

November 26, 2013 - Board of Supervisors

Minutes of the Antrim Township Supervisors
Regular Meeting
November 26, 2013 7:00 PM

The Antrim Township Board of Supervisors met Tuesday, November 26, 2013 at the Greencastle Senior Center, located at 10615 Antrim Church Road, with the following members present: Pat Heraty, Vice Chairman; Rick Baer; John Alleman; also attending were: Brad Graham, Administrator; Carl Rundquist, Public Works Director; Claudia Hissong, Student Representative; Jennifer Becknell, Secretary. Arriving after the start of the meeting: Fred Young, Chairman; James Byers; John Lisko, Solicitor; Mike Condo, Roadmaster/Park Director.

Heraty called the meeting to order at 7:01 p.m. and told the audience that meetings are audio recorded and posted to the Township website.

Heraty called on Graham to open the meeting with prayer, followed by the Pledge of Allegiance to the Flag.

Heraty asked for Public Comment. There was none.

An Alleman/Baer motion passed 3-0 to approve the minutes of the November 12, 2013 Board of Supervisors Regular Meeting.

A Baer/Alleman motion passed 3-0 to approve the minutes of the November 19, 2013 Board of Supervisors Work Session.

An Alleman/Baer motion passed 3-0 to approve the bills on the Treasurer's Report dated November 26, 2013.

Fred Young arrived at 7:03.

James Byers arrived at 7:05.

John Lisko arrived at 7:08.

Rundquist informed the Supervisors that the Township will not be receiving any money from the PennWorks grant application. Rundquist reported that he spoke to Sandy Orth of DCED and learned that this year the PennWorks program money was extremely competitive. PennWorks received 118 applications, of which only 38 were approved. Over \$300 million was requested and PennWorks only had \$17 million to spend. Rundquist explained that this indicates that 5.67% of the money requested was approved; thusly 94.3% of the expenditures requested were not approved.

A Byers/Baer motion passed 5-0 denying the sewer waiver request for the property located at 778 Allison Drive, Greencastle; account # 1876. The Supervisors followed the recommendation of the Antrim Township Municipal Authority (ATMA), which also denied this request at their 10-28-13 meeting.

A Byers/Alleman motion passed 5-0 approving the sewer waiver request for the property located at 1132 Olive Drive, Greencastle; account # 1716. The property is in foreclosure and has met the 180 day vacancy criteria. The owner must pay the sewer cap fee of \$50.00. The ATMA approved this sewer waiver request at their 10-28-13 meeting. No money owed in arrears.

A Young/Baer motion passed 5-0 approving the sewer waiver request for the property located at 961 Hykes Road, Greencastle; account # 1644. The property is in foreclosure and has met the 180 day vacancy criteria. The owner must pay the sewer cap fee of \$50.00. The ATMA approved this sewer

waiver request at their 10-28-13 meeting. This will not release the owner from the amounts previously owed, but will stop future billings from occurring.

An Alleman/Baer motion passed 5-0 approving the sewer waiver request for the property located at 3598 Coseytown Road, Greencastle; account # 854, pending Township staff receives verifiable proof that the sewer line has been capped. The property is not habitable and has met the 180 day vacancy criteria. The ATMA approved this sewer waiver request at their 10-28-13 meeting.

Mike Condo arrived at 7:18.

Rundquist updated the Supervisors on the process the contractor (Wexcon, Inc.), desires to use to install the sewer line for the Township and Senior Center. No objections were given when Rundquist explained directional drilling, which is a method being used more often these days to install this type of low pressure sewer system. Rundquist explained that the directional drilling process comes with a lot of advantages including a 10% price reduction on bid price.

Rundquist continued that the schedule for the Township/Senior Center sewer project is to start on December 9, 2013 and to be completed on January 14, 2014, with the contractor paying for all sewerpumping for both facilities during this period. A change order for the 10% deduction (\$15,674.00) will be presented at the December 10, 2013 meeting.

A Baer/Byers motion passed 5-0 approving Jonathan Ott to serve on the Antrim Township Park Committee, filling the vacancy produced when Mike Still resigned.

A Heraty/Young motion passed 5-0 approving a one year suspension to GABSA from participating in the 2014 Antrim Township Park Grant program for violating the terms of agreement of the program, by spending their 2013 grant money on unapproved items.

Graham announced that the Intergovernmental Agreement with Franklin County concerning radio usage will be delayed from signing, as our Solicitor has brought up a concern with the Hold Harmless clause that needs to be addressed with county. The Solicitor has responded with our concern and is waiting to hear back from county.

Graham provided the Supervisors with an update on the Townships ongoing sewer delinquency collection process, stating that the paperwork and fees have been submitted to the District Judge to begin the Execution Sale process on four properties. A list of these properties was provided to the Supervisors. Graham pointed out several additional accounts that the Township shall begin processing for Execution Sale. Also provided to the Supervisors were: the Billing Clerk's collection report for September thru November 2013; a report showing all sewer customers that owe \$381.15 or more (which is the equivalent of owing three quarters or more); and a report showing all customers that have had a Judgment filed against them, with the status, and the customers with liens filed on their properties.

Becknell updated the Supervisors that an email has been sent to Jason Pepe with Valley Forge Asset Management (VFAM) outlining the issues that need to be addressed before Antrim Township can place funds for investment.

Graham informed the Supervisors that both Joel Wenger and Delbert Myers have responded that they wish to remain on the Antrim Township Planning Commission for another term. The Supervisors all agreed that it is their intention to reappoint them both at the reorganization meeting in January, and to write a thank you letter to the individual who wrote a letter of interest for this board.

A Baer/Byers motion passed 5-0 approving two Public Notices to be advertised in the newspaper. The first notice is for announcing the Supervisors intent to appoint a Certified Public Accountant to audit the Township accounts and the second notice is announcing the final meeting date for 2013 of the

Board of Supervisors.

In an effort to make an official record of a decision made during a work session in which minutes were not taken, Young re-announced the motion made during the November 5, 2013 Work Session meeting as follows: A Baer/Alleman motion passed 3-0 approving a change order request of \$5,761.00 from Waynesboro Construction for the additional sidewalk work requested by the Township.

A Young/Byers motion passed 5-0 to adjourn into the Executive Session to discuss a Personnel matter and Potential Litigation at 7:51p.m.

A Young/Alleman motion passed 5-0 to adjourn the Executive Session and to reconvene the Regular Meeting at 8:33 p.m.

Heraty announced that two decisions need to be made from discussions during the Executive Session.

An Alleman/Baer motion passed 5-0 approving an equity increase for an employee, effective immediately with the next pay period.

A Heraty/Byers motion passed 5-0 announcing the intent of the Supervisors to require Norfolk Southern to comply with our ordinance in regards to the cell tower construction.

Mr. Bob Smith, from the audience, asked what an equity increase was. Graham stated that when reviewing salaries for the 2014 budget a discrepancy was discovered that a senior employee with more training/certifications was making less, thus an equity increase was required to equal out the department wages.

A Young/Byers motion passed 5-0 to adjourn the Regular Session at 8:34 p.m.

Respectfully submitted,

Jennifer Becknell

Board of Supervisors Secretary