

January 6, 2014 - Board of Supervisors

Minutes of the Antrim Township Supervisors
Reorganization Meeting
January 06, 2014 7:00 PM

The Antrim Township Board of Supervisors met Monday, January 06, 2014 in the Antrim Township Municipal Building, located at 10655 Antrim Church Road, with the following Supervisors present: Richard (Rick) Baer, John Alleman, James Byers and Pat Heraty. Also attending were Brad Graham, Administrator; Jennifer Becknell, Secretary. Supervisor Fred Young arrived after the start of the meeting.

Heraty called the meeting to order at 7:03 p.m.

Graham opened the meeting with prayer, followed by the Pledge of Allegiance.

Heraty called for Public Comment, and there was none.

A Byers/Baer motion passed 4-0 to appoint Pat Heraty as Temporary Chairman for the purpose of reorganization.

A Baer/Alleman motion passed 4-0 to appoint Jennifer Becknell as Temporary Secretary for the purpose of reorganization.

An Alleman/Byers motion passed 3-0-1 (Baer abstained) to affirm the election and appoint Richard Baer to the Elected Supervisor position.

An Alleman/Byers motion passed 3-0-1 (Heraty abstained) to appoint Pat Heraty as Chairman of the Antrim Township Board of Supervisors, as no other nominations were heard and nominations were closed.

A Baer/Heraty motion passed 3-0-1 (Alleman abstained) to appoint John Alleman as Vice Chairman of the Antrim Township Board of Supervisors, as no other nominations were heard and nominations were closed.

A Baer/Byers motion passed 4-0 to reappoint Joel Wenger and Delbert Myers to the Antrim Township Planning Commission for another 4 year term. *(new term to expire on 1-1-18)*

A short break was taken in order for the Administrator to give the Antrim Township Planning Commission, which was meeting at the same time as the Supervisors, the results of their appointments for the Planning Commission.

Young arrived at 7:07 PM.

A Baer/Heraty motion passed 5-0 to appoint Jennifer Becknell as Treasurer, with bond set at \$3M.

An Alleman/Byers motion passed 5-0 to appoint Brad Graham as Assistant Treasurer, with bond set at \$3M.

A Young/Baer motion passed 5-0 to appoint Jennifer Becknell as Secretary.

Heraty announced that the Richard Baer has agreed to remain on the Municipal Authority, as his term has not expired, until a replacement can be found for himself or for Elwood Myers.

A Byers/Young motion passed 5-0 to reappoint Kristy LaGoe, Nate Bacon and Jonathan Ott to the Antrim Township Park Committee.

A Young/Baer motion passed 5-0 to reappoint Rodney Zeger to the Antrim Township Zoning Hearing

Board.

A Byers/Baer motion passed 5-0 to reappoint John Lisko as Solicitor to the Antrim Township Board of Supervisors at a rate of \$110 per hour.

An Alleman/Baer motion passed 5-0 to reappoint Deborah Hoff as Solicitor to the Antrim Township Planning Commission at a rate of \$110 per hour.

An Alleman/Young motion passed 5-0 to reappoint Eileen Finucane as Solicitor to the Antrim Township Zoning Hearing Board at the rate of \$110 per hour.

A Byers/Alleman motion passed 5-0 to reappoint Linus Fenicle as Solicitor to the Antrim Township Municipal Authority at the rate of \$145 per hour, or \$250 per regularly scheduled monthly meetings.

An Alleman/Baer motion passed 5-0 to approve Martin & Martin, Dewberry, P. Joseph Lehman, Buchart-Horn and GHD as engineers for Antrim Township for 2014, as per their submitted rate sheets for 2014.

A Baer/Young motion passed 5-0 to reappoint Curtis Myers as Chairman to the Vacancy Board.

A Young/Baer motion passed 5-0 to appoint James Byers as Voting Delegate and Pat Heraty as the Alternate Voting Delegate for the 2014 PSATS State Convention.

An Alleman/Heraty motion passed 5-0 to continue the subscription for Township News for all Board of Supervisors, Planning Commission members and three copies for the Township office.

A Baer/Byers motion passed 5-0 to authorize attendance by officials at seminars and conventions and be paid according to the Second Class Township Code, at \$50.00/day.

A Baer/Byers motion passed 5-0 to appoint the following Supervisors and staff to the following various committees/positions:

- Representative to Parks (1): Pat Heraty
- Representative to EMS/Fire and Police (1): John Alleman
- Intergovernmental and Joint Venture Committee (2): James Byers and Pat Heraty
- Representative to Roads (2): Rick Baer and James Byers
- Economic Development Committee (2): Pat Heraty and Fred Young
- Personnel Committee (2): Pat Heraty and John Alleman
- Greencastle-Antrim Chamber of Commerce (1): Fred Young
- Greencastle-Antrim Area Development Corporation (1): Brad Graham
- Franklin County Emergency Services Alliance (2): Brad Graham and John Alleman
- Franklin County Council of Governments (2): Delegate-Brad Graham, Alternate Delegate-Fred Young
- Citizens Advisory Committee (2): Rick Baer and Fred Young
- Finance Committee (2): Fred Young and Pat Heraty
- Building Renovation Committee (2): John Alleman and Pat Heraty
- Joint Water Committee (2): John Alleman and Rick Baer

A Baer/Alleman motion passed 5-0 to reappoint Jonathan Piper as Sewage Enforcement Officer (SEO), with Ami Myers and William Bruck as alternates, with rate increases per 2014 rate sheet provided by Piper.

A Baer/Byers motion passed 5-0 to designate Susquehanna Bank as the Depository for Antrim Township funds.

A Baer/Alleman motion passed 5-0 to approve the requirement of two signatures on all checks. The two signers shall be any Supervisor and the Administrator.

A Young/Byers motion passed 4-0-1 (Baer abstained) to set meeting pay for members of the Planning Commission, Zoning Hearing Board and Municipal Authority at \$55.00 per meeting attended. No change from 2013.

A Baer/Alleman motion passed 5-0 to affirm the 2014 taxes for Antrim Township as follows:

- Real Estate Tax: zero (0)
- Real Estate Transfer Tax: 1%
- EIT (Earned Income Tax): 1%
- LST (Local Service Tax): \$10.00
- Per Capita Tax: zero (0)

A Byers/Baer motion passed 5-0 to approve the 2014 annual donation amount for Marion Fire Co. at \$10,000.

A Byers/Baer motion passed 4-0-1 (Alleman abstained) to approve the 2014 annual donation amount for Rescue Hose Co. No. 1 at \$75,000, plus an additional donation of \$36,850 to cover increased expenses due to call volume increase in Township.

A Young/Alleman motion passed 4-0-1 (Baer abstained) to approve the 2014 annual donation amount for Medic 2 at \$25,000.

A Byers/Baer motion passed 5-0 to approve the 2014 annual donation amount for Franklin County Fire Training Center at \$1,489.30, which is based on population.

An Alleman/Young motion passed 4-1 (Byers opposed) to approve the 2014 annual donation to Franklin County Drug Task Force at \$7,200.

A Baer/Young motion passed 5-0 to authorize the transfer from General Fund to the Capital Improvement Fund for Emergency Services, although the amount cannot be determined at this time.

A Baer/Alleman motion passed 5-0 to approve Workers Compensation insurance coverage for Rescue Hose Co. No. 1 Fire Police for covering upcoming events throughout the year and authorize Administrator to approve additional requests, which will be presented to the Board for final approval.

An Alleman/Baer motion passed 5-0 to affirm payment and reimbursement of Worker's Compensation Insurance premiums.

An Alleman/Baer motion passed 5-0 to affirm the bonds for employees to be set at \$50,000 for 2014.

A Baer/Heraty motion passed 5-0 to authorize the attendance to one convention per year for Road, Utilities and Zoning Departments.

A Baer/Alleman motion passed 5-0 to set the mileage rate for employees using their personal vehicles at \$0.56 per mile.

A Baer/Byers motion passed 5-0 to reaffirm the 2014 advertised meeting dates.

A Baer/Young motion passed 5-0 to approve Boyer & Ritter as an independent certified auditor for the completion of the 2013 Fund Audits and assistance with GASB-34.

An Alleman/Baer motion passed 5-0 to set the rental rates at the park as \$50 for the large pavilion and \$25 for the small pavilion.

A Heraty/Alleman motion passed 5-0 to accept the Antrim Township Personnel Policy, Holiday Schedule and Leave Policy, with no changes from 2013.

An Alleman/Young motion passed 5-0 to set the 2014 Christmas bonuses as \$150.00 for Full Time employees, \$75.00 for both Part Time and Seasonal Part Time employees.

A Byers/Baer motion passed 5-0 to reaffirm the existing Township funded Reimbursement benefit at \$1,750 for Dental/EyeCare/Hearing/Wellness/RX and Health Insurance Deductibles and Co-pays for 2014.

A Byers/Alleman motion passed 5-0 approving a 1.5% wage increase for all full time employees, which was accounted for in the 2014 budget and shall be effective 1-1-14.

A Young/Baer motion passed 5-0 to appoint Jennifer Becknell as the Representative to the Franklin County Area Tax Board, with Bill Needy as the Alternate.

A Young/Alleman motion passed 5-0 to appoint Bill Needy as the Representative to the Franklin County Tax Collection Committee, with Jennifer Becknell as the Alternate.

A Young/Baer motion passed 5-0 to affirm the election and appoint Franklin Klink to the Elected Auditor six year term, and to appoint Dianne Smith to the vacant two year term of Elected Auditor.

An Alleman/Heraty motion passed 4-0-1 (Baer abstained) to approve the minutes from the December 30, 2013 meeting.

Heraty stated that the advertised January 7, 2014 meeting will not be utilized by the Supervisors.

Baer stated that Rescue Hose should not be calling the Township to make a special run to the fire department after hours to salt their parking lot. The Supervisors all agreed that other arrangements/plans should be followed, such as keeping some salt supplies at the fire station for such treatments or call the Township during working hours. Graham will be reviewing this issue with the Rescue Hose Administrator.

Alleman requested the Supervisors to ask the staff to draft a letter to our Senator and Congressmen concerning the issue of the volunteer fire fighters being covering by the Affordable Health Care Act if they volunteer more than 30 hours. It was agreed to research further and discuss at next meeting.

Graham announced that the Township office will be closed on January 8th and 9th in order to relocate office staff from the work trailer back into the newly renovated building, including the phone lines and computers.

Byers stated that it should be a priority for the radios to be reprogrammed. Graham replied that the Roadmaster has it on his schedule to complete.

Heraty called for Public Comment. There was none.

A Young/Baer motion passed 5-0 to adjourn the Regular Meeting at 7:46 p.m.

Respectfully submitted,

Jennifer Becknell

Board of Supervisors Secretary