

# **November 12, 2013 - Board of Supervisors Meeting Minutes**

Minutes of the Antrim Township Supervisors  
Regular Meeting  
November 12, 2013 7:00 PM

The Antrim Township Board of Supervisors met Tuesday, November 12, 2013 at the Greencastle Senior Center, located at 10615 Antrim Church Road, with the following members present: Fred Young, Chairman; Pat Heraty, Vice Chairman; Rick Baer; John Alleman; James Byers; also attending were: Brad Graham, Administrator; John Lisko, Solicitor; Sylvia House, Zoning/Code Enforcement Officer; Mike Condo, Roadmaster/Park Director; Claudia Hissong, Student Representative; Jennifer Becknell, Secretary.

Young called the meeting to order at 7:04 p.m. and told the audience that meetings are audio recorded and posted to the Township website.

Young opened the meeting with prayer, followed by the Pledge of Allegiance to the Flag.

Young welcomed Claudia Hissong to her first meeting with the Board of Supervisors as our new Student Representative.

Young asked for Public Comment. There was none.

An Alleman/Baer motion passed 5-0 to approve the minutes of the October 22, 2013 Board of Supervisors Regular Meeting.

A Heraty/Baer motion passed 5-0 to approve the bills on the Treasurer's Report dated November 12, 2013 with one correction to be made. Void check # 16879 on the sewer account and issue a new check to same vendor, Ganoe Paving, for correct amount of \$1,521.00.

A Heraty/Baer motion passed 5-0 approving the modification request from Chapter 125(N)(2) to J. Lester Myers Estate for existing shared driveway as there is an existing private shared drive described in the property owner's deeds. The Antrim Township Planning Commission did review this request and recommended granting.

[The next agenda item was TABLED: modification to chicken barn at 6618 Angle Road]

A Baer/Heraty motion passed 5-0 approving the modification request from Chapter 125 and 126 for a 60' x 80' building over existing macadam at 13899 Molly Pitcher Highway. This addition will not negatively affect stormwater management as the new building will be placed over existing macadam. Sewer planning is not needed because there are 4 EDU's assigned to the property and the meter reading shows less than 1 EDU being used.

A Heraty/Alleman motion passed 5-0 approving the modification from Chapter 125 and 126 for an 81" diameter fire ring with a 10'6" diameter paver kit for 12055 Community Center Lane. The Antrim Township Planning Commission recommended granting the modification.

A Heraty/Baer motion passed 5-0 approving the plan amendment for World Kitchen. World Kitchen wants to grade and pave the new parking area before winter, but will not be able to with the office building still in place. They have requested to change the parking layout by taking the part that would have gone where the office is and put it to the north side of the new parking area. This is a swap. No additional impervious area and no stormwater concerns. The change will be shown on the as-built plan once all improvements are completed.

A Heraty/Baer motion passed 5-0 approving a 270-day plan extension to Greens of Greencastle Phase

VI. The Antrim Township Planning Commission recommended granting the extension.

A Baer/Heraty motion passed 5-0 approving a 365-day plan extension to Century Commercial Park. The Antrim Township Planning Commission recommended granting the extension.

A Baer/Byers motion passed 5-0 approving the Final Plan for J. Lester Myers Estate, 2 lot subdivision (lot additions, Letzburg and West Weaver Road). This plan is multiple lot additions and no new building lots are being created.

A Heraty/Alleman motion passed 5-0 approving the Final Plan for Greens of Greencastle Phase III, Gavin Strait, Castlegreen Drive. This plan is multiple lot additions and no new building lots are being created.

An Alleman/Baer motion passed 5-0 authorizing the RFPW-NBD to be sent to DEP for the approved lot additions for Greens of Greencastle Phase III, Gavin Strait. No new flow is being created.

A Baer/Heraty motion passed 5-0 authorizing the RFPW-NBD to be sent to DEP for Food Lion Access. Exemption from Sewer Facilities Planning was granted as Mike McNulty, with DEP, determined that the minimal flows from this facility would not require a modification of our Act 537 plan. Therefore we are allowed to grant the waiver.

A Heraty/Byers motion passed 5-0 approving the Ordinance amendment to add the Dog Park Rules to Chapter 92, entitled "Parks".

A Heraty/Alleman motion passed 5-0 approving the full release of the bond # 9068591 in the amount of \$34,860.00 for Antrim Commons. This maintenance bond was for the dedicated sewer lines at Antrim Commons Business Park. Carl Rundquist, Public Works Director for Antrim Township, has inspected the lines.

House called for an Executive Session to discuss Potential Litigation.

A Heraty/Baer motion passed 5-0 to adjourn into Executive Session at 7:20 PM to discuss Potential Litigation.

A Heraty/Alleman motion passed 5-0 to adjourn the Executive Session and reconvene the Regular Meeting at 7:29. Young announced that Potential Litigation was discussed concerning Rolling Hills Subdivision and no action was taken.

Lisko reviewed Section 3204 of the Second Class Township Code with the Supervisors concerning their intent to place funds from the Township money markets with Valley Forge Asset Management (VFAM) for investments. Lisko advised that in order for the Township to invest with VFAM the following needs to occur: 1) VFAM needs to sign the "Certification of Compliance with the Second Class Township Code" that Lisko have prepared; 2) VFAM needs to provide the Township with a Collateral Pledge Agreement required by Act 72; 3) The paragraph on VFAM's Policy Statement (page 4, of form NA-9) requiring us to indemnify VFAM concerning the collateral to be pledged by banks should be modified requiring VFAM to indemnify the Township if the banks fail to provide the Township with the pledged collateral. The Supervisors agreed to table this decision until VFAM can comply with these requirements.

A Byers/Alleman motion passed 5-0 approving Claudia Hissong as the Student Representative for Antrim Township.

Graham moved agenda item K (budget discussion) up next, stating that during the 6:00 budget work session there was a split vote between the four Supervisors present concerning leaving the vehicle lift for the Township garage in the budget. The fifth Supervisor, now present for the Regular Meeting, voiced his opinion to be in favor of keeping the lift in the budget for 2014, stating the mechanics job

would be a lot safer.

A Baer/Heraty motion passed 5-0 approving the purchase of a Rascal Field Groomer at an estimated cost of \$3,894.00.

A Heraty/Baer motion passed 5-0 approving the purchase of the ESRI GIS program at the cost of \$39,600.00.

A Heraty/Alleman motion passed 5-0 approving the 2013 audit proposal from Boyer & Ritter at the cost of \$19,300.00, for the Township funds and the sewer portion of the Municipal Authority audit.

A Heraty/Alleman motion passed 5-0 approving the Meeting Calendar for 2014, with the one change of moving the Board of Supervisors 7:00pm meeting from November 11 (Tuesday) to November 10 (Monday) to allow for the observing of Veterans Day Holiday for the Township. The Supervisors also decided to leave the work session dates for January and February as indicated on the calendar, and to advertise as such.

A Baer/Byers motion passed 5-0 approving the 2014 Holidays for Antrim Township employees.

A Baer/Alleman motion passed 5-0 approving the change order for the Enoch Brown Culvert replacement. This is a deduction, as the concrete on this project was estimated at \$5,600.00 and actual came in at \$2,800.00.

A Baer/Heraty motion passed 5-0 approving the reduction of Street Light Rates to our customers as proposed by the Billing Clerk which would commence January 1, 2014. This reduction in rates is due to an excess in our Street Light fund as a result of going with a different energy provider.

A Byers/Heraty motion passed 5-0 approving the Franklin County Area Tax Board's proposed 2014 Operating Budget.

Becknell informed the Supervisors that the Township staff will be holding a meeting with our current credit card service provider next week in an effort to begin the process of being able to take credit card payments online and by phone.

Baer expressed condolences to the Forney family for the loss of Samuel Forney, Band Director for Greencastle Antrim High School.

Young congratulated Rick Baer on his reelection to the Board of Supervisors.

A Baer/Byers motion passed 5-0 approving Workers' Compensation coverage to our Fire Police during the Waynesboro Christmas tree lighting on November 22 and the Waynesboro Christmas Parade on November 23, if our Fire Police choose to participate in these events.

Graham informed the Supervisors that the intergovernmental meeting (Township/Borough/School Board) is still planned for November 25 (Monday) at the Greencastle Middle School.

A Baer/Heraty motion passed 5-0 to adjourn into the Executive Session to discuss a Personnel matter at 8:04 p.m.

A Heraty/Baer motion passed 5-0 to adjourn the Executive Session and to reconvene the Regular Meeting at 8:42 p.m.

Young announced that personnel matters were discussed during the Executive Session.

An Alleman/Heraty motion passed 5-0 to adjourn the Regular Session at 8:42 p.m.

Respectfully submitted,

Jennifer Becknell, Board of Supervisors Secretary