

July 9, 2013 - July 9, 2013 Board of Supervisors Meeting

Minutes of the Antrim Township Supervisors

Regular Meeting

July 09, 2013 7:00 PM

The Antrim Township Board of Supervisors met Tuesday, July 09, 2013 in the Antrim Township Municipal Building, located at 10655 Antrim Church Road, with the following present: Fred Young (Chairman), Rick Baer, James Byers, Sylvia House (Zoning/Code Enforcement Officer), Brad Graham (Administrator), John Lisko (Solicitor), Carl Rundquist (Public Works Director) and Jennifer Becknell (Secretary). *Pat Heraty (Vice Chairman) and John Alleman absent.*

Young called the meeting to order at 7:04 p.m. and reminded the audience that our meetings are audio recorded and posted to our website.

Young opened the meeting with prayer, which was then followed with the Pledge of Allegiance to the Flag.

Young called for Public Comment. There were none.

A Baer/Byers motion passed 3-0 to approve the minutes from the June 25, 2013 Regular Meeting.

A Baer/Byers motion passed 3-0 to approve the bills as they appear on the Treasurer's Report dated July 09, 2013.

A Byers/Baer motion passed 3-0 granting modification from changing the existing stormwater features for Taco Bell. The Arby's restaurant on John Wayne Drive will be completely demolished and replaced by a Taco Bell. The rebuilding process by Taco Bell will allow for a reduction in impervious area as they are adding more landscape islands, thus decreasing water run off and the need for additional stormwater controls. There is currently no flooding on this site.

A Baer/Byers motion passed 3-0 conditionally approving the final Land Development Plan for PMC Enterprise, Inc., which is for the Auto Zone to be located on East Baltimore Street. The conditions set by the Supervisors are that PMC Enterprise must: 1) establish Financial Security, 2) address the comments from the engineers and Township staff, 3) a note to be placed on the plan stating the Lighting Plan shall be submitted for review and approval by the Township engineer before the Land Use Permit can be issued, 4) plan signed by GAFCWA (Greencastle Area Franklin County Water Authority). The plan will not be signed or recorded until these conditions have been satisfied. This plan has been approved by both the ATMA (Antrim Township Municipal Authority and the ATPC (Antrim Township Planning Commission). House stated that PMC Enterprise, Inc. will comply with all Township regulations/ordinances. The conditional approval letter will allow them to keep their forward momentum in seeking a store number assignment, which will in turn start the Lighting Plan progression.

A Baer/Byers motion passed 3-0 to authorize the release of the bond for Antrim Commons Business Park lot 10. The bond, in the amount of \$341,757.90, was for the grading project for Sheetz and can be released in its entirety according to Dewberry after they completed their final inspection.

House tabled the agenda item for Marcreek Farms concerning the release of the certified check, as the Township has not had a response back from Dewberry.

Rundquist reviewed with the Supervisors the Dewatering Design Proposal by GHD Engineering, giving the results of the Dewatering Pilot Plant Study and stating that this project is a requirement of

DEP (Department of Environmental Protection). The cost for the design of the proposed Dewatering system is estimated at \$148,500.00, which will be completed in five (5) steps, with step one (screw press pilot study) already completed at a cost of \$4,300.00. Scott Crosswell with GHD Engineering was on hand to answer questions. The discussion drifted away from the design costs to the actual costs for the project to be completed. Byers asked if the screw press will be custom built for our facility. Crosswell responded that the system is usually designed with stock items, the system will be constructed of stainless steel parts, and will have a life expectancy of 20-30 years. Rundquist added that many other improvements to the sewer facility are added into this project, such as new HVAC system, new lighting, painting, new eyewash, secondary chemical containment system, provide remote status and alarm displays of existing PFP in the operations building. Lisko advised the Supervisors that this is a Capital Improvement project for the ATMA and they are the authority which should approve this project, sign the agreement with GHD and then request the funds from the Board of Supervisors.

A Young/Byers motion passed 3-0 recommending that the ATMA move forward with the GHD proposed Dewatering Design for a screw press for the wastewater plant. The Supervisors, going on the recommendation of Lisko, requested that the Chairman of the ATMA sign the agreement with GHD once the engineering services proposal and standard terms and conditions are reviewed by the ATMA Solicitor and Township staff and all comments are addressed to the Townships satisfaction. The Supervisors authorized and stated that the Board would loan/transfer the funds for the design cost to the ATMA upon request, if they choose to borrow from the Board.

Rundquist opened a discussion concerning the application we submitted for a Pennworks Grant through the Department of Community and Economic Development (DCED). This grant would aid in the Dewatering Project and the Shanks Church Road Sewer Bypass Project. Part of the application process that Pennworks requires is proof that the projects can be funded. The Township must give proof that we are committed to the project by showing we have 25% of the total estimated cost of the projects, which they call the "matching portion of the grant". The total cost on the two projects is \$3,263,000.00, and 25% of that cost is \$815,750.00. If the Township receives the full grant amount, it would be for \$2,447,250.00. By providing Pennworks with proof that the Township has 25% of the projects costs and a letter that the Township is committed to these projects, it makes our grant application look more favorable.

A Young/Byers motion passed 3-0 to issue a letter to Pennworks Review Committee from the Township Supervisors stating that they are committed to the projects, that the Supervisors have the 25% "matching portion of the grant", will loan these funds to the ATMA, and provide a copy of Financial Statements and bank statements.

A Baer/Young motion passed 3-0 granting the painting contract for the Township Building to the lowest quoted, Daryl Reese Wallpapering and Painting, Inc. at a cost of \$9,035.00. This painting project is for the back-half of the Township building.

A Byers/Baer motion passed 3-0 approving the Parks Committee recommendation to extend the invitation to serve on the Parks Committee to Andy Barbuzanes, who has expressed interest in serving on this committee.

The Per Capita Tax discussion was tabled as we were missing two of the five Supervisors at this meeting.

A Baer/Byers motion passed 3-0 giving authority to staff to obtain bids for the installation of sewer line for the Township building, giving a two (2) weeks notice to Franklin County that the Township will proceed with the sewer project for the Township Building with or without them joining in on the project, as we need to keep our renovation project on schedule. If County joins the project, we will obtain an agreement with County to cover the portion of costs for each party.

Graham announced that the Old Home Week Committee has requested that one of our Supervisors be present at the opening ceremony for Old Home Week to say a few words on behalf of the Township. Young volunteered to be the speaker for this event.

Graham called for an Executive Session to discuss personnel matters.

Young called for Public Comment. There were none.

A Baer/Byers motion passed 3-0 to adjourn into the Executive Session at 8:24 PM.

A Baer/Byers motion passed 3-0 to reconvene the Regular Meeting, adjourning the Executive Session, at 8:49 PM.

Young announced that personnel matters were discussed during the Executive Session and no decisions were made.

A Byers/Baer motion passed 3-0 to adjourn the Regular Meeting at 8:49 PM.

Respectfully submitted,

Jennifer Becknell

Board of Supervisors Secretary