

# **December 10, 2013 - Board of Supervisors**

## **Minutes of the Antrim Township Supervisors**

### **Regular Meeting**

**December 10, 2013 7:00 PM**

The Antrim Township Board of Supervisors met Tuesday, December 10, 2013 at the Greencastle Senior Center, located at 10615 Antrim Church Road, with the following members present: Pat Heraty, Vice Chairman; Rick Baer; John Alleman; James Byers. Also attending were: Brad Graham, Administrator; John Lisko, Solicitor; Claudia Hissong, Student Representative; Jennifer Becknell, Secretary. Arriving after the start of the meeting: Fred Young, Chairman.

Heraty called the meeting to order at 7:01 p.m. and told the audience that meetings are audio recorded and posted to the Township website.

Heraty called on Graham to open the meeting with prayer, followed by the Pledge of Allegiance to the Flag.

Heraty asked for Public Comment. There was none.

An Alleman/Byers motion passed 3-0-1 to approve the minutes of the November 25, 2013 Joint Meeting with Borough of Greencastle and Greencastle Antrim School District. Rick Baer abstained, as he did not attend this meeting.

A Baer/Alleman motion passed 4-0 to approve the minutes of the November 26, 2013 Board of Supervisors Regular Meeting.

A Byers/Baer motion passed 4-0 to approve the bills on the Treasurer's Report dated December 10, 2013.

Fred Young arrived at 7:04.

A Baer/Alleman motion passed 5-0 approving the standard Stormwater Exemption Request to Richard and Joan Hall on Grant Shook Road. The Antrim Township Planning Commission (ATPC) recommended approval of this exemption request.

An Alleman/Baer motion passed 5-0 approving the Modification Request from 125-45, regarding joint use driveways, to Richard and Joan Hall on Grant Shook Road. This is an existing shared drive protected by an easement now shown on the new plan. The ATPC recommended approval of this modification to allow the continuation of the shared drive.

A Byers/Baer motion passed 5-0 approving the standard Stormwater Exemption Request to Betty Bryan Smith on Browns Mill Road. The ATPC recommended approval of this exemption request.

A Baer/Byers motion passed 5-0 approving the 180 day extension request to Food Lion, for the access drive extension, to allow time to address Army Corps and DEP comments. The ATPC recommended granting this extension request.

An Alleman/Young motion passed 5-0 approving the Sewer Facilities Planning Module (SFPM) to Richard and Joan Hall on Grant Shook Road. This SFPM is for a new septic system for a single family home. A resolution (#259) was passed approving the module so it can be sent to DEP.

A Byers/Alleman motion passed 5-0 approving the Sewer Facilities Planning Module (SFPM) to Betty Bryan Smith. This SFPM is for a new single family home connection onto public sewer along Browns Mill Road. A resolution (#260) was passed approving the module so it can be sent to DEP.

Lisko called for an Executive Session for a litigation matter.

A Heraty/Baer motion passed 5-0 approving the change order for the roof modifications, an increase of \$10,104.00. During the renovation project on the Township building, it was determined that additional support was needed for the roof deck.

A Baer/Alleman motion passed 5-0 approving two change orders from Wexcon for cost reductions on the sewer line installation project at the Township/Senior Center. The first change order is in the amount of \$15,674.75, allowed directional drilling, instead of open-cutting of the ditch. The second change order is in the amount of \$5,250.00 as the result of a modification to the line clean out specifications.

A Young/Heraty motion passed 5-0 to sign the Investment Agreement with Valley Forge Asset Management (VFAM). Lisko reviewed this final and modified agreement and stated that VFAM has met his requested changes to protect the Township. After a discussion, it was determined that at a later date the Supervisors will decide which bank accounts to utilize for investing and the exact amounts to transfer from our Money Market accounts.

Graham went back to the sewer line installation change orders to clarify that he was approved to sign these documents. The Supervisors informed Graham that he was indeed authorized to sign.

A Heraty/Baer motion passed 5-0 approving the 2014 Budget as advertised.

Becknell informed the Supervisors that Franklin Klink was elected during the last election for the six year term as the Township Elected Auditor and that there were no write-ins for the vacant Elected Auditor two year term. Becknell continued by stating that the Franklin County Board of Elections said that the Supervisors can appoint someone to this position since it failed to be filled during the election.

A Heraty/Young motion passed 5-0 appointing Dianne Smith as an Elected Auditor for the vacant two year term.

Becknell informed the Supervisors that the approved Christmas Bonus checks would be distributed along with the regular payroll checks on December 13, 2013.

Becknell updated the Supervisors that the complaint letter (dated 11-14-13) by a concerned citizen that was addressed to the Supervisors was handled by the Township Assistant Zoning Officer (AZO) and the details can be read in the current Asst. Zoning Officer's report.

Becknell informed the Supervisors that the Rescue Hose Co. No. 1 will hold their Annual Awards Banquet on Saturday, January 18, 2014.

Alleman announced that he, along with Graham, attended the Emergency Service Alliance meeting and that there was discussion concerning the County Radio Agreement that has not been signed yet. Lisko responded that he has made his recommendations to County and is waiting to hear back from them on the changes he proposed.

Alleman stated that he attended the Housing Ceremony for Rescue Hose Company's new Engine Tanker and it was well received.

Young congratulated Dianne Smith on her appointment.

A Baer/Alleman motion passed 5-0 to adjourn the Regular Meeting into Executive Session at 7:39 p.m.

A Baer/Alleman motion passed 5-0 to adjourn the Executive Session and to reconvene the Regular Meeting at 8:18 p.m.

Heraty announced that potential litigation was discussed during the Executive Session and no decision was made.

An Alleman/Baer motion passed 5-0 to adjourn the Regular Session at 8:18 p.m.

Respectfully submitted,

Jennifer Becknell

Board of Supervisors Secretary