

September 24, 2013 - Board of Supervisors

Minutes of the Antrim Township Supervisors

Regular Meeting

September 24, 2013 7:00 PM

The Antrim Township Board of Supervisors met Tuesday, September 24, 2013 at the Greencastle Senior Center, located at 10615 Antrim Church Road, with the following present: Fred Young, Chairman; Pat Heraty, Vice Chairman; James Byers; Rick Baer; John Alleman; Brad Graham, Administrator; John Lisko, Solicitor; Jennifer Becknell, Secretary.

Young called the meeting to order at 7:02 p.m. and told the audience that meetings are audio recorded and posted to the Township website.

Young opened the meeting with prayer, followed by the Pledge of Allegiance to the Flag.

Young asked for Public Comment. There was none.

A Heraty/Baer motion passed 4-0-1 (Byers abstained) to approve the minutes of the September 10, 2013 Board of Supervisors Work Session meeting.

A Baer/Heraty motion passed 4-0-1 (Byers abstained) to approve the minutes of the September 10, 2013 Board of Supervisors Regular meeting with the following correction: the vote count on the approval of the August 26, 2013 joint meeting between Board of Supervisors and the Antrim Township Municipal Authority should be listed as 3-0-1 (Byers absent and Alleman abstained).

A Byers/Baer motion passed 5-0 to approve the bills on the Treasurer's Report dated September 24, 2013.

A Baer/Alleman motion passed 5-0 granting a one year extension on the final Land Development plan for Grace Bible Church, Hoffman Road.

A Heraty/Alleman motion passed 5-0 granting a partial release of the bond amount for Antrim Commons Business Park, Hub One. Hub One requested a full release of their bond in the amount of \$1,660,471.12. The engineer for the Township recommended that the Township retain \$2,750.00 to cover the cost of as-built drawings that must be submitted for review. The amount to be released is \$1,657,721.12.

A Heraty/Baer motion passed 5-0 directing the Township Solicitor to take no action on the Tax Assessment Appeal by Greens at Greencastle Limited Partnership.

The Supervisors unanimously agreed that they will wait until the 2014 budget preparation work sessions are all completed, sometime in October or November, to see the actual budget results before making a decision on whether to increase the Local Services Tax (LST). Also, during this time the Emergency Services Committee will have a meeting with Rescue Hose Co. Inc. to ascertain their upcoming needs for 2014.

A Heraty/Alleman motion passed 5-0 authorizing the staff to contract Boyer & Ritter Certified Public Accountants and Consultants, offering a one year extension, for the Township annual audit of the financial records for 2013.

Graham informed the Supervisors that the Township has two Elected Auditor Vacancies for the November 5, 2013 Election. Franklin Klink is on the fall ballot for the 6-year term and there is no candidate listed for the 2-year term. It was relayed to the Supervisors as it was explained by the

Election Board, that there is no minimum required write-in's during the fall election to win. If the person with the most write-ins accepts the office, they are declared the winner.

A Baer/Byers motion passed 5-0 awarding the 2013 Line Painting project to Alpha Space Control, Chambersburg, in the amount of \$38,140.61, which is well within the budgeted amount.

A Heraty/Baer motion passed 5-0 accepting the resignation of Park Committee member Mike Still. It was stated that Mr. Still was instrumental in the progression of the Township Dog Park and that his presence on this committee will be missed.

A Baer/Byers motion passed 5-0 approving Fire Police coverage for a 5K race sponsored by the Presbyterian Church of Waynesboro, set for October 12, 2013.

A Heraty/Baer motion passed 5-0 approving the Ordinance Number 329 for the Repeal of Article III of Chapter 130 of the Code of the Township of Antrim entitled "Per Capita Tax". All Supervisors and the Secretary signed the ordinance, making the repeal effective January 1, 2013.

Graham gave an update on the Dog Park. The verbiage of the Rules and Regulations sign has been reviewed by the Township Solicitor, which had two additions. In order to enforce the rules and regulations by law, an ordinance needs to be passed. The Supervisors gave direction to staff to go ahead and post the Rules and Regulations sign and proceed with preparing and advertising the ordinance. The Supervisors also agreed to an October 7 opening of the Dog Park.

The letters written to the three commercial businesses that are delinquent on their sewer billings, and their landlords where applicable, were reviewed with the Supervisors. It was stated that with future billings, the Billing Clerk will now send the sewer bill directly to the landlord. There were no questions at this time, just encouragement to keep progressing on this delinquent collection project.

Becknell informed the Supervisors on the following: Received a direct deposit to the General Fund from PA Treasury in the amount of \$31,040.85 for General Municipal Pension System State Aid; Received a direct deposit to the General Fund from PA Treasury in the amount of \$115,439.42 for Volunteer Fire Relief Association; Received a letter from PA Department of Transportation stating the Estimated Liquid Fuels allocation for 2014 for Antrim Township is \$409,105.64.

Becknell presented the Supervisors the memorandum advising them of the 2014 Minimum Municipal Obligation (MMO) for the Pension Plan, which was calculated to be \$35,214.00

Baer commented that he thought the culvert work completed at Martin's Mill Bridge was done well.

Heraty called for an Executive Session for the Personnel Committee to discuss a personnel matter.

Graham informed the Supervisors that the Township Zoning /Code Enforcement Officer and he attended a MS4 Stormwater meeting at the County Planning office and a firm contracted by DEP.

Graham informed the Supervisors that the cutting/clearing of tree over growth on the west side of the Martin's Mill Bridge is being done by the property owner. There have been a couple of complaints recently regarding visibility of the bridge.

Young called for final Public Comment. There was none.

A Baer/Heraty motion passed 5-0 to adjourn into the Executive Session at 7:42 p.m.

A Heraty/Baer motion passed 5-0 to adjourn the Executive Session and reconvene the Regular Meeting at 7:58 p.m.

Young announced that personnel matters were discussed during the Executive Session and no decisions were made.

An Alleman/Baer motion passed 5-0 to adjourn the Regular Session at 8:00 p.m.

Respectfully submitted,

Jennifer Becknell

Board of Supervisors Secretary