of Supervisors Joint Meeting with the Antrim Township Planning Commission and Municipal Authority meeting minutes of June 23, 2008.

Resolution #321: A Young/Baer motion passed with unanimous vote to purchase 500 smoke detectors to jump start a program that would make a smoke detector available to dwellings in Antrim Township. Antrim Township will partner with Rescue Hose Co. to provide and install smoke detectors, with budgeted funds available to purchase another 200 smoke detectors if needed.

Resolution #322: A Young/Miller motion passed with unanimous vote to enter into a contract with Frontline Processing to enable the Township to receive payments by credit card for all services. At this time, credit cards can only be used when paying for these services in person.

Resolution #323: A Miller/Baer motion passed with unanimous vote to authorize advertisement to receive sealed bids for Phases 3, 4 and 5 of the Antrim Township Community Park project.

Resolution #324: A Young/Byers motion passed with unanimous vote to authorize Peggy Dixon, Antrim Township Real Estate Tax Collector, to charge the maximum allowable return check fee of \$50.00.

Resolution #325: A Byers/Young motion passed with unanimous vote to authorize the Manager and any Supervisor to attend America's Town Meeting Legislative Conference, September 30 through October 1, 2008 in Washington, D.C.

Resolution #326: A Miller/Young motion passed with unanimous vote to commit to funding for the Route 11/Route 16 engineering contingent upon approval of the Township/PennDOT Agility Programs and PennDOT providing project costs of a minimum of \$20,000 for the projects.

Resolution #327: A Young/Baer motion passed with unanimous vote authorized the Park Committee to put out a Request for Proposal for a 24-hour monitoring and security system for Martin's Mill Bridge Park.

Manager Thomas reported that work on file storage units is ongoing and that he desires to meet Paul Barnett, Rick Baer and Sam Miller as soon as possible to discuss where to place the files.

Supervisors Baer and Young will participate in mandatory National Incident Management System 700 training set for Tuesday, July 15 at 4 p.m.

Manager Thomas reported that PennDOT has rejected Antrim Township's personnel proposal for a professional engineer to oversee the construction of the Shared Use Trail on Grant Shook Road. The Township has appealed PennDOT's decision.

Manager Thomas noted that there are daily updates on the Township's website on the progress of the ongoing road projects. He also mentioned an editorial published in the *Public Opinion* lauding the transparency of Antrim Township through its extensive web site.

A Miller motion died for a lack of a second to allow the Township vehicle use policy to remain the same, when Supervisor Young said there were some issues that he wanted to address.

A review of the Township vehicle use policy was discussed at length. Supervisor Young said there would be no more reimbursement for employees using their personal vehicles for Township business, unless an employee was called out and the incident was in close proximity to their home. He also noted that the Roadmaster's Township truck had set out for two nights and that when there was adequate space in a garage, the vehicle should be parked inside. Others discussed the use of the Landfill Inspector's personal vehicle for his trips to the landfill and wanted him to use a Township vehicle for these trips.

Resolution #328: A Miller/Young motion passed with unanimous vote to keep the Vehicle Use Policy the same until a report prepared by Manager Thomas can be thoroughly reviewed and discussed.

The Izer Property Force Main agenda item was tabled.

Bob Coladonato asked if the emergency road exit in the Cedarbrook Development was built to Township standards and was told that staff would research his inquiry.

Chairman Myers called for an Executive Session at 9:30 p.m. to discuss personnel matters associated with the management study. Solicitor Lisko and staff were excused from the Executive Session.

Chairman Myers reported that the Supervisors came out of executive session and adjourned at 10:15 p.m.

Respectfully submitted,

Assistant Recording Secretary