

August 27, 2013 - August 27, 2013 Board of Supervisors Minutes

Minutes of the Antrim Township Supervisors

Regular Meeting

August 27, 2013 7:00 PM

The Antrim Township Board of Supervisors met Tuesday, August 27, 2013 at the Greencastle Senior Center, located at 10615 Antrim Church Road, with the following present: Fred Young (Chairman), Pat Heraty (Vice Chairman), Rick Baer, John Alleman, Brad Graham (Administrator), John Lisko (Solicitor), and Jennifer Becknell (Secretary). *James Byers arrived at 7:48.*

Young called the meeting to order at 7:03 p.m. and reminded the audience that our meetings are audio recorded and posted to our website.

Young opened the meeting with prayer, which was then followed with the Pledge of Allegiance to the Flag.

Young called for Public Comment.

Angie Mellott, 10335 Antrim Church Road, came before the Supervisors requesting a "School Bus Stop Ahead" sign at her child's bus pick-up/drop-off location. This is a new stop and the bus stop is situated right as you are approaching a hill. Mellott mentioned that she has spoken with Mike Condo, the Township Roadmaster about the issue. The Supervisors stated that they do not have a problem with this request, and asked that she wait to hear from Condo once he has had a chance to review the situation on Antrim Church Road.

Chad Murray was at the meeting for another matter, but commented that he knew first hand that a "School Bus Stop Ahead" sign is warranted in this area as he was almost rear-ended while stopped waiting for the bus stop.

Chad Murray and Dale Hostetter, members of the Antrim Township Municipal Authority (ATMA) and Jason Gearhart from Greencastle Area Franklin County Water Authority (GAFCWA) came to the meeting to update the Supervisors on the progress of the joint committee, which was formed to facilitate bringing the two water systems together as one. Gearhart reported that they are having regular monthly meetings and have decided to put out a RFQ (Request for Qualifications) for consultants to conduct a study this fall. Gearhart explained that this study to be conducted will be much different from the previously completed Feasibility Study, which examined mainly the assets and financial records of each entity. This new study would deal more with the operational and structural make-up for the newly formed water authority, such as how the staff and board members should be designated. Gearhart requested that the Supervisors submit any questions they would like to have answered to the committee by the end of September, so the questions could be addressed by the consultant during the fall study. The results of this study should be available in early 2014. Gearhart stated that he relayed the same information as he did tonight with the Borough Council.

The Supervisors did not approve the Work Session minutes from August 13, 2013, stating that only two Supervisors were in attendance at that Work Session and did not meet the quorum requirement for an approval vote.

An Alleman/Heraty motion passed 4-0 to approve the minutes from the August 13, 2013 Board of Supervisors Regular meeting.

A Heraty/Alleman motion passed 4-0 to approve the bills as they appear on the Treasurer's Report dated August 27, 2013.

An Alleman/Heraty motion passed 4-0 authorizing the Chairman to sign the Plan Amendment for Barvinchack. The plan amendment approved at the last meeting removes the Agricultural note from the Barvinchack's plan.

An Alleman/Heraty motion passed 4-0 to table the Norfolk Southern Tax Appeal topic, stating they did not want to give a response at this time to whether they oppose the appeal or not.

Graham gave an update for the Roadmaster, stating that our paving contractor will start Willowdale Road on Thursday (8-29-13) and the State Line paving will start next week.

Graham opened the topic of LST (Local Services Tax) by recapping what had been previously discussed at the prior meeting and stating the information that has been sent out from John Lisko and Jim Clapper, from Franklin County Area Tax Bureau. Lisko stated that 25% of all monies collected by the LST must go the EMS (Emergency Medical Services), with the remainder for roads. Lisko stated that back in 2007 or 2008, the Board of Supervisors at the time advertised to enact the \$52.00 rate for LST and then voted not to do so. Young said the only person on the Board now that could shed some light on the decision made then is not present at this time (James Byers). Young asked to table the topic until we try to determine what the Board's reasoning was at that time.

A Heraty/Baer motion passed 4-0 approving the transfer \$950,000.00 from the Sewer MMA (Money Market Account) to a newly opened account titled Capital Improvement Fund-Sewer, which would be an ATMA controlled account. This transaction was decided to be performed at the joint meeting on 8-26-13 between the Board of Supervisors and ATMA to be in compliance with the Lease Agreement between the two entities.

A Baer/Heraty motion passed 4-0 approving a change order on the Township Building Renovation Project. Support cables were discovered in a wall which needs to be relocated, and will not change the floor plan. This is the first change order in the project and the cost is \$2,007.00.

An Alleman/Heraty motion passed 4-0 approving the renewal of the Comcast Franchise Agreement. Lisko gave the Supervisors a recap of the changes/modifications since their last review. Such changes included that Comcast requested a 15 year agreement. Antrim countered with a 5 year term, and it was agreed for a 10 year term. Complimentary cable modem access for certain public buildings within the Township are included. Lisko stated that most of the changes were with the legal terminology. The Agreement is Non-Exclusive, meaning another provider can come into Antrim and offer an agreement. Lisko stated that Comcast would not be providing free cable modem service to the fire stations.

A Baer/Heraty motion passed 4-0 granting authorization for the Administrator to offer a stipend of \$20.00/Saturday to our current recycling attendant (Rhodes Computer Services) if he chooses to do so, in an effort to help off-set the expense of opening/closing the recycling facility. Rhodes agreed to do the open/close in exchange for being able to collect discarded computers and electronic equipment.

Becknell gave an update on the repealing progress of the Per Capita Tax for Antrim Township, stating that we must advertise for three weeks with ads running on Sept. 5, Sept. 12 and Sept. 16. The ads include the Public Notice announcing the repeal of the Per Capita Tax and also a copy of the Ordinance to enact this decision. The Ordinance will be signed at the September 24, 2013 Board of Supervisors Regular meeting, and will be effective retro to January 1, 2013. Becknell called for an Executive Session to discuss a personnel matter.

Alleman asked for the status on the Martin Mills Bridge renovation project. Graham stated the last communication is that PennDOT still has the final review of the plans to complete. There hasn't been a big rush on this because we were not making our deadline for going into construction before fall. This project will now be pushed out to early spring. Alleman mentioned potential changes coming from the Federal government on prevailing wages and other issues after the first of the year. Graham said that he

would try to push for approval so we can bid the job and get the prices locked in now.

Heraty asked when the next update would be on the delinquent sewer accounts collection progress. Becknell announced that it would be given at the next meeting, September 10, 2013, stating that the billing clerk has already been informed to have the reports prepared for this date. Heraty also called for an Executive Session to discuss a personnel matter.

Young thanked the ATMA members for coming to the meeting this evening and told them that the ATMA members are appreciated greatly for their service.

Young opened the floor for Public Comments.

Robert Smith inquired how old the electronic equipment could be that is dropped off at our recycling center. Graham responded that the computer equipment is not an issue, but there might be a fee for dropping off old televisions.

An Alleman/Baer motion passed 4-0 to adjourn into the Executive Session at 7:47 p.m. Fred Young stated that no decisions are intended to be made afterwards, just giving direction to staff.

James Byers arrived at 7:48 p.m. and joined the Executive Session.

A Heraty/Baer motion passed 5-0 to reconvene the Regular Meeting, adjourning the Executive Session, at 8:30 p.m.

Young announced that personnel matters were discussed during the Executive Session and no decisions were made.

Young provided a brief update on negotiations for the Host Municipal Agreement. He explained that one of the primary issues is what will be included when calculating the fees to be paid to the Township.

Graham informed the Supervisors that there are concerns with the roof on the Township Building. Since the best time to do this work would be now, while the renovation is in progress, the BOS asked that a proposal for a change order to the project be prepared for consideration.

A Bear/Byers motion passed 5-0 to adjourn the Regular Meeting at 9:04 p.m.

Respectfully submitted,

Jennifer Becknell

Board of Supervisors Secretary