

October 8, 2013 - Board of Supervisors

Minutes of the Antrim Township Supervisors
Regular Meeting
October 8, 2013 7:00 PM

The Antrim Township Board of Supervisors met Tuesday, October 8, 2013 at the Greencastle Senior Center, located at 10615 Antrim Church Road, with the following present: Pat Heraty, Vice Chairman; James Byers; Rick Baer; John Alleman; Brad Graham, Administrator; John Lisko, Solicitor; Sylvia House, Zoning/Code Enforcement Officer; Carl Rundquist, Public Works Director, Jennifer Becknell, Secretary. Fred Young, Chairman arrived late.

Heraty called the meeting to order at 7:00 p.m. and told the audience that meetings are audio recorded and posted to the Township website.

Graham opened the meeting with prayer, followed by the Pledge of Allegiance to the Flag.

Heraty asked for Public Comment. There was none.

An Alleman/Byers motion passed 4-0 to approve the minutes of the September 24, 2013 Board of Supervisors regular meeting.

A Baer/Alleman motion passed 4-0 to approve the bills on the Treasurer's Report dated October 8, 2013.

An Alleman/Baer motion passed 4-0 authorizing staff to open an escrow account for Gate 7 for the deposit of \$2,000.00 for financial security. Gate 7 is required to keep a form of financial security in place for the construction of their sidewalk.

A Baer/Alleman motion passed 4-0 approving the modification from Chapter 125 entitled "Subdivision and Land Development" and from Chapter 126 entitled "Stormwater Management" for Antrim Commons Business Park Hub One to construct a 12' x 16' pavilion on their property since it will not adversely affect their stormwater management.

A Byers/Baer motion passed 4-0 approving the renewal of the Letter of Credit (LOC) for Greens of Greencastle Phase 5. The LOC is due to expire on October 27, 2013 in the amount of \$54,120.00. A verification is needed renewing the LOC no later than noon, October 25, 2013 or staff shall be authorized to draw on the LOC.

A Baer/Byers motion passed 4-0 authorizing the Resolution (# 258), allowing the Greencastle Senior Center to connect to the Antrim Township sewer line and to send this Sewer Facilities Planning Module into Department of Environmental Protection (DEP).

Rundquist gave an update on the Sewer Line Bid, stating that the bid has been advertised appropriately announcing a pre-bid meeting for October 9 at 10:00am and the bid opening set for October 15 at 2:00pm. An agreement was signed with Phillip and Kimberly Oberholzer allowing the Township and the Senior Center to connect to their sewer line, and a check was issued to the Oberholzer's for \$11,922.00 for this purpose. Rundquist also stated that the Township has an agreement with Franklin County for reimbursement of their share of the construction costs associated with this sewer connection project.

A Baer/Byers motion passed 4-0 approving the testing portion (sampling) of Headworks analysis to be completed, which is estimated to cost \$30,000.00 - \$35,000.00. This testing (roughly 900 samples) is a requirement of the Township's NPDES permit for the pretreatment program. The Headwork analysis proposed sampling plan was submitted to the EPA by GHD in July of 2013 and was approved by the

EPA. This testing will be completed by ALS (Analytical Lab Services) Group and will take place as soon as possible.

Young arrived at 7:18 pm.

Graham informed the Supervisors of the renovation project change order #3, which was given for informational purposes only as the Building Committee was previously given permission to approve any change order under \$3,000.00 for expediency. The change order (#3 for Waynesboro Construction) was for \$2,215.00 and was the result of additional materials required/ labor costs due to the interior metal beams being higher than anticipated /normal. The architect considered this a reasonable request.

Graham opened a discussion about the Shared Use Trail (SUT) by handing out various maps showing various completion route options. The Supervisors discussed in length the various options posed. It was decided that this SUT topic will be presented to the Park Committee for their input on which option seemed the best and then proceed. The Supervisors stated that no matter which SUT design is selected, the Township should proceed while keeping in mind not to finish with asphalt the sections of the SUT that will intersect with the proposed location of the Shanks Church Rd. sewer line project. This will prevent having to tear up the SUT to lay the sewer line and then repave.

Graham inquired from the Supervisors if they had any discussion topics for the next joint meeting with the Borough of Greencastle and the School District. The items suggested by the Supervisors were as follows: ask the School District and Borough to give an update on the challenges they face for the upcoming year; a trust set up for the protection of the school farm; review the inter-governmental cooperation process of funding projects (such as what the Township can and cannot assist in funding).

A Baer/Alleman motion passed 5-0 authorizing the Greencastle Exchange Club the use of Mason Road as a detour route for the Halloween Parade set for October 25, 2013.

Graham stated that an Executive Session will be held after the conclusion of the regular meeting with a decision to be announced afterwards.

The Supervisors gave staff direction to proceed with sending out the Letters of Interest to the six (6) committee members who have terms expiring on January 1, 2014 to see they are interested in reappointment. The committee's are: two positions on the Planning Commission; one position on the Municipal Authority; one position on the Zoning Hearing Board; and three positions on the Park Committee, as one person has already resigned from this committee.

Becknell gave a brief update on the Township mandatory staff meeting set for October 15, 2013. A representative from Pennsylvania Municipal Retirement System (PMRS), Benecon and ConnectCare3 will be here to present information and to answer questions.

Heraty asked for Public Comment. There was none.

An Alleman/ Bear motion passed 5-0 to adjourn into the Executive Session at 7:56 p.m.

A Young/Alleman motion passed 5-0 to adjourn the Executive Session and reconvene the Regular Meeting at 8:02 p.m.

Young announced that personnel matters were discussed during the Executive Session.

An Alleman/Baer motion passed 5-0 approving pay increases for two employees that have satisfactorily completed their probationary period.

A Young/Heraty motion passed 5-0 to adjourn the Regular Session at 8:03 p.m.

Respectfully submitted,

Jennifer Becknell, Board of Supervisors Secretary